

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, September 29, 2014. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Arlin Meats, Kimberly Skillman-Robrahn, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.
2. Robrahn moved to approve the minutes of Monday, September 22, and Thursday September 25, 2014, as written, seconded by Meats. Motion carried.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Heidi Harris, Highway Department, Change in job title: Zoning and Subdivision Administrator and Payroll/Cost Accounting Clerk, effective 9/29/2014.
- 4a. Rowley moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried.
4. Saueressig moved upon the recommendation of the Emergency Management Coordinator, and approval of the County Attorney as to form, to approve and direct the Chairman to sign the Agreement for Brake & Associates, LLC to update the Coffey County Emergency Operations Plan with the funds to come from Emergency Management Grant Fund. And to direct and authorize Emergency Management Coordinator Russel Stukeky to sign any additional related documents. Cost not to exceed \$5,000, seconded by Combes. Motion carried.

Quotes:

Brake & Assoc.	\$5,000
EFM Consulting	\$8,600
AMEC	\$10,400

5. Combes moved to re-appoint Bud Redding (District #4) as a member of the Coffey County Housing Authority, to a 4 year term beginning October 27, 2014 and ending October 26, 2018, seconded by Rowley. Motion carried.
6. Rowley moved, based upon the recommendation of the County Clerk and approval of the County Attorney as to form, to approve the Scope of Services agreement with Dunfield Design for the services related to the waterproofing issues at the courthouse entrance plaza at an hourly rate of \$125 not to exceed \$7,500, to be paid from Capital Improvement Reserve Fund, seconded by Saueressig. Motion carried.
7. Item No. 2014-66; Job Description: Approve job description for Zoning and Subdivision Administrator.
- 7a. Robrahn moved, based upon the recommendation of the County Engineer, to approve the revised job description for Zoning and Subdivision Administrator as presented September 29, 2014, seconded by Meats. Motion carried.

8. Item No. 2014-67; Zoning and Subdivision Administrator Resolution: Review and approve a resolution appointing Heidi Harris as Zoning and Subdivision Administrator.
9. Combes moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to approve Resolution No. 430C appointing Heidi Harris as Zoning and Subdivision Administrator, seconded by Rowley. Motion carried.
10. No sealed Land Bids were received on the 10.07 acres, located in Burlington Industrial Park #2.
11. Saueressig moved, upon the recommendation of the Economic Development Director, to extend the deadline to receive sealed bids on the 10.07 acres, located in Burlington Industrial Park #2, and to publish notice of the County's intent to sell said property in the official county newspaper, seconded by Robrahn. Motion carried.
12. County Engineer Wayne Blackburn presented the weekly report for September 29, 2014.
13. Item No. 93-01; Road Permits: No road permits were issued during the past week.
14. Item No. 99-13; Zoning Permit/Applications Report: Three zoning permits were issued during the past week.
15. Blackburn also presented the Construction Zone Report for the week of September 29, 2014.
16. Combes left the meeting at 10:00 a.m.
17. Mental Health Center Director Bill Persinger met with the Board to give an informational update. Mental Health Center Board member Kay Scott was also present.
18. The Board moved to the Economic Development office to meet with Economic Development Director Kelli Higgins and SouthEast Kansas Regional Planning Commission (SEKRPC) Interim Director Dennis Arnold and Grant Writer Susan Galemore met with the Board to give an overview of the SEKRPC and the services available to counties including the Community Development Block Grant (CDBG) Program. The CDBG program awards grants in five categories: Urgent Need Grants; Commercial Rehabilitation; KAN STEP Grants; Annual Competitive Grants (Housing, Water/Sewer, Community Facilities and Economic Development Grants).
19. Combes returned to the meeting at 11:15 a.m.
20. Saueressig moved to enter into Executive Session at 11:32 a.m. for 20 minutes, to include each of the Commissioners and the County Attorney, to discuss matters deemed privileged in the attorney-client relationship, seconded by Meats. Motion carried.
21. The Board resumed regular session at 11:52 a.m.

22. Meats moved to enter into Executive Session at 11:59 a.m. for 10 minutes, to include each of the Commissioners and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
23. The Board resumed regular session at 12:09 p.m.
24. Combes adjourned the meeting at 12:34 p.m.

Correspondence

1. KAC – Legislative Policy Committee – September 25, 2014
2. Coffey County Conservation District – Board Meeting Minutes of July 17 and August 21, 2014
3. NACo – Program Participation Results – September 22, 2014
4. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – September 23, 2014
5. Whitney Damron – Governor Sam Brownback Makes Judicial Appointment to the 4th District – September 24, 2014
6. KAC – Legislative Policy Committee October Meeting – September 23, 2014
7. The Kiplinger Letter – September 19, 2014
8. Plains Guardian Newspaper – August 2014

Minutes, September 29, 2014

Signed:

Attest:

Chairman

County Clerk