

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, October 15, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, Bob Saueressig, and Fred Rowley present. County Payroll Clerk Denise Humlicek and County Attorney Doug Witteman were also present.
2. Rowley moved to approve the minutes of Monday, October 8, 2012, as corrected, correction being the addition of 12a. regarding the discussion of Bridge Project # 23 D&E on 23rd Road, seconded by Crotts. Motion carried.
3. Combes moved to approve the proclamation proclaiming October 2012 as Domestic Violence Awareness Month in Coffey County, seconded by Rowley. Motion carried.
4. County Engineer Wayne Blackbourn presented the Weekly Report for October 15, 2012.
5. Item No.93-01; Road Permits Report: No Road Permits were issued during the past week.
6. Item No. 99-13; Zoning Permit/Application Report: One Zoning Permit was issued during the past week.
7. Item No. 99-99; Landfill: Fall Clean-up Week Total Tonnage Report.

Solid Waste	68.12 tons
Const. Debris	132.82 tons
Trees	13.47 tons
Metal	4.90 tons
Appliances	6
8. Item No. 2012-53; Request – Tire Purchase: Request authorization to solicit formal quotations and purchase assorted sizes of tires. Review bids and make award.
- 8a. Combes moved to approve based upon the recommendation of the County Engineer, to find that the bid for assorted tires on October 10, 2012 from Bahr Tire for Item # 1, 2, 3 and 4 as the best bid and to purchase same for the sum of \$18,791.42 to be paid from the Road and Bridge Fund, seconded by Robrahn. Motion carried.
9. Item No. 2012-54; Vehicle Purchase: Request authorization to solicit formal bids for three (3) 1 ton pick-up trucks for the Road and Bridge Department.
- 9a. Crotts moved based upon the recommendation of the County Engineer, to approve the County Engineer’s request to solicit formal bids for three (3) 1 ton trucks for the Road and Bridge Department to be paid from the Public Works Equipment Fund, seconded by Combes. Motion carried.
10. Item No. 2012-57; Vehicle Purchase: Request authorization to solicit formal bids for one (1) 1/2 ton pick-up truck for the Road and Bridge Department.
- 11a. Rowley moved based upon the recommendation of the County Engineer, to approve the County Engineer’s request to solicit formal bids for one (1) ½ ton pick-up truck for the

Road and Bridge Department to be paid from the Public Works Equipment Fund, seconded by Saueressig. Motion carried.

11. Blackburn also presented the Construction Zone Report for the week of October 15, 2012.
12. Economic Development Director Jon Hotaling presented the Board with his Bi Weekly Report.
13. Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting held at Coffey County Hospital on October 3<sup>rd</sup> at 12 noon. Hotaling presented information on the SEK Day Trip Guide and the SEK Tourism Region meeting in Pittsburg. Hotaling provided schedules to the Small Business Development Center consultant for October, November and December. Hotaling provided an update on Lafarge Concrete's efforts to hire truck drivers for a project at WCNO. Hotaling reported that Coffey County Employment Coordinator Bobbiann Daugherty was able to refer 5 or 6 potential drivers to Lafarge for interviews.
14. Item No. 95-25; Hotaling attended the car show and other activities for the Burlington "Taste of Fall" Festival on Sunday, October 7<sup>th</sup>.
15. Item No. 98-6; Hotaling met with the Lebo City Council on Monday, October 1<sup>st</sup> to present information on the Southeast Kansas Regional Planning Commission (SEKRPC) services and to request that they appoint a representative and alternate to attend the SEKRPC General Commission meeting either in July or December.
16. Item No. 98-6; Hotaling sent a letter to the City Clerks about SEKRPC membership dues of \$50 per year being reimbursed by the County if the city sends a representative to one of the SEKRPC general commission meetings each year.
17. Item No. 03-3; Hotaling met with Harry Huff from Huff's Gardens, Inc. to discuss a Small Business Administration (SBA) loan application. Hotaling provided a letter outlining the balance, the interest rate, etc. for their loan with Coffey County. Hotaling stated that this information would be provided to the SBA.
18. Item No. 05-2; Hotaling received information and an agenda for the Alliance for Technology Commercialization (ATC) quarterly meeting to be held in Pittsburg on October 25<sup>th</sup>.
19. Item No. 08-1; Hotaling met with a Kansas Small Business Development Center (KSBDC) consultant to discuss business coaching efforts with a LeRoy business. The business coaching is provided by Morph Business Consulting at a reduced cost through a program sponsored by the Southeast Kansas Prosperity Foundation.
20. Hotaling sent information on a local business to Craig VanWey of the Kansas Department of Commerce for a future meeting with the business owner.

21. Hotaling reviewed the Opothleyahola's Great Escape brochure for additions, deletions or revisions before the brochure is reprinted in conjunction with Wilson, Allen and Woodson counties.
22. Hotaling completed the Loan Report for the period of September 1<sup>st</sup> to September 30<sup>th</sup>.
23. Coffey County Housing Authority Director Ronda Gilbert met with the Board to request the Board waive landfill fees on a house at 1214 Hudson that is being considered for demolition.
- 23a. Crotts moved to waive landfill fees for a demolition project at 1214 Hudson, seconded by Robrahn. Motion carried.
24. Emergency Management Director Russel Stukey informed the Board that Radiological Officer Cortney Bartley and Office Assistant/Bio-Terrorism Planner Carl Lee received Certificates of Completion from the Kansas Emergency Management Association (KEMA). This certification certifies them as Emergency Managers. Chairman Kimberly Skillman-Robrahn presented the certificates to Bartley and Lee. Emergency Management Assistant Coordinator Amber Presley was also present.
25. Rowley moved to approve the memorandum to all Department Heads, dated October 15, 2012, regarding community service organization participation and to authorize and direct the Chairman to sign same, seconded by Combes. Motion carried.
26. The Board will question and sign warrants and vouchers for the month of October on October 29, 2012 after the commission meeting.
27. Robrahn adjourned the meeting at 11:07 a.m.

### **Correspondence**

1. Hawver's Capitol Report – October 8, 9, 10, 12, 13, 2012
2. KAC – LEPP Returns to Spotlight – October 12, 2012
3. City of Waverly – Council Meeting Minutes of September 12, 2012
4. Erin Burdick – Coffey County Museum Fundraiser: Haunted Happenings – October 10, 2012
5. SOS Signals – Autumn 2012
6. Congresswoman Lynn Jenkins – Weekly Update – September 21, 2012

Minutes, October 15, 2012

Signed:

Attest:

Chairman

County Clerk