

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, October 20, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, and Mary Bloomer, Administrative Coordinator. Also present for part of the meeting was Mark Petterson, Coffey County Republican Editor. County Attorney Doug Witteman was unable to attend the meeting due to another County commitment.
2. Sipe moved to approve the minutes of Monday, October 13, 2003, as corrected, seconded by Crotts. Motion carried. Corrections were: Monday, October 13, 2003, paragraph 3 a., delete 'Merry', replace with "Kirchner". Paragraph 8, after 'session', add "to prioritize issues to be addressed." Paragraph 12, delete "fund".
3. **Consent Agenda:**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for Darla Jones as Acting Department Head for the period of 9/20/03 through 10/16/03, in the amount of \$79.22.
- 3 a. Rowley moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.
4. Merry moved, upon the recommendation of the Information System Administrator, to approve the purchase of one Tripp Lite from USD #244 (CSC) at a cost of \$656.00, with funds to come from the General Fund, Technology Training and Equipment Line, seconded by Sipe. Motion carried.
5. The Board had a lengthy discussion concerning landfill fees and other County matters.
6. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of October 13, 2003.
7. Item No. 97-6; Hotaling completed and mailed out agendas for the next Coffey County Manufacturer's Association meeting to be held at the Coffey County Hospital on Wednesday, October 22nd, at 11:30 a.m. Hotaling finalized the tour of Flint Hills Technical College with Jodi Heerman, Director of Development and Business Partnerships, for Monday, November 17th, for all CCMA members and Diana Gunlock of the Coffey County Employment Program.
8. Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce After 5 meeting at Burlington Motors on Wednesday, October 15th. Marjorie Werly, Director of Public Affairs and Marketing at Emporia State University, presented a short seminar on marketing.
9. Item No. 98-10; Hotaling attended SEK, Inc. legislative council meeting in Chanute. The council reviewed and approved position statements from the SEK, Inc. Economic Development Council, the SEK, Inc. Workforce Development Council, the SEK, Inc. Transportation Council and the SEK, Inc. Manufacturer's Forum. Hotaling discussed formation on the SEK, Inc.

Legislative Alert Team. Hotaling reviewed plans for the legislative reception to be held on November 6th at 4:00 p.m. Nancy Novak, from the Federal Reserve Bank's Center for Rural Development, was the luncheon speaker.

10. Item No. 01-4; Hotaling spoke with Sue Lawrence and Sid Meeker about the mural dedication and reception. The dedication will be held at 12 noon on November 10th with a reception following in the courthouse lobby. Lawrence paid for 70% of the cost of the mural painted by local artist Jim Stukey.

11. Item No. 01-5; Hotaling participated in the Kansas Leadership Forum (KLF) executive committee conference call. Hotaling discussed membership recruitment and marketing the new institutional membership program.

12. Item No. 02-3; Hotaling provided information to Hart Corporation on water, sewer, and gas lines at the Oldcastle building. Hotaling also invoiced Oldcastle for past due rent in August and September.

13. Hotaling mailed information on Kansas Venture Capital, Inc. (KVC) to a business prospect who is searching for equity capital to start a new business.

14. Hotaling wrote an article for the Coffey County Connection newsletter.

15. Hotaling met with a landowner about a possible wind power farm on land in northern Coffey County.

16. Hotaling presented and explained the Loan Fund Reports for the month of September.

17. Hub Caspar, Coffey County Engineer, presented the weekly report dated October 20, 2003. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

18. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.

19. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

20. Item No. 99-13; Landfill: Caspar presented the Waste Tire Report for the period July 1st – September 30th, 2003. The Landfill received 4,919 passenger tires, 790 truck tires and 57 equipment tires for a total of 5,766 tires for the quarter. Yoho and Son brought in 41.17 tons processed tires. Champlin Tire Recycling hauled off 4,628 passenger tires.

21. Discussion was held concerning landfill fees. Reference was made preferring ad volorem tax to fund the expense rather than imposing a fee for junk tires. The Board unanimously agreed to look at the program within the year to see how it is working. The Commission was concerned that used tires might end up in road ditches.

21 a. Merry moved, upon the recommendation of the Coffey County Tire Committee and approval of the County Attorney as to form, to approve Resolution No. 498c, A RESOLUTION REVISING LANDFILL FEES, TO INCLUDE PROCESSING FEES FOR WASTE TIRES, seconded by Rowley. Motion carried.

22. Item No. 2003-26; Equipment Purchase: Bid opening November 5, 2003 @ 2:00 p.m.

23. Item No. 2003-25; Bridge Steel: Bid tab attached – make award. For Bridge 356 – Steel Bids presented:

| <u>Vendor</u> | <u>Bid</u> |
|--------------------------|-------------------|
| Krueger Shop | \$13,874.85 |
| Metzger’s Custom Welding | \$14,065.73 |

23 a. Rowley moved, based upon the recommendation of the County Engineer, that the bid submitted by Krueger Shop for the structural steel for Project B-356 be approved as being the best bid and that award be made to Krueger Shop for said steel at the bid price of \$13,874.85, to be paid from the Special Bridge Fund, seconded by Sipe. Motion carried.

24. Caspar presented the Construction Zone Report for the week of October 20, 2003. Caspar also reported the C&D portion of the Coffey County Landfill is completed and ready to go, just waiting on the permit from Kansas Department of Health and Environment (KDHE).

25. Caspar also reported January 12th, 2004 will be his last day as Joint Engineer in Anderson County.

26. Due to circumstances beyond control, check signing for the month of November will be Friday, November 21st, at 1:00 p.m. The Board requests cooperation for this inconvenience.

27. Crotts moved to adjourn the meeting at 11:45 a.m., seconded by Merry. Motion carried.

CORRESPONDENCE:

Response Not Required

1. NACo Legislative Bulletin – 10-17-03
2. Coffey County Fire District No. 1 – Agenda and Minutes of 9-15-03
3. Housing Authority – Minutes of 9-4-03
4. Juvenile Justice Authority – Newsletter

5. City of Burlington – Minutes of 10-1-03
6. KDC&H – Newsletter
7. City of Gridley – Minutes of 10-6-03
8. Hawver’s Capitol Report – 10-8-03; 10-10-03; 10-14-03; 10-16-03; 10-17-03
9. KAC – Information Bulletin
10. Kansas Department of Wildlife & Parks – Letter regarding 2003 Fall Walk-in Hunting Area program

Response Optional

11. Kansas Water Office – Letter regarding hearing on water storage options
12. The Pipeline Group – Letter regarding meeting
13. BG Consultants – Invitation

Minutes, October 20, 2003

Signed:

Attest:

Chairman

County Clerk