

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, October 16, 2006, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Gene Merry and Larry Crotts present. Also present were Angie Kirchner, County Clerk, and Donna Berland, Administrative Assistant.
2. Merry moved to approve the minutes of Monday, October 9, 2006, as written, seconded by Sipe. Motion carried.
3. Deborah Kennamore, Coffey County Museum Director, met with the Board to discuss two museum buildings that are in need of repair and that need to be painted. Kennamore stated that the Museum doesn't have the funds to take care of the repairs needed and asked the Board for assistance. The Board directed Kennamore to have a bidders meeting to discuss what repairs need to be done. Kennamore also informed the Board that the alarm system for the Museum is out of date and needs to be replaced.
4. Coffey County Sheriff Randy Rogers informed the Board that Community Corrections is interested in leasing office space in the Sheriff's Department to conduct business instead of renting a building in downtown Burlington. Rogers is interested in seeing Community Corrections at the courthouse because a large majority of the clients are drug offenders. Rogers stated that from a safety standpoint, it would be much more secure. Rogers will work with the Judge, the County Attorney, and Brian Garland to see if Community Corrections and Court Services could share an office that is already occupied in the courthouse by Court Services.
5. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Brad Scheibmeir, completion of IPP, Technology Dept., from TP-III-a (-) to TP-III-a, from \$15.39 to \$16.19, effective 10-06-06.
 - B. Move to authorize and direct the Chairman to sign (1) tax abatement to the Treasurer's tax roll in the amount of \$11,480.58.
- 5a. Kirchner moved to approve the Consent Agenda as submitted, seconded by Merry. Motion carried.
6. Crotts moved, to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Teri Hoffay, New Hire, Emergency Preparedness, Radiological Officer/Assistant Emergency Preparedness Coordinator, TP-IV, \$32,000, annually, effective 10-16-06, seconded by Merry. Motion carried.
7. Rowley moved to recess into Executive Session for 5 minutes at 9:38 a.m. to include each of the Commissioners, to discuss matters of non-elected personnel, seconded by Merry. Motion carried.
8. The Board resumed regular session at 9:43 a.m.

9. Hub Caspar, County Engineer, presented and discussed the weekly report dated October 16, 2006. Robert Reed, Road Supervisor, was also present.
10. Item No. 93-01; Road Permits Report: Five Road Permits were issued during the past week.
11. Item No. 93-01; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
12. Item No. 99-13; Landfill: Received approved copy of Construction Quality Assurance Report for Cell #2.
13. Casper also presented the Construction Zone report for the week of October 16, 2006.
14. Rowley moved, upon the recommendation for the County Engineer and approval of the County Attorney as to form, to sign the Right-of-Way Documents for KDOT Project 75-11 K-7415-01, seconded by Merry. Motion carried.
15. Merry moved, upon the recommendation of the County Engineer, to approve the job description for the County Engineer, seconded by Crotts. Motion carried.
16. Rowley moved to recess into Executive Session for 10 minutes at 9:53 a.m. to include the Commission, Hub Caspar and Robert Reed to discuss matters of non-elected personnel, seconded by Kirchner. Motion carried.
17. The Board resumed regular session at 10:03 a.m.
18. Rowley moved to authorize and direct the Chairman to sign the Payroll Notice for Danny Wonsor from TP-III-f, to M-III-b at \$12.40, effective October 11, 2006, seconded by Sipe. Motion carried.
19. The Board authorized and directed Reed to advertise for a mechanic in the Highway Department.
20. Jon Hotaling, Economic Development Director, submitted the weekly report for the week of October 16, 2006.
21. Item No. 95-24; Hotaling attended the annual Kansas Economic Developers Association (KEDA) conference in Lawrence on October 11th and 12th. Hotaling attended seminars on 'Cost Benefit Analysis for Tax Abatements', 'New Business Machinery and Equipment Tax Exemption', 'Big Moves, Big Brand: The Kansas Brand Image', 'Persuading Clients When They Ignore Marketing', and 'Implied Messages: The Good, The Bad, and The Ugly'. About 140 Economic Development and Chamber of Commerce Executives attended the conference. Hotaling discussed job training incentives available for call centers with a representative of the Department of Commerce and discussed the Business Recruitment Marketing Grant Program for Coffey,

Anderson, and Linn counties with Kansas Department of Commerce Business Recruitment Manager, Bill Thompson. Governor Sebelius spoke on State Economic Development initiatives.

22. Item No. 05-4; Hotaling sent information to a call center representative on proposals being reviewed by city and County elected officials. Hotaling also sent information on Kansas enterprise zone incentives and job training assistance available through the Department of Commerce. Hotaling contacted an appraiser to appraise a building being considered for the call center. The appraisal should be completed by October 30th.

23. Hotaling completed and faxed new ads to the radio station. Ads will be highlighting the Chamber of Commerce Holiday Expo on November 10th and the Christmas Craft Show on November 18th.

24. Hotaling met with a Coffey County resident to discuss starting a small business and financing options available through the Small Business Administration (SBA). Hotaling also spoke with an existing business about the Coffey County Economic Development Loan Fund and SBA financing.

25. Emergency Preparedness Coordinator Becky Jewett met with the Board to give an update on the John Redmond Lake current readings and reservoir data. Jewett discussed members who were originally on the Coffey County Water Committee. The Board directed Jewett to reform the Committee and discuss the water issues in the County.

26. Coffey County Housing Authority Director Steve Lightle met with the Board to discuss the purpose of the 2005-2006 Home Rehabilitation Grant. Lightle stated that there are eleven houses needing to be demolished. Lightle requested an additional \$25,000 to assist with the demolition of the eleven houses. Lightle presented a list of contractors that built homes in Coffey County for the Housing Authority and where the materials were purchased in Coffey County.

26a. Merry moved to advance the Coffey County Housing Authority funds to assist with eleven demolitions not to exceed \$25,000, seconded by Crofts. Motion carried, 4-yes, 1-abstention – Rowley.

27. Delbert Gleue, Coffey County Highway Department, met with the Board to express interest in applying for the vacant Housing Authority Board position.

28. The Board will sign warrants and vouchers on Friday, October 27, 2006, at 8:30 a.m.

29. The Board will be attending the Semi-Annual District meeting in Crawford County on Thursday, October 19, 2006.

30. Rowley adjourned the meeting at 11:41 a.m.

Meetings attended

1. Kirchner attended the LEPC meeting

2. Merry presented an Overview of Engineering Functions in Kansas Counties and Cities from a County Commissioner's Perspective at the Kansas Local Technical Assistance Program in Topeka.

Correspondence

No Response Required

1. Coffey County Fire District #1 - Sept. 18, 2006 Board Meeting
2. Kansas Legal Services - 2007 Budget
3. The Kiplinger Letter - Sept. 22, 29, Oct. 6, 2006
4. The Kiplinger Tax Letter - Sept. 22, Oct. 6, 2006
5. Kiplinger's Personal Finance Adviser - Oct. 2006
6. League of KS Municipalities - 2006 Regional Suppers to discuss upcoming legislative session
7. Recycling in Kansas Newsletter - October, November, December 2006
8. Coffey County Airport - September 11, 2006 minutes
9. City of Gridley - October 3, 2006 Council Meeting Minutes

Response Required:

10. John Steelman - Court Security meeting 11-17-06
11. Coffey County Republican - Notification of Commissioners in attendance at Court Security meeting 11-17-06

Minutes, October 16, 2006

Signed:

Attest:

Chairman

County Clerk