

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, October 7, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Johnnie Sleezer, Fred Rowley, Jr., and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Jeannene Ryan, WCNOC Representative, was present for part of the meeting.

2. Crotts moved to approve the minutes of September 30, 2002 as written, seconded by Sipe. Motion carried.

3. Consent Agenda

A. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the County Payroll Notice for Kelly Blevins, New Hire Jailer, at a classification of LE-II-c and an hourly rate of \$10.48, effective October 7, 2002. A waiver of the 25-cent IPP reduction and step "c" is requested because Blevins has 25 years experience.

B. Upon the recommendation of the Clerk, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Allison Nauertc, S.T. Temp Janitor, at a classification of M-II-a(-) and an hourly rate of \$7.91. This position is for approximately 30 days and is effective October 1, 2002.

C. Upon the recommendation of the sheriff, move to authorize and direct the Chairman to sign the Certificate of Substantial Completion for Kansas Building Systems for the jail remodel project.

D. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA compensation for Robert Reed as Acting Department Head and John Zuern as Zoning Administrator for the month of October 2002.

E. Upon the request of the Coffey County Housing Authority Board, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Ila Mae Knight, regarding Lots 1 and 2 in Block 64 in the City of Burlington, Coffey County, Kansas.

F. Move to authorize and direct the Chairman to sign 2 Orders for Refund of Taxes in the amount of \$63.24.

No. 4650 in the amount of \$63.24 payable to John Britton for the year 2000.

Reason: Exempted 1998 stock trailer, Doc#2002-5266-TX.

No. 4651 in the amount of \$53.96 payable to John Britton for the year 2001.

Reason: Exempted 1998 stock trailer, Doc#2002-5266-TX.

- 3 a.** Rowley moved to approve the Consent Agenda as submitted, seconded by Sleezer. Motion carried.
- 4.** Becky Jewett, Emergency Preparedness Coordinator, presented and discussed the monthly report for September 2002.
- 5.** Jewett also reported the next Local Emergency Planning Committee (LEPC) meeting will be Monday, October 14th at noon, 2002.
- 6.** The next Wolf Creek E plan drill is scheduled for December 5, 2002. The next FEMA evaluated drill for score is tentatively scheduled for May 21, 2003. The pre-exercise is April 30, 2003.
- 7.** Jeannene Ryan reported briefly on the Low Level Nuclear Waste Compact who are in the process of selecting an approved site to store the nuclear waste. The Compact consists of Kansas, Nebraska, Oklahoma, Arkansas and Louisiana.
- 8.** Sipe moved to approve the revised budget for 2003, seconded by Sleezer. Motion carried. Said revision is based on an audit review that indicates that funds will be levied with .421 reduction in the previously approved mill levy.
- 9.** Rowley moved to authorize and direct the Chairman to sign the Financial Representation letter to the County auditors regarding the financial position of Coffey County, seconded by Crofts. Motion carried.
- 10.** Jon Hotaling, Economic Development Director, was absent but provided his weekly report for the week of September 30th to October 4th, 2002 for the Board's review.
- 11.** Item No. 95-25; Hotaling worked the Coffey County information booth at the Family Motorcoach Association, FMCA, extravaganza at the state fairgrounds in Hutchinson on October 1st and 2nd.
- 12.** Item No. 97-6; Hotaling prepared and mailed minutes and agendas for the October 9th Coffey County Manufacturer's Association (CCMA) meeting to be held at the Coffey County Hospital. Diana Gunlock, Coordinator of the Coffey County Employment Program, will provide the program for the meeting.
- 13.** Item No. 97-7; Hotaling attended the Annual Conference for the Kansas Chamber of Commerce and Kansas Economic Development Alliance in Wichita on Thursday, October 3rd.

14. Item No. 02-1; Hotaling sent out reminder letters and agendas for program presenters at the next E-Commerce Small Business Facilitation Seminar to be held at the BHS Multi Media Room on October 10th, from 7 to 9 p.m. Presenters will be Lisa Brumbaugh from ESU – Small Business Development Center and Sam Robinson with BPR, Inc. in Burlington.

15. Item No. 02-2; Hotaling met with representatives of Kansas Assemblies, Inc. to review invoices and the progress of the installation of the hose assembly line.

10. Hub Caspar, Coffey County Engineer, presented the weekly report dated October 7, 2002. Robert Reed, Road Supervisor, was also present.

11. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

12. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

13. Galen Yoho, Woodson County, met with the Board to request authorization to build cattle windbreaks in Coffey County from baled tires. A Kansas Department of Health and Environment (KDHE) regulation requires Commission approval in each county before the windbreaks can be constructed. The Board chose not to authorize the request at this time. Yoho also inquired about the baled waste tire agreement which ends October 15, 2002. Caspar will come back next week with a recommendation.

14. Harley Schlotterbeck, of Hutinett, Schlotterbeck & Burns, met with the Board for the annual exit interview regarding the financial position of Coffey County for the year 2001.

15. The County Attorney discussed Economic Development matters.

16. Sipe moved to adjourn the meeting at 12:02 p.m., seconded by Sleezer. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capital Report – 9-28; 9-30; 10-1; 10-2; 10-3; 10-4; 10-5
2. Whitney Damron – Newspaper article
3. Coffey County Housing Authority – minutes 8-1 & 9-5
4. Council on Aging – Minutes 9-4

5. Coffey County Housing Authority – Quarterly report for Speculative Interest and Demolition Program
6. Corps of Engineers – Public Notice
7. Sedgwick County Waste Control & Recycling Coalition – Newsletter
8. Ryan & Tracy Yoho – Thank you
9. League of Kansas Municipalities – Newsletter

Minutes, October 7, 2002

Signed:

Attest:

Chairman

County Clerk