

**1.** The Commission Chambers opened at 8:00 a.m., Monday, September 27, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Tim Sipe, Larry Crotts, Kimberly Skillman-Robrahn and Fred Rowley present. County Payroll Clerk Denise Humlicek, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present. Wolf Creek Representative Tim East was also present.

**2.** Sipe moved to approve the minutes of Monday, September 20, 2010, as written, seconded by Rowley. Motion carried.

**3. Consent Agenda**

**A.** Move to authorize and direct the Chairman to sign two (2) tax abatements to the Treasurer's tax roll in the amount of \$2,924.14.

**3a.** Robrahn moved to approve the Consent Agenda as submitted, seconded by Saueressig. Motion carried.

**4.** Crotts moved, upon the recommendation of the Emergency Management Coordinator and approval of the County Attorney as to form, to approve and direct the Chairman to sign the Letter of Agreement by and between Coffey County, USD #243 and Waverly Bus Service, LLC, seconded by Robrahn. Motion carried, 4 – yes; 0 – no; 1 – abstention Sipe.

**5.** Engineer Wayne Blackburn presented the weekly report for the week of September 27, 2010.

**6.** Blackburn met with the Board to discuss the County purchasing policy for tires. Chris Bahr of Bahr Tire and Lyle Peterson of LeRoy Coop were also present.

**7.** Sipe moved to authorize the solicitation of formal bids for the Coffey County Jail Boiler Replacement Project, with the funds to come from the General Fund, Capital Improvement Line Item, seconded by Crotts. Motion carried.

**8.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

**9.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**10.** Item No. 2010-45; Equipment Purchase – Crack Sealing Machine: Request authorization to solicit bids for one Crafcro EZ Series II 1000 Crack Sealing Machine, with trade-in of ME-132 a 1999 Cimline Melter 225D Vin#99-350-150, to be paid from the General Fund, Public Works Line Item. Bid Date: September 22, 2010. Make award.

**10a.** Crotts moved, based upon the recommendation of the County Engineer, to find that (ME-132)- 1999 Cimline Melter 225D Vin# 99-350-150, is no longer required or cannot prudently be used for public purposes of the County and should be disposed of by trade-in sale to PMSI for

\$2,000.00. Notice of the Boards intention to dispose of said property was published on 9-3, 10, 17-2010 in the official County Newspaper, seconded by Robrahn. Motion carried.

**10b.** Rowley moved, based on the recommendation of the County Engineer, to approve the bid of PMSI for one (1) New Crafcro EZ Series II 1000 Crack Sealing Machine and Option #1 Auto Loader, as being the best bid and to purchase same for the sum of \$47,398.00, to be paid from the General Fund Public Works Equipment Line Item. Said purchase reflects a trade-in value of \$2000.00 for (ME-132) 1999 Cimline Melter 225D vin# 99-350-150, seconded by Robrahn. Motion carried.

**11.** Item No. 2010-47; Equipment Purchase-1-Ton Truck: Request authorization to solicit formal bids for one (1) one ton truck to be paid from the General fund Public Works Equipment Line Item. Motion made and approved: 9/20/10.

**12.** Item No. 2010-13; Summer Help Hours: Request authorization to extend hours for summer help.

**12a.** Sipe moved, based upon the recommendation of the County Engineer, to approve the request to extend part time summer help Employment for six (6) employees up to October 29, 2010, seconded by Crotts. Motion carried.

Matt Morey  
Lyle Combs  
Doug Garrett  
David Houston  
Andrew Lawrence  
Kenneth Woods

(To continue operations for Asphalt Patching, Mowing and Grading Projects)

**13.** Blackburn presented the Construction Zone report for the week of September 27, 2010.

**14.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for September 13, 2010 to September 24, 2010.

**15.** Item No. 95-24; On September 14<sup>th</sup>, Hotaling participated in the Heartland Center for Leadership Development Webinar #4 in a webinar series on Leadership Development and Board Effectiveness. The Webinar #4 was titled “Stewardship Essentials”; it discussed ways to recruit and motivate board members, it explained concepts of board stewardship, it discussed applying stewardship principles to the board’s role in mission development and evaluation and it provided information on activities to improve board performance.

**16.** Item No. 95-32; Hotaling contacted Kara Beyer at Countertop Trends to set up a tour of the facility and the grinder operation for a representative from the Start-Up Kansas program at Network Kansas. Start-Up Kansas helped finance the purchase of the grinder. Countertop

Trends recently received a Pollution Prevention Award from the Kansas Department of Health and Environment.

**17.** Item No. 97-7; Hotaling reviewed the Osage County Visitor's Guide with the publisher and Chamber of Commerce Executive Director.

**18.** Item No. 05-2; Hotaling attended the Great Plains Capital Conference in Wichita with two other representatives of the Alliance for Technology Commercialization at Pittsburg State University. Speakers from Microsoft and the University of Texas discussed "Capital Support for Entrepreneurs". Twelve high-tech companies made presentations to request capital from investors to continue final stage of various products from computer software to pharmaceuticals. Hotaling spoke with representatives from some of the companies and provided them with information about Coffey County.

**19.** Item No. 05-3; Hotaling participated in a conference call for the Southeast Kansas Prosperity Foundation Board of Directors. Hotaling discussed a loan application for a small computer service company in Pittsburg. The loan was approved by the board.

**20.** Item No. 10-2; Hotaling attended the September 13<sup>th</sup> Lebo City Council meeting. The Fanestil Meats project was discussed. The tax abatement for this project was approved by the city council along with a 'Resolution of Intent to Issue Industrial Revenue Bonds'. Hotaling received a confidentiality agreement from the City of Lebo clearing their request for a copy of confidential financial information held by the Coffey County Economic Development office. After review of the agreement by the County Attorney and verification from the owner of Fanestil Meats, the information was delivered to the City of Lebo.

**21.** On September 20<sup>th</sup>, Hotaling attended the Coffey County employee appreciation picnic. Hotaling assisted with cooking hamburgers and hot dogs.

**22.** On September 21<sup>st</sup>, Hotaling met with a Coffey County citizen that is considering the development of an RV Park. Hotaling also discussed possible financing for a machine shop. Hotaling will get information on possible financing from SBA, USDA, SEKRPC, etc.

**23.** Hotaling met with the Mayor of New Strawn to discuss enterprise zone incentives for a business prospect.

**24.** Hotaling provided information on enterprise zone incentives to a Coffey County business considering an expansion/renovation.

**25.** Hotaling attended a ribbon cutting ceremony at the new Crow-Moddie Ford Dealership.

**26.** Robrahn moved to enter into Executive Session for 10 minutes at 10:27 a.m., to include each of the Commissioners, the County Attorney and the Economic Development Director, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Sipe. Motion Carried.

- 27. The Board resumed regular session at 10:37 a.m.
- 28. The Board questioned and signed warrants and vouchers for the month of September 2010.
- 29. Saueressig adjourned the meeting at 11:47 a.m.

**30. Correspondence**

- 1. SOS Signals – Fall 2010
- 2. KAC – Legislative Updates – September 21, 22, 2010
- 3. Coffey County Extension - Minutes of Board Meeting on August 25, 2010
- 4. Hawver’s Capitol Flash – September 20, 21, 22, 23, 24, 2010
- 5. League of Kansas Municipalities Publication – League News – September 24, 2010
- 6. The Kiplinger Letter – September 17, 2010
- 7. Whitney Damron – Missouri, Kansas and Other States look to Make Tax Codes More Innovative in Tough Times - September 22, 2010
- 8. Coffey County Library Board Meeting – Minutes of August 16, 2010
- 9. Whitney Damron – Poll Predicts GOP Sweep of State Offices – September 21, 2010
- 10. Doug VanderLinden – Fiber Board Agenda – September 20, 2010
- 11. Coffey County Housing Authority – Minutes of August 10, 2010

Minutes, September 27, 2010

Signed:

Attest:

Chairman

County Clerk