

1. The Commission Chambers opened at 8:00 a.m., Monday, October 11, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Tim Sipe, Larry Crotts, Kimberly Skillman-Robrahn and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present. WCNOC Representative Tim East was also present.
2. Crotts moved to approve the minutes of Monday, October 4, 2010, as written, seconded by Robrahn. Motion carried.
3. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign one (1) tax abatement to the Treasurer's tax roll in the amount of \$6.02.
- 3a. Saueressig moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.
4. Emergency Management Coordinator Russel Stukey met with the Board to discuss the WCNOC drill that will be held on Thursday, November 4, 2010.
5. Health Department Administrator Lindsay Payer met with the Board to present the monthly report for September 2010.
6. Administrative Assistant Tim Austin presented the weekly report for the week of October 11, 2010.
7. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
8. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
9. Item No. 2010-46; Tire Purchase-Variou Tires of Assorted Sizes for Inventory: Request authorization to solicit formal bids for various tires of assorted sizes to be paid from the Road and Bridge Fund. Motion made and approved 9/20/10 - Make award. LeRoy COOP Representative Lyle Peterson was also present.
  - 9a. Sipe moved, based on the recommendation of the County Engineer, to approve the bid of Bahr Tire for eight bids and to purchase same for the sum of \$34,218.00, to be paid from the Road and Bridge Fund, seconded by Robrahn. Motion carried 4-yes; 0-no; 1-abstention Crotts.
  - 9b. Crotts moved, based on the recommendation of the County Engineer, to approve the bid of LeRoy COOP for four bids and to purchase same for the sum of \$3,148.89, to be paid from the Road and Bridge Fund, seconded by Sipe. Motion carried.

No.	Qty.	Manufacturer	Size	Load/type	Bidder	
1	6	Goodyear	1400 x R24-TG Unisteel SG-28	1 star 16 ply	Bahr	LeRoy
2	13	Michelin	1401 x R24-GLA 2	1 star 16 ply	*8785.08	8815.08
3	6	General	11R 24.5-S371	H	*10378.42	11037
4	8	Continental	425/65 x R22.5	HTC L	*1577.28	1902.72
5	4	Firestone	9.5 x R16.5	Transforce A/T straight tread E	*3586.48	3769.04
6	6	BF Goodrich	LT235/85 X R16	Commercial T/A Mud E	*447.16	489.96
7	4	BF Goodrich	LT245/75 X R16	Commercial T/A Mud E	958.26	*722.28
8	11	BF Goodrich	LT235/85 X R16	Commercial T/A Straight E	664.6	*499.16
9	8	Hankook	LT265/70 X R17 MT	Straight E	1489.73	*1262.25
10	8	Hankook	LT265/70 X R17 HT	Mud E	*1325.36	1406.08
11	10	Firestone	13.4 X R24 8 Ply	tubeless (all)	*1076.32	1170.16
12	4	Recap and Casing Grader Tire Grade Caps 14 x 17.5 (Directional Bar)		tubeless H	*7041.9	8774.3
					N/A	*665.2

\*=Low Bid and recommendation of award      Total \*= \$11.01      \$34,218.00      \$3,148.89

\*\*\*\*\*No bids were submitted by Ford, Chevy, or Huntsman

10. Item No. 2010-47; Equipment Purchase-1-Ton Truck: Request authorization to solicit formal bids for one (1) one ton truck to be paid from the General fund Public Works Equipment line item. Motion made and approved: 9/20/10.
11. Austin reported that Road & Bridge could break the cylinder on the bridge, located east of 12<sup>th</sup> and Shetland, today to test the concrete that would allow the contractor to work on the deck a couple of days sooner.
12. Austin also presented the Construction Zone report for the week of October 11, 2010.
13. WCNOC Representative Tim East met with the Board to report that the water line has been repaired and the plant is anticipated to be back on line this week.
14. State Treasurer Dennis McKinney stopped in to briefly visit with the Board.
15. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for September 27, 2010 to October 8, 2010.
16. Item No. 95-9; Hotaling completed and e-mailed out agendas for the Strategic Planning Committee meeting held on Wednesday, October 6<sup>th</sup>, at the Coffey County Hospital. Hotaling presented information on a ribbon cutting at Crow-Moddie Ford, the Lebo City Council meeting & Fanestil project, the upcoming tour with a Start-Up Kansas representative at Countertop Trends, the Great Plains Capital conference, the Lebo Train Viewing Pavilion and Heartland Leadership Development webinar.

- 17.** Item No. 97-7; Hotaling mailed out requests for quotes from six printers for bids on the reprint of the Coffey County Visitors & Relocation Guide. The Chamber of Commerce will be updating the information and advertising for the new edition.
- 18.** Item No. 03-11; ; Hotaling mailed information to Lebo High School on the Athletic Event Grant requests submitted earlier this year and a new request.
- 19.** Item No. 08-1; Hotaling delivered and mailed out schedules for the Small Business Development Center Outreach Office for September 8<sup>th</sup> – December 8<sup>th</sup>. Schedules are available at the Coffey County libraries, city halls, banks, and the Chamber of Commerce office.
- 20.** Item No. 10-2; Hotaling provided information to the County Attorney for a Memorandum of Understanding with Fanestil Meats. Hotaling received information on estimated infrastructure costs and presented it to Lebo City Council by a contracted engineering firm.
- 21.** Hotaling set up an appointment for Jennifer Nelson with the Mid American Manufacturing Technology Center (MAMTC) to visit area businesses.
- 22.** Hotaling met with a business prospect considering Coffey County for a small pump manufacturing and metal machining operation.
- 23.** Humboldt City Administrator called for information on downtown store renovations in Burlington. Hotaling referred him to Gene Merry for additional information.
- 24.** Hotaling sent listing information on the former Crow-Moddie Ford building to a retail business prospect in Nebraska.
- 25.** Hotaling sent financing information on the Small Business Administration (SBA), the Southeast Kansas Regional Planning Commission (SEKRPC), and the Coffey County Economic Development loans to a prospect wanting to start an electronic manufacturing operation and a prospect wanting to purchase an existing Coffey County business.
- 26.** Hotaling completed the loan report for the period of September 1<sup>st</sup> – 30<sup>th</sup>. All accounts are current on their payments.
- 27.** Avon Township Trustees Delbert Gleue and Craig Nickel met with the Board to discuss who is responsible for the maintenance of Morrow Cemetery and to request that a sign be placed at its location. After discussion and reviewing Resolution No. 434, the Board stated that Coffey County is responsible for the cemetery not Avon Township.
- 28.** The Board will sign warrants and vouchers for the month of October 2010 on Wednesday, October 27th at 9:00 am.
- 29.** Saueressig adjourned the meeting at 11:20 a.m.

**30. Correspondence**

1. Jeanne Dagenette – Anderson County Appreciation Dinner on November 1, 2010
2. The Kiplinger Letter – October 1, 2010
3. The Kiplinger Tax Letter – October 1, 2010
4. Kiplinger’s Personal Finance Adviser – October 2010
5. City of Burlington – Council Meeting Minutes of September 15, 2010
6. Hawver’s Capitol Flash – October 4, 5, 7, 8, 2010
7. Mental Health Center of East Central Kansas – Board Meeting Minutes of August 18, 2010

Minutes, October 10, 2010

Signed:

Attest:

Chairman

County Clerk