

**1.** The Commission Chambers opened at 8:00 a.m., Monday, October 12, 2009. Chairman Fred Rowley called the meeting to order at 9:00 a.m. with members Larry Crotts, Kimberly Robrahn, Tim Sipe and Bob Saueressig present. County Clerk Angie Kirchner and Administrative Assistant Donna Berland were present.

**2.** Sipe moved to approve the minutes of Monday, October 5<sup>th</sup>, 2009, as amended, seconded by Crotts. Motion carried.

**3. Consent Agenda**

**A.** Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Joan K. Staus. Lot Five (5), in Block Twenty-three (23), of the supplemental plat of West Lebo, 1885, Coffey County, Kansas. Book Volume 236, Page 682-683 of the records of the Register of Deeds for Coffey County, Kansas.

**3a.** Rowley moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.

**4.** Crotts moved to approve Resolution No. 747a; A RESOLUTION DESIGNATING CERTAIN BANKS AS DEPOSITORIES OF FUNDS OF COFFEY COUNTY, KANSAS, seconded by Robrahn. Motion carried.

**5.** Health Department Administrator Lindsay Payer met with the Board to report the monthly report for September/October 2009.

**5a.** Sipe moved, upon the recommendation of the Health Department Administrator, and approval of the County Attorney, to approve the public health emergency response contract between the Kansas Department of Health and Environment and Coffey County Health Department for funding in the amount of \$13,259.00 for the period July 1, 2009 – July 30, 2010, and to authorize and direct the Chairman to sign the same, seconded by Crotts. Motion carried.

**6.** Engineer Wayne Blackburn presented the weekly report for the week of October 12, 2009.

**7.** Item No.93-01; Road Permits Report: No Road Permits were issued during the past week.

**8.** Item No. 99-13: Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**9.** Item No. 99-99: Landfill; Fall Clean-up Week will be October 12<sup>th</sup> through Oct 17<sup>th</sup>, 2009.

**10.** Blackbourn also presented the Construction Zone report for the week of October 12<sup>th</sup>, 2009.

**11.** Robrahn moved, based upon the recommendation of the County Engineer and the approval of the County Attorney as to form, to approve the proposal of Schwab-Eaton, P.A. for the 2009 Bridge Inspection and direct the Chairman to sign the Agreement for said service, seconded by Rowley. Motion carried.

**12.** Economic Development Director Jon Hotaling and Burlington City Council member Chuck Coker met with the Board to request a grant to assist the city in building up infrastructure at Commerce Park by running water, sewer, gas, electric and telephone for the Crow Moddie Ford Development. Economic Development will provide up to \$25,000 of improvements to be paid from the Economic Development Special Expenditures Fund. The Board will approve a motion related to the project at next Monday's meeting.

**13.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for September 28, 2009 to October 9, 2009.

**14.** Item No. 95-9; Hotaling completed and mailed agendas for the strategic planning committee meeting held at the Coffey County Hospital on Wednesday, October 7<sup>th</sup>. Presented information on the Lebo Train Viewing Pavilion, the Heartland Procurement Technical Assistance Center seminar to be held in Garnett on October 20<sup>th</sup>, and Kansas Wind & Renewable Energy Conference in Topeka on October 6<sup>th</sup>.

**15.** Item No. 95-24; Hotaling registered for a free webinar presented by Regional Economic Models, Inc. (REMI) on December 1<sup>st</sup>. The webinar will examine the effect of the cap & trade legislation on industries and regional economies. It will focus on the legislation's impact on regional economies regarding energy prices and cost effects on consumers and businesses.

**16.** Item No. 95-24; Hotaling attended an October 1<sup>st</sup> meeting in Chanute to finalize the Heartland Procurement Technical Assistance Center seminar to be held in Garnett on October 20<sup>th</sup>. Flyers were finalized and sent to area manufacturers and Chambers of Commerce. The seminar will provide an overview of the critical first steps associated with winning government contracts. The seminar will also review registrations and certifications required by local, state and federal government agencies.

**17.** Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission Executive Committee meeting in Chanute on October 1<sup>st</sup>. Hotaling toured an office building that the organization is considering relocating to. The organization's attorney recommended some changes to a proposed lease agreement. These changes will be presented to the landlord.

**18.** Item No. 08-4; A business prospect for a Lebo site and the landowner has re-opened negotiations on the site.

**19.** Item No. 09-1; Hotaling attended the Lebo City Council open house and meeting on October 5<sup>th</sup>. The Lebo Train Viewing Pavilion Committee updated the council on possible sites

and building plans. A representative of BNSF railroad discussed procedures for closing a street crossing to assist with the train viewing pavilion location.

**20.** Hotaling attended the 10<sup>th</sup> annual Kansas Wind & Renewable Energy Conference in Topeka on October 6<sup>th</sup>. The best session was on wind energy manufacturing and business development. Information on the Kansas wind supply chain program and building the wind energy components in Kansas were also discussed. Talked to exhibitors and got additional information on Horizon Energy.

**21.** Rowley moved to enter into Executive Session for 5 minutes at 10:24 a.m., to include each of the Commissioners and Economic Development Director Jon Hotaling, to discuss financial trade secrets of a corporation, seconded by Robrahn. Motion carried.

**22.** The Board resumed regular session at 10:29 a.m.

**22.** Hotaling attended retirement reception for JoAnn Raaf.

**23.** Hotaling completed loan report for the period of September 1<sup>st</sup> to September 30<sup>th</sup>.

**23.** County Treasurer JoAnn Raaf and County Treasurer Elect Brenda Cherry met with the Board to present Treasurer Elect Brenda Cherry's Treasurer's Bond for the Board's signatures.

**24.** The Board will sign warrants and vouchers for the month of October on Wednesday, October 28<sup>th</sup>, 2009, at 8:30 a.m.

**25.** Rowley adjourned the meeting at 10:54 a.m.

## **Correspondence**

1. Burlington City Council – Minutes of September 16, 2009

2. Hawver's Capitol Flash – October 5, 7, 8, 9, 10, 2009

3. Whitney Damron – Kaw Water May Fuel Expansion of Nuclear Facility – October 5, 2009

4. Whitney Damron – League of Kansas Municipalities 2010 Statement of Municipal Policy – October 5, 2009

5. SOS Signals – Fall 2009 Newsletter

6. KAC Legislative Updates – October 7, 9, 2009

7. Coffey County Historical Society Board – Minutes of September 28, 2009

8. Lebo City Council – Minutes of September 14, 2009

9. SOURCE - Midwest Assistance Program – Community Solutions – Fall 2009

10. The Kiplinger Letter – October 2, 2009

11. Kiplinger’s Personal Finance Adviser – October 2009

12. The Kiplinger Tax Letter – October 2, 2009

13. KAC – New Customer Services Classes – October 7, 2009

14. City of New Strawn – Minutes of September 3, 2009

15. Coffey County Housing Authority – Minutes of September 3, 2009

16. Coffey County Rural Water District 3 – Minutes of September 2, 2009

Minutes, October 12, 2009

Signed:

Attest:

Chairman

County Clerk