

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, September 29, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.

2. Rowley moved to approve the minutes of Monday, September 22, 2003, as corrected, seconded by Kirchner. Motion carried. Corrections were: Monday, September 22, 2003, paragraph 3, delete 'appraisal', replace with "website". Add "for parcel, tax and deed information" at end of first sentence. Paragraph 4, first sentence, delete 'Sipe', replace with "Rowley". Paragraph 8, add "The" in front of 'Knapps' in second sentence, add "and that he could request a waiver from Rural Water District No. 2 to hook into the Gridley City water line. He was further advised that Rural Water District No. 2 Board meets the first Monday of each month." Paragraph 28, delete 'say', replace with "ask".

3. Crotts moved to approve the minutes of September 26, 2003 as written, seconded by Sipe. Motion carried.

4. Consent Agenda:

A. Upon the Request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Vice-Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Rick McClintic, regarding Lots 4 and 5 in Block 164 in the City of Burlington, Coffey County, Kansas.

B. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Vice-Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Robbin Elliott, regarding Lots 6 and 7 in Block 45 in the City of Burlington, Coffey County, Kansas.

C. Move to authorize the Vice-Chairman to sign 1 abatement to the Treasurer's tax roll in the amount of \$4.24.

D. Move to appoint R. Kraig Kirchner of the Board of County Commissioners representative to the Communications Committee.

4 a. Merry moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

5. Sipe moved to designate Gene L. Merry as voting delegate; Fred Rowley, Jr. as 1st alternate; and Larry Crotts as 2nd alternate to the 28th annual conference of the Kansas Association of Counties (KAC) to be held at Overland Park, Kansas, November 23rd through November 25th, 2003, seconded by Rowley. Motion carried.

- 6.** Kirchner moved to appoint Darla Dees to a 4-year term on the Coffey County Housing Authority Board effective October 27, 2003 and ending October 26, 2007, seconded by Merry. Motion carried.
- 7.** Merry moved, upon the approval of the County Attorney as to form, to approve Section 22.4 of the Policy and Procedures Manual regarding Business Expenses specifically related to meals, seconded by Sipe. Motion carried.
- 8.** The County Attorney advised the Board that the IRS has provided a new ruling regarding reimbursement of meal expenses.
- 8 a.** Crotts moved to authorize and direct the Chairman to sign the advisory memorandum to all department heads regarding the change in policy regarding Business Expenses related to meals, seconded by Kirchner. Motion carried.
- 9.** The County Attorney apprised the Board of a letter he is mailing to Norman Knapp regarding the water distribution system in Coffey County.
- 10.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of September 22nd, 2003.
- 11.** Item No. 95-9; Hotaling completed and mailed out agendas for the Coffey County Strategic Planning Committee meeting to be held at the Coffey County Hospital at 12 noon on October 1, 2003.
- 12.** Item No. 95-21; Hotaling attended a graded exercise (drill) at the Garnett reception center (Garnett Junior/Senior High School). Hotaling played as a contaminated victim to experience the complete process of check in, radiation monitoring, decontamination, and final registration.
- 13.** Item No. 95-25; Hotaling took promotional materials to Deborah Kennamore for the Kansas Museum Association annual conference to be held in Ulysses, Kansas the week of October 22nd.
- 14.** Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce After 5 meeting at the Meadows. Snacks were served and tours of the Meadows facility were provided for the chamber members in attendance.
- 15.** Item No. 98-6; Hotaling completed the update on the Coffey County data for the Comprehensive Economic Development Strategy (CEDS) to be submitted to the US Economic Development Administration (EDA) by the Southeast Kansas Planning Commission. The CEDS plan is also required for certification as a qualified enterprise zone through the State of Kansas.
- 16.** Item No. 00-2; Hotaling attended the 21st Century Community Learning Center advisory council meeting in Lebo. The board considered and adopted a policy requiring students to attend

the 21st Century program at the attendance center where they attend regular school classes. The “Lights on After School” event will be held on October 9th.

17. Hotaling met with a retail business owner that is considering a Coffey County location. Hotaling reviewed traffic counts, retail sales, competition, etc. The business owner will review data and make a decision in 30 to 60 days.

18. A business that was considering locating in the Dream Homes building in Lebo is no longer interested and may soon purchase a large building in another state.

19. Hotaling took a business plan for a company considering the spec building to Wayne Symmonds of Eastern Kansas Economic Development Group for further review. Symmonds is impressed with the owners and the business plan. He will pursue possible state funding through the CDBG program.

20. Hotaling spoke with Bernie Barringer of the Grand National Walleye Cup Organization. The organization would like to hold an early spring Midwest Division tournament at Coffey County Lake on Sunday, April 4, 2004. Approximately 40 to 50 boats with 2 man teams would participate in the tournament from 7 a.m. to 4 p.m. Sheriff Randy Rogers feels that 40 to 50 boats this early in the season would not be a problem. Hotaling sent information on the lake and County to Barringer.

21. Crotts moved to recess into Executive Session at 9:18 a.m. for 5 minutes, to include each of the Commissioners, the County Attorney, and the Economic Development Director, to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Merry. Motion carried.

22. The Board resumed regular session at 9:23 a.m.

23. Sipe moved to re-enter Executive Session at 9:26 a.m. for 5 minutes with the same people for the same reasons, also to include Harry Huff, seconded by Rowley. Motion carried.

24. The Board resumed regular session at 9:31 a.m.

25. Cyrilla Petrachek, Area Director, Social and Rehabilitation Services, updated the Board on the progress of SRS since the closing of several SRS offices across the state, including one in Coffey County. Petrachek also presented several statistical reports showing services performed and expenses for Coffey County for 2001 and 2002.

26. Commissioner Gene Merry left the meeting at 9:50 a.m. to attend to other County business.

26 a. Vice-Chairman Rowley took over the Chairman duties at that time.

27. Petrachek said of 105 SRS offices across the state, 23 have been closed as of this date and eventually will be reduced to 40 offices. She said Coffey County is very well organized in that

we have ten “access and assistance sites” including the six Coffey County libraries. She also asked for permission to use the Coffey County Courthouse to post informational materials. The Board will get back to her next week.

28. Petrachek invited the Board to a Stake Holder’s Teleconference tomorrow (9-30-03) at 1:30 p.m. at the SRS office in Emporia. State Representative Peggy Long-Mast, District 79, Marilyn Hall and Mike Mallein, Social and Rehabilitation Services, Leslee Kapp and Mimi West, Washburn University Nursing Interns, Susan Mueller, Coffey County Health Administrator, and Randy Rogers, Coffey County Sheriff, were also present for the discussion.

29. Randy Rogers, Coffey County Sheriff, met with the Board to explain a procedure to impose a fee for inmates at the Coffey County Jail who are engaged in a work release program.

30. Kirchner moved to adopt Resolution No. 728, A RESOLUTION IMPOSING A FEE FOR INMATES ENGAGED IN WORK RELEASE DURING DETENTION AT THE COFFEY COUNTY JAIL, seconded by Sipe. Motion carried.

31. Hub Caspar, Coffey County Engineer, presented the weekly report dated September 29, 2003. Robert Reed, Road Supervisor, was also present.

32. Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.

33. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

34. Item No. 99-13; Landfill: E-Scrap – Information attached. **A copy of Resource Recycling’s electronic newsletter was attached to the report.**

35. Caspar also presented the Construction Zone Report for the week of September 29, 2003.

36. Item No. 2003-25; Bridge Steel: Bid opening October 15, 2003 @ 2:00 p.m.

37. Caspar also apprised the Board of an application for a Public Improvement Award to be presented to Kansas Consulting Engineers for recognition at the Kansas Association of Counties meeting in November. The application is for the construction of the Subtitle D Lateral Expansion Landfill project.

38. Sipe moved to adjourn the meeting a 11:20 a.m., seconded by Kirchner. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capital Report – 9-20-03; 9-22-03; 9-23-03; 9-25-03; 9-26-03; 9-27-03
2. University of Kansas – Notice of Seminar
3. Lake Region Authority – Notice of Meeting
4. Coffey County Airport Board – Minutes of 8-13-03

Response Optional

5. KAC – Legislative Bulletin
6. NACo – Legislative Bulletin
7. Coffey County Historical Society – Invitation
8. KDHE – Letter regarding Public Notice No. KS-03-125
9. Capital Consulting Group – Letter regarding services

Minutes, September 29, 2003

Signed:

Attest:

Chairman

County Clerk