

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, October 22, 2007. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, County Clerk, and Donna Berland, Administrative Assistant.
- 2.** Rowley moved to approve the minutes of Monday, October 15th, as written, seconded by Sipe. Motion carried.
- 3.** Saueressig moved to appoint Brian Isch as a member of the Coffey County Housing Authority to a four-year term effective October 26, 2007, and ending October 25, 2011, seconded by Crotts. Motion carried.
- 4.** Saueressig moved to authorize and direct the Chairman to sign all documents related to revision of the emergency preparedness plan, seconded by Robrahn. Motion carried.
- 5.** Crotts moved, upon the recommendation of the Carpet Committee, to accept the bid of Burlington Building Materials, Option #2, for floor covering for the Register of Deeds office, Health Department, Engineer's office, Extension office, Commission Chambers and Entryway, in the amount of \$16,185.80 as the best bid and to authorize the purchase of same, with funds to come from General Fund, Line Item Capital Outlay, seconded by Robrahn. Motion carried.
- 6.** Sipe moved, upon the request of Rebecca Jewett, to approve a leave of absence commencing September 1, 2007, and to accept her resignation as the Emergency Preparedness Coordinator effective November 30, 2007, and to authorize and direct the Chairman to execute all documents related to same, seconded by Rowley. Motion carried.
- 6a.** Robrahn moved to advertise and accept applications for the position of Emergency Preparedness Coordinator, seconded by Crotts. Motion carried.
- 7.** Coffey County Housing Authority Director Steve Lightle met with the Board to discuss waiving landfill fees for citizens that would potentially pay for their own contractors to have structures demolished instead of using the Housing Authority's Demolition Program. After a lengthy discussion, the Board did not support providing additional funding for the demolition program for the 2007 budget year. The Board suggested Lightle discuss all options with the Housing Authority Board and possibly create a higher priority list of citizens that are on a time schedule for re-building a new structure as soon as the demolished structure is removed over a citizen who is not going to re-build a structure. Lightle stated that about 1/3 of the citizens have re-built some type of structure where there have been demolitions. The Board currently waives landfill fees for the Coffey County Housing Authority. The Board stated that there should be a written demolition policy. The Board budgets \$20,000 annually to support the Housing Authority's Demolition Program. The Board wanted Lightle to return with a plan and a

request from the Housing Authority Board. Engineer Wayne Blackbourn was also present.

8. Bids submitted for the Emergency Preparedness vehicle were as follows:

<u>Company</u>	<u>Model</u>	<u>Bid Amount</u>
Crow-Moddie Chevrolet	2008 Chevrolet Suburban 4-wheel drive 1500 7 passenger SUV	\$33,566.40
Crow-Moddie Ford	2008 Ford Expedition 4-wheel drive 7 passenger SUV	\$32,650.00

*** The Vehicle Committee will make a recommendation to the Board. The Board will award the bid at next Monday's meeting.

9. Wayne Blackbourn, County Engineer, presented and discussed the weekly report dated October 22, 2007.

10. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

11. Item No. 99-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.

12. Solid Waste Management Unit Weekly Report for October 15th through October 20th, 2007:

Solid Waste:	214.42 tons
Special Waste:	0 tons
Const. Debris:	436.40 tons
Brush:	1.50 tons
Metal:	2.02 tons
Tire Total:	21
Passenger:	19
Truck:	0
Equipment:	2
Appliances:	5

Solid Waste Management Free Week Totals Report for October 15th through October 20th, 2007:

Solid Waste:	70.86 tons
Const. Debris:	154.97 tons
Brush:	1.50 tons

Metal: 1.96 tons
Appliances: 5

13. Item No. 2007-25; Equipment Purchase: Request authorization to solicit bids for the purchase of one (1) Heavy Range Hydraulic Breaker. Bid opening - October 24, 2007 @ 2:00 p.m.

14. Blackburn updated the Board on the Construction Zone Report for the week of Monday, October 22, 2007.

14a. Saueressig moved, upon the recommendation of the County Engineer and approval of the County Attorney, to eliminate the position of Field Construction Coordinator effective October 31, 2007, and to direct the County Engineer to revise the Road and Bridge Table of Organization to reflect same, seconded by Sipe. Motion carried.

14b. Rowley moved, based upon the recommendation of the County Engineer, to authorize the Chairman to sign the revised Highway Department Table of Organization dated October 22, 2007, seconded by Crotts. Motion carried.

15. Blackburn stated that the Highway Department will be installing new engineer grade retro-reflectivity Stop Ahead signs that will be placed throughout the County that will be more visible to commuters.

16. Elliott Insurance Rick Elliott and Angela Brown met with the Board. Brown presented a 2007 Work Comp Claim Summary and a 2007 General Liability Claims Loss Ratio report. Brown also discussed the Return Premium on Inland Marine and Contractors equipment after evaluation changed. Rick Elliott discussed the Safety Program and the recommendations for improvement from the EMC Insurance premise survey. The Safety Program is a voluntary program not a mandatory program to assist agencies in controlling insurance claims and costs. Elliott offered the use of the Elliott Insurance Safety Director to implement a customized program for the County. Jeff Beyer and Wayne Blackburn were also in attendance. The Board supported moving forward with the Safety Program.

17. County Treasurer JoAnn Raaf met with the Board to discuss promoting Carol J. Jones to a Clerical IV position due to a vacancy created by retirement in the Treasurer's office. Raaf will be hiring for a Clerk II part-time position.

17a. Crotts moved, upon the recommendation of Treasurer JoAnn Raaf, to authorize and direct the Chairman to sign the payroll notice for Carol J. Jones to fill a vacant position created by retirement from a C-II-f to a C-IV-a, seconded by Robrahn. Motion carried.

- 18.** Rowley moved to authorize and direct the Chairman to sign the client representation letter with Schlotterbeck & Burns, LLC and authorize and direct the County Clerk and County Treasurer to sign same, seconded by Crotts. Motion carried.
- 19.** Communications Supervisor Tasha Rogers met with the Board to discuss the communications upgrade. The County's Transmission Repeater Site System has the potential to be relocated to the Sharpe Tower owned by Lyon-Coffey Electric. The Buffer Zone Protection Plan Grant will pay \$100,000 of the project. Rogers reported that approximately \$22,000 of tax dollars will be needed to pay for the completion of the project, equivalent to 2 1/2 years of rent to American Tower. Coffey County Fire Chief Bill Walker was also in attendance.
- 20.** Communications Supervisor Tasha Rogers reported that there is a problem with the Federal Communications Commission licensing concerning the all the new County sirens. The vendors, Wolf Creek and the County are working in conjunction to resolve the issue. Rogers reported that two monitors in dispatch were struck by lightening and requested to purchase two View Sonic 32" LCD Monitors, in the amount of \$1,648.42, with funds to come from the Equipment Reserve Fund.
- 21.** Saueressig moved, upon the recommendation of the Communications Supervisor, to approve the purchase of two (2) View Sonic 32" LCD Monitors, in the amount of \$1,648.42 to be paid from the Equipment Reserve Fund, seconded by Robrahn. Motion carried. These two units replace equipment damaged in a lightening strike.
- 22.** The Board will sign longevity checks on Tuesday, November 13th, 2007, during their regular meeting.
- 23.** The Board will sign warrants and vouchers on Monday, October 29th, 2007, at 8:30 a.m.
- 24.** The Board will sign warrants and vouchers on Wednesday, November 28th, 2007, at 8:30 a.m.
- 25.** Sipe adjourned the meeting at 12:27 p.m.

Correspondence

1. Whitney Damron - The Senate Report - October 17, 2007
2. Whitney Damron - The Senate Report - October 19, 2007
3. Whitney Damron - KDHE rejects Sunflower energy Permit - October 18, 2007
4. Whitney Damron - The Washington Post - Power Plant Rejected Over Carbon Dioxide For First Time - October 19, 2007

5. Whitney Damron - Articles of Interest - October 18, 2007
6. Whitney Damron - Articles of Interest - October 22, 2007
7. Whitney Damron - KC Business Journal Article on Energy Options; Nuclear - October 15, 2007
8. Coffey County Fire District #1 - District Board Meeting - September 17, 2007
9. Hawver's Capitol Flash - October 15, 16, 17, 18, 19, 2007
10. Coffey County Airport - Correspondence - October 16, 2007
11. The Kiplinger Letter - October 12, 2007

Minutes, October 22, 2007

Signed:

Attest:

Chairman

County Clerk