

**1.** The Coffey County Commission Chambers opened at 8:00 a.m. on October 23, 2000, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Bill Knapp, Johnnie Sleezer, and Perry Powell present. County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer were also present. Jenny Hageman, WCNOC representative, was present for part of the meeting.

**2.** Knapp moved to approve the minutes of October 16, 2000 as corrected. Seconded by Sleezer. Motion carried. Corrections were: October 23, 2000, paragraph 2, capitalize "Open Meetings" delete 'and', add "/" capitalize "Open Records." Paragraph 6, add "KS" before 'Constitutional', and add "tax" before 'classification'. Paragraph 9a, replace 'any' with "allowed". Paragraph 13a, replace 'Sipe' with "Sleezer" in first sentence. Paragraph 14, add at end of paragraph, "and advised the Board he feels the notice provides too little lead time and he intends to request an exception". Paragraph 16, add "/road" after Reaper Terrace, add "study and" in front of 'possible', replace 'overlay' with "action", add "each project within" in front of 'each category'. Paragraph 17, replace 'estimates' with "information".

**3. CONSENT AGENDA:**

- A. Move to approve insertion of the quarterly brochure from the Consortium, Inc. in the October Payroll envelopes.
- B. Move to approve the Coffey County Payroll Notice for Dolly O'Keefe, which changes the last day of employment from October 27, 2000 (as approved on October 16<sup>th</sup>) to October 31, 2000.
- C. Move to approve the Coffey County Payroll Notice for Donna J. Salava, at a classification of LE-II-e and an hourly rate of \$11.19/hour, changing Salava from part-time to full-time employment. The change will be effective November 1, 2000.

**3a.** Sipe moved to approve the Consent Agenda as submitted. Seconded by Powell. Motion carried.

**4.** Merry moved, on the recommendation of the County Engineer, to approve the Notice of Budget Hearing, amending the 2000 Solid Waste Enterprise Fund. Seconded by Sipe. Motion carried.

**4a.** A detailed explanation for the Amendment is recorded in paragraph 12 and 12a in the Commission minutes of October 9, 2000.

**5.** Coffey County Sheriff Randy Rogers met with the Board and requested an Executive Session.

**5a.** Knapp moved to recess into Executive Session at 9:30 a.m. for ten (10) minutes to include each of the Commissioners, the County Attorney and the County Sheriff, to discuss personnel matters of non-elected personnel. Seconded by Sleezer. Motion carried.

**5b.** The Board resumed regular session at 9:40 a.m.

**5c.** Powell moved, upon the recommendation of the Sheriff, to waive the advertising requirement stated in section 3.2 of the Policy and Procedures Manual for filling a full-time dispatcher position. Seconded by Sipe. Motion carried.

**6.** The County Clerk presented bids for removal and replacement of a portion of concrete sidewalk at the East entrance to the courthouse. Bids presented:

<b>VENDOR#1</b>	Burlington Construction	1425 Potomac Burlington, KS 66839	\$3,007.90
<b>VENDOR#2</b>	Mullen Miller Construction	Box 423 Lebo, KS 66856	\$3,102.11
<b>VENDOR#3</b>	Decker Construction	2010 S. 6 <sup>th</sup> St. Burlington, KS 66839	NO BID RESPONSE
<b>VENDOR#4</b>	Everitt Construction	405 Fessenden Gridley, KS 66852	NO BID RESPONSE

**6a.** Sleezer moved, on the recommendation of the County Clerk, to accept and award the bid to Burlington Construction for removal and replacement of a portion of concrete sidewalk at the East entrance to the courthouse in the amount of \$3,007.90, funds to come from Courthouse General, Capital Outlay. Seconded by Merry. Motion carried.

**7.** The County Clerk presented bids for seeding or sodding of the North and East portion of the lawns at the courthouse. Bids presented:

			SEEDING	SODDING
VENDOR #1	Schellers Inc.	2801 W. Hwy 50 Emporia, KS 66801	\$1,692.00	\$7,895.00
VENDOR #2	Strawder's & Daughters Tree Farm and Nursery	1272 23 <sup>rd</sup> Rd NW Lebo, KS 66856	\$1,674.00  \$1,791.00 if including the area Southeast of courthouse	\$8,123.25  \$8,693.00 if including the area Southeast of courthouse
VENDOR #3	Hermes Landscaping	Lenexa, KS	NO BID RESPONSE	NO BID RESPONSE

**7a.** Sipe moved, on the recommendation of the Coffey County Clerk to accept and award the bid to Strawder's & Daughters Tree Farm and Nursery for seeding the North and East portion of the courthouse lawn in the amount of \$1,674.00, funds to come from Courthouse General, Capital Outlay line item. Seconded by Sleezer. Motion carried.

**8.** The Board and County Attorney discussed and reviewed the proposed lease relating to the spec building. The item will be taken up later today.

**9.** The Board will sign warrants and vouchers at 8:30 a.m. Friday, October 27, 2000.

**10.** Upon the recommendation of the County Clerk, the Board approved a Building Permit Fee to the City of Burlington for the lawn sprinkler.

**11.** Economic Development Director Jon Hotaling, introduced Dave Brach Palmetto Holdings, L.L.C., and requested an Executive Session.

**11a.** Powell moved to recess into Executive Session at 10:33 a.m. for ten (10) minutes to include each of the Commissioners, the County Attorney, the Economic Development Director and Dave Brach, to discuss confidential data relating to financial affairs or trade secrets of a corporation. Seconded by Sleezer. Motion carried.

**11b.** The Board resumed regular session at 10:43 a.m.

**11c.** Knapp moved to approve the 5-year Lease Agreement with Palmetto Holdings, L.L.C., a limited liability company organized and existing under the laws of the State of Wisconsin, for lease of the real property and improvements commonly known as Lot 1, Block 1, Burlington, Industrial Park #2, First Plat, and authorize and direct the Chairman to sign the same. Seconded by Powell. Motion carried.

**11d.** Sipe moved to approve the Memorandum of Lease regarding the Lease Agreement with Palmetto Holdings, L.L.C., a limited liability company organized and

existing under the laws of the State of Wisconsin, and authorize and direct the Chairman to sign the same. Seconded by Powell. Motion carried.

**11e.** Merry moved to offer for sale the real property and improvements more specifically and commonly known as Lot 1, Block 1, Burlington, Industrial Park #2, First Plat, by accepting bids and to publish notice of the Invitation to Bid once each week for three (3) consecutive weeks in the official County newspaper. Seconded by Sipe. Motion carried.

**12.** Hotaling also presented and discussed the weekly report for the week of October 16th to October 20<sup>th</sup>.

**13.** Item No. 95-8; Hotaling attended the Tri-County Planning Organization meeting in Yates Center. Hotaling discussed revisions for the new 2001 edition of the Tri-County Business Directory.

**14.** Item No. 96-5; Hotaling spoke with a business prospect that is interested in the spec building. The prospect is planning to meet with the Board at 10:30 a.m. on Monday, October 23.

**15.** Item No. 97-7; Hotaling met with the Chamber of Commerce representatives and media representatives to discuss the “Shop Coffey County First” Christmas shopping promotion. The promotion will kick off in mid-November possibly on the day of the big craft show (11-18). Chamber members will receive information on the promotion in the next “Whistestop” newsletter.

**16.** Item No. 98-7; SEK Tourism Region received a thank you letter from Marci Penner of the Kansas Sampler Foundation for our SEK tourism and the extra effort all SEK tourism exhibitors put into the project.

**17.** Item No. 98-10; Hotaling finalized the agendas for SEK, Inc. Executive Committee, Trustees, and Council Chairs meeting and industry tour in Fort Scott on Thursday, November 9, 2000. The group will tour WardKraft, Inc. at 1:15 p.m. Hotaling sent letters to SEK, Inc. Nominating Committee concerning the slate of candidates for SEK, Inc. Executive Committee for 2001.

**18.** Hotaling drafted a Flight Training Scholarship Proclamation for the County Attorney to review. Hotaling contacted USD #245 counselor about flight training scholarship candidates. No candidates have yet been identified. Hotaling relocated the construction flags for the airport sign due to the location of a water line. The sign will be moved approximately 25’ South.

**19.** Hotaling also presented and explained the Loan Fund Reports for the month of September 2000.

20. Hub Caspar, County Engineer, presented the weekly report dated 10-23-2000. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
21. Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
22. Item No. 99-99; Zoning Permit/Applications Report: One (1) Zoning Permit was issued during the past week.
23. Caspar presented a report showing total tons/items for the free dump week at the landfill.
24. Caspar presented a chart showing the stress effect of different vehicles on roadway pavement.
25. Caspar also presented a "Farm Access Report". This report, requested by Commissioner Knapp, lists the roads which have been recommended by the Engineer's Department for farm access upgrade. The report further lists the reasons the Engineer's Department is recommending the upgrade. The report will be reviewed by the Board.
26. Caspar also presented the updated 2001 Road Construction Map for Board approval.
- 26a. Knapp moved, on the recommendation of the County Engineer, to approve the 2001 Road Plan as presented October 23, 2000. Seconded by Sleezer. Motion carried.
27. Commissioner Sipe will go on a Coffey County Conservation District Tour to view conservation practices, on Tuesday, October 24<sup>th</sup>.
28. Commissioner Sleezer will be attending a Community Corrections meeting on October 31<sup>st</sup>.
29. Sipe moved to adjourn the meeting at 11:42 a.m. until 8:30 a.m. Friday, October 27, 2000, to sign warrants and vouchers and to attend to other county business that may arise. Seconded by Sleezer. Motion carried.

#### **CORRESPONDENCE:**

##### Response Required

1. KDOCH-Randy Speaker-Letter regarding HOME Program Monitoring Grant M-97-SG-20-0122.

##### Response Optional

2. KDHE-Notice regarding 7<sup>th</sup> Annual Recycling and Composting Works Conference.
3. KDOCH-Notice regarding public meeting regarding proposed FFY-2001 programs.
4. Harvey County-Letter regarding exemption of paying property taxes by independent elderly housing owned by non-profit retirement communities.
5. Kansas County Commissioners Association-Letter regarding notification of upcoming election to the KCCA Executive Committee.
6. Coffey County Housing Authority-Letter regarding HOME Program monitoring Grant M-97-56-20-0122.
7. Whitney Damron- Memo regarding SCR1629-Constitutional Amendment on Aircraft and Watercraft Valuations.

Response Not Required

8. Agler & Gaeddert, Chartered-Financial Statement and Report of Independent Certified Public Accountants for East Central Kansas-Economic Opportunity Corporation-dated March 31, 2000.
9. Kansas State Historical Society-General Records Retention/Disposition Schedule.
10. Coffey County Housing Authority-Quarterly Report-Speculative Interest/Demolition Programs.
11. Army Corps of Engineers-Public Notices No. 200001668; No. 200001905; No. 200001147; No. 200100023; No. 200001930; No. 200002115.
12. Plains Guardian-Newspaper-August 2000.
13. Randy Allen-Thank you.
14. KTECnology-Newspaper-Sept/Oct.2000.
15. Coffey County Housing Authority-Minutes September 7, August 14, August 3, July 20, July 6, June 30, June 9, June 1, May 10, April 6, March 2, February 19, February 12, February 3.

Minutes, October 27, 2000

Signed:

Attest:

Chairman

County Clerk

