

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, October 18, 2004 to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Fred Rowley, Jr., and Larry Crotts present. Also present Angie Kirchner, Budgetary Accounting Specialist I, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting were Mark Petterson, Coffey County Republican Editor and Jeannene Ryan, WCNO Representative.
- 2.** Rowley moved to approve the minutes of Monday, October 11, 2004 as corrected, seconded by Crotts. Motion carried. Corrections were: Paragraph 3a., add last sentence "The Commissioners added \$300.00 to the original bid for additional sidewalk/concrete work." Paragraph 8. delete 'that' add "advised the Board" delete 'commission' replace with "Board" Paragraph 22., after 'to' add "work with the County Attorney to" after timeline add "for a tax abatement policy". Paragraph 30., delete 'was for dedicating' replace with "dedicated" after 'by' add "Austin Hills &".
- 3.** The Board will sign warrants and vouchers at 8:30 a.m. Thursday, October 28th, 2004. The canvass of the 2004 General Election will be at 9:00 a.m. Monday, November 8th, 2004 and the regular commission meeting will begin at 1:00 p.m. For November, vouchers will be signed November 29th.
- 4.** Merry moved, upon the recommendation of the Recycling Coordinator and approval of the County Attorney, to find that a 1979 Caterpillar M40 forklift, 4,000 lb. truck capacity, 3-phase, Serial No. 34N640 with a 2000 GNB SCRFLX series industrial charger, model SCRFLX-24-750TIZ, Serial No. OOH04284, is no longer required and cannot prudently be used for public purposes of Coffey County, and as such, should be disposed of by sealed bid, and to publish notice of the board's intent to dispose of such property by action of the Board on November 15, 2004, at 10:00 a.m., seconded by Sipe. Motion carried.
- 5.** Sam Robinson, member of the Coffey County Hospital Board, submitted her letter of resignation from the Coffey County Hospital Board to the Board.
- 6.** Merry moved to accept the resignation of Sam Robinson from the Coffey County Hospital Board, effective October 15, 2004, seconded by Crotts. Motion carried.
- 7.** The Board will advertise for the newly vacated position on the Coffey County Hospital Board.
- 8.** Kirchner moved to authorize and direct the Chairman to sign the contract for concrete removal and replacement with Burlington Construction, Inc., seconded by Sipe. Motion carried.
- 9.** The Board discussed the Invitation to bid for a Hybrid Voice Over Internet Protocol/Analog Phone System setup and the way that it would operate. This has been a year and half long project determining what type of phone system the County would eventually upgrade to.

- 9a.** Merry moved, upon the recommendation of Bill Bauer, Information Systems Administrator and approval of the County Attorney as to form, to approve the Invitation to bid for a Hybrid Voice Over Internet Protocol/Analog Phone System, seconded by Sipe. Motion carried.
- 10.** Jon Hotaling presented and discussed the weekly report for the week of October 11, 2004.
- 11.** Item No. 95-21; Hotaling registered for a comprehensive 3-day workshop for Revitalizing Rural Communities for Home Town Competitiveness to be held in Wamego on November 16th – 18th.
- 12.** Item No. 95-29; The first session for the Leadership Coffey County leadership class of 2004-2005 was held Thursday, October 14th, at the Coffey County Hospital. Leadership committee members Dennis George and Bobbianne Daugherty attended the dinner. After self-introductions, the class participated in a presentation of the “True Colors” program by Bobbianne Daugherty. The next class will be held on November 8th, beginning at 2 p.m., and will be on ‘City, County & State Government’. The class will include 30 minutes in the county commission meeting from 2:00 p.m. – 2:30 p.m.
- 13.** Item No. 97-6; Hotaling attended the Coffey County Manufacturer's Association (CCMA) meeting held at the Coffey County Hospital on Wednesday, October 14th. The members discussed the renewal and new member mailing that went out two weeks ago. Plans were also discussed for next month’s industrial tour and the CCMA Christmas dinner to be held December 8th at Rock Creek Country Club.
- 14.** Item No. 97-7; Hotaling attended a reception held at the Coffey County Library to thank Sid Meeker for her four years of excellent service as Executive Director of the Coffey County Chamber of Commerce.
- 15.** Item No. 04-3; Hotaling discussed the Charloma review with Wayne Symmonds. His written report will be mailed out next week. Hotaling also discussed SBA loan with a local business that was originally approved but may not be closed. The business owner will meet with the Commissioner’s on October 25th at 10:30 a.m.
- 16.** Hotaling worked on drafting a tax exemption incentive program. Hotaling reviewed all samples from other counties and used some parts of their plans, and composed language to address specific situations for the Coffey County policy. The County Attorney confirmed, as Hotaling suspected, that only the city can offer exemptions on taxes that they levy within the city limits. The county can only exempt the county portion of the entire mill levy. This is why so many cities and counties have joint policies or two very similar policies. Applicants can make one application that will work for both the city’s and the county’s separate policies. Hotaling prepared draft policies for the Mayors of Burlington and LeRoy.
- 17.** Hotaling completed loan reports for period September 1st thru September 30th.

18. Hotaling submitted a draft of a resolution: A RESOLUTION ESTABLISHING THE POLICIES AND PROCEDURES OF THE COUNTY OF COFFEY FOR GRANTING PROPERTY TAX EXEMPTIONS IN ACCORDANCE WITH SECTION 13, ARTICLE 11 OF THE KANSAS CONSTITUTION AND KANSAS STATUTES ANNOTATED 12-1740 ET. SEQ.

18a. A public hearing will be held Monday, October 25th, 2004 at 7:00 p.m. in the commission room to answer concerns or questions from the public regarding proposed policy and procedures for tax exemptions and incentive for economic development for Coffey County

19. Robert Reed, Road Supervisor, presented and discussed the weekly report dated October 18, 2004. John Zuern, Administrative Assistant was also present.

20. Item No. 93-01; Road Permits Report: Four Road Permits were issued during the past week.

21. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

22. Reed also reported that 12th road should be opened on Tuesday, October 19th, 2004.

23. Harley Schlotterbeck, County Auditor of Hutinett, Schlotterbeck and Burns, L.L.C., presented a Management Representation letter in connection with the audit of the County of Coffey, Kansas as of year ending December 31, 2003. Schlotterbeck also presented Exit Conference Topics relating to Road and Bridge, Economic Development, Bond and Interest, and drug forfeitures.

24. Kirchner moved to approve the Management Representation letter and further direct the Chairman and the County Clerk to sign the letter, seconded by Sipe. Motion carried.

25. The Board directed the Administrative Coordinator to purchase a trash can for the gazebo at Eagle Park.

26. Kirchner moved to adjourn the meeting at 10:44 a.m. seconded by Crofts. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Coffey County Fire District No. 1 – Minutes 9-20-04
2. KDOT – Letter regarding Highway K-57
3. Mildred Schmidt – Thank you.

4. Coffey County Airport Board – Minutes of 9-8-04
5. Hawver’s Capitol Report – Misc. dates
6. KAC –Notice regarding KAC proposed 2005 Policy Statement
7. Kerr Center for Sustainable Agriculture – Newsletter
8. NACo – Letter reappointing Mary Bloomer as a Member of the Deferred Compensation Advisory Board

Minutes, October 18, 2004

Signed:

Attest:

Chairman

County Clerk