

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, October 14, 2013. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Arlin Meats, Kimberly Skillman-Robrahn, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner and Administrative Assistant Donna Berland were also present.
2. Saueressig moved to approve the minutes of Monday, October 7, 2013, as written, seconded by Rowley. Motion carried.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Aaron Skillman, Highway Department, Equipment Operator, Classification Change: TP-II-b to M-III-b, Wage: \$15.39, effective 10/7/13.
 - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Lee Maier, Highway Department, Mechanic, Classification Change: M-III-a to TP-II-a, Wage: \$14.07, effective 10/7/13.
 - C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for John Rolf, Highway Department, from Equipment Operator to Section Blade, Classification: M-III-f, Wage: \$18.93, effective 10/14/13.
 - D. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Lyle Evans, Highway Department, from Equipment Operator to Driver, Classification: M-III-f, Wage: \$18.93, effective 10/14/13.
- 3a. Combes moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.
4. Meats moved to approve the revised job description of the Economic Development Director, seconded by Robrahn. Motion carried.
5. Upon the recommendation of the Sheriff, to authorize and direct the Chairman to sign the Coffey County Payroll Notices for:
 - Tom Johnson, Sheriff's Office, Undersheriff, Classification: From LE-IV-ps to LE-IV-us, Wage: From \$52,825.68 to \$53,457.45, effective 10/14/13.
 - Troy Friend, Sheriff's Office, Patrol Supervisor, Classification: From LE-III-f to LE-IV-ps, Wage: From \$23.07 to Annual Salary \$52,825.68, effective 10/14/13.
 - Zack Rogers, Sheriff's Office, New Hire, Deputy, Classification: LE-II-a, Wage: \$16.04, effective 10/14/13.
 - Kenneth Roney, Sheriff's Office, Employee death, effective 10/31/13

- 5a.** Move to approve the above Coffey County Payroll Notices.
- 5b.** Upon the recommendation of the Sheriff, move to approve the revised table of organization for the Sheriff's Office.
- 5c.** Saueressig moved to table the above motions until Monday, October 21, 2013, seconded by Meats. Motion carried.
- 6.** County Engineer Wayne Blackbourn presented the weekly report for October 14, 2013.
- 7.** Item No. 93-01; Road Permits: No road permits were issued during the past week.
- 8.** Item No. 99-13; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
- 9.** Item No. 2013-25; Construction Cell #3: Request authorization to solicit sealed bids for Project LF-1301-C, liner material and construction of Cell #3 at the County Landfill. Review bids and make award. Review and Sign Contract. Review and approve Change Order #1.
- 9a.** Meats moved, based upon the recommendation of the County Engineer, to approve the Change Order #1, seconded by Rowley. Motion carried. (Reflecting change of quantity of material installed for a net increase of \$782.80.)
- 10.** Item No. 2013-58; Request Bid on Hot Mix Asphalt: Request authorization to solicit informal quotations and purchase Commercial Hot Mix Asphalt for the driveway at the Joint Services Building.
- 10a.** Upon the recommendation of the County Engineer, move to approve the County Engineer's request to solicit informal quotations and purchase Commercial Hot Mix Asphalt for the driveway at the Joint Services Building. To be paid from the General Fund - Public Works, Asphalt Line Item. This motion was tabled until this is discussed with the Joint Services Committee.
- 11.** Item No. 2013-59; Employment – Equipment Operators: Request authorization to advertise in-house only and hire two full-time employees for the Equipment Operator positions. (No new position is being added. This request will only fill current vacant positions within the department.)
- 13a.** Rowley moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise in-house only and hire two full-time Equipment Operators, seconded by Robrahn. Motion carried. (No new position is being added. This request will only fill current vacant positions within the department.)
- 12.** Blackbourn also presented the Construction Zone Report for the week of October 14, 2013.

13. Health Department Administrator Lindsay Payer met with the Board to present the monthly report for September 2013.
14. Emergency Management Director Russel Stukey met with the Board to present the monthly report for September 2013.
15. Engineer Wayne Blackburn returned to discuss Item No. 2013-61: Equipment Repair: CAT 966F II Loader (L-012): Request authorization to approve the bid and purchase said parts and service for repairs on L-012 Loader from Caterpillar, Foley Equipment Topeka, KS as sole source.
- 15a. Meats moved, based upon the recommendation of the County Engineer and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause being sole source of Caterpillar parts and service from Foley Equipment on L-012 Loader and to approve the quote to purchase of parts and service in the amount of \$6,426.00 and to authorize and direct the County Engineer to sign all documents related thereto. Funding for the purchase will come from the Road and Bridge Fund, seconded by Combes. Motion carried.
16. The Board will sign warrants and vouchers for the month of October 2013 on Monday, October 28, 2013, at 9:00 a.m.
17. Combes adjourned the meeting at 11:34 a.m.

Correspondence

1. City of Waverly – Council Meeting Minutes of September 11, 2013
2. Coffey County Museum – Museum Fundraiser on November 5, 2013
3. Coffey County Historical Society – Board Meeting Minutes of September 19, 2013
4. Senator Jeff King – Newsletter – October 11, 2013
5. The Kiplinger Letter – October 4, 2013
6. Kiplinger’s Personal Finance Adviser – October 2013
7. KAC – Governor’s Conference on the Future of Water in Kansas – October 7, 2013
8. KDHE – Permit Renewal for Landfill – October 3, 2013
9. City of Gridley – Council Meeting Minutes of October 7, 2013
10. U.S. Senator Jerry Moran – Kansas Common Sense Newsletter – October 8, 2013
11. Whitney Damron – KanCare System Criticized in Topeka, Hearing – October 7, 2013
12. Forrest Knox – Straight Talk Newsletter – October 7, 2013
13. Coffey County Housing Authority – Board Meeting Minutes of September 17, 2013
14. KAC – Threat to Oil and Gas Valuation Depletion Fund – October 8, 2013

Minutes, October 14, 2013

Signed:

Attest:

Chairman

County Clerk