

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, September 23, 2013. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Arlin Meats, Kimberly Skillman-Robrahn, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman, and Administrative Assistant Donna Berland were also present.
2. Meats moved to approve the minutes of Monday, September 16, 2013, as written, seconded by Saueressig. Motion carried.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Lee Maier, Highway Department, Equipment Operator, Classification from M-III-a(-) to M-III-a, Wage from \$13.82 to \$14.07, effective 10/1/13.
 - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Terri L. Lawson, Sheriff's Office, Dispatcher, New Hire, Classification TP-II-a, Wage \$14.40, effective 9/23/13.
 - C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Ashley Curtis, Sheriff's Office, Dispatcher, New Hire, Classification TP-II-a, Wage \$14.40, effective 9/23/13.
- 3a. Rowley moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried.
4. Robrahn moved to accept the Certificate of Road Viewers and Certificate of Damages related to Resolution No. 803, seconded by Meats. Motion carried.
5. Saueressig moved to approve Resolution No. 803a, A RESOLUTION ESTABLISHING A ROAD IN COFFEY, COUNTY, KANSAS, BETWEEN 7TH ROAD AND 8TH ROAD TO BE NAMED 7TH TERRACE, seconded by Rowley. Motion carried.
6. Housing Authority Director Rhonda Gilbert met with the Board to request to waive Landfill fees for a building located at 607 S. 7th, Burlington, Kansas.
- 6a. Robrahn moved to waive landfill fees for a building located at 607 S. 7th, Burlington, Kansas, and that all precautions are taken with KDHE regarding hazardous materials, seconded by Combes. Motion carried.
7. Museum Director Shirley George Logan met with the Board and presented the only bid received for the HVAC Upgrade for the museum from Modern Air Conditioning, Inc. Logan will meet with the contractor and the Engineer to discuss the bid. The museum was awarded Business of the Year by the Coffey County Chamber of Commerce.
8. County Engineer Wayne Blackbourn presented the weekly report for September 23, 2013.

9. Item No. 93-01; Road Permits: No road permits were issued during the past week.
10. Item No. 2013-53; Employment – Section Blade: Request authorization to advertise in-house only and hire one full-time employee for the Section Blade position. (This request is due to a resignation.)
- 10a. Meats moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise in-house only and hire a full-time Section Blade. (This request is due to a resignation.), seconded by Saueressig. Motion carried.
11. Item No. 2013-54; Employment – Driver: Request authorization to advertise in-house only and hire one full-time employee for the Driver position. (This request is due to retirement.)
- 11a. Robrahn moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise in-house only and hire a full-time Driver. (This request is due to retirement.), seconded by Rowley. Motion carried.
12. Item No. 2013-55; Professional Consulting Services: Request for Professional Consulting Services from Foster & Associates – Planning Consultants to update the Zoning Regulations.
- 12a. Saueressig moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to approve the Agreement for Professional Consulting Services with Foster & Associates – Planning Consultants for making the necessary changes to the Zoning Regulations with estimated fee of \$7,243.01 and direct the County Engineer to sign same. Said services shall be paid from the Courthouse General Fund, seconded by Rowley. Motion carried 4-yes, 1-no, Robrahn.
13. Blackburn also presented the Construction Zone Report for the week of September 23, 2013.
14. Health Department Administrator Lindsay Payer met with (KDHE) Kansas Department Health and Environment regarding the RV Parks. Payer stated that the state would not support 30 gallons for wastewater flow per person however the state would likely support the 40 gallons for wastewater flow per person because the Engineer with BG Consultants, Inc. provided supporting documentation. The state also communicated to Payer that the County cannot make any changes to anything that exists in the flood plain.
- 14a. Meats moved, upon the recommendation of BG Consultants, Inc., to authorize the submission of proposed amendments related to RV parks and crew cabin camps to the Coffey County Sanitation code to the Kansas Department of Health and Environment for preliminary approval, with a 40 gallon wastewater flow per person per day for RV camps and crew cabin camps, seconded by Rowley, 4-yes, 1-abstention, Robrahn. This motion supercedes the motion made on the same subject matter during the commission meeting, Monday, August 26, 2013.

15. Meats moved to direct the Zoning Administrator to conduct a public hearing on Wednesday, October 30, 2013, related to amending the Coffey County Sanitation Code, seconded by Saueressig. Motion carried, 4-yes, 0-no, 1-abstention, Robrahn.
16. Emergency Management Coordinator Russel Stukey met with the Board to discuss the Reception and Care facility.
17. Saueressig moved to enter into Executive Session for 15 minutes at 11:17 a.m., to include each of the Commissioners, the Emergency Management Coordinator and the County Attorney, to discuss matters deemed privileged in the attorney-client relationship, seconded by Combes. Motion carried.
18. The Board resumed regular session at 11:32 a.m.
19. Robrahn moved to enter into Executive Session for 15 minutes at 11:33 a.m., to include each of the Commissioners, the Emergency Management Coordinator and the County Attorney, to discuss matters deemed privileged in the attorney-client relationship, seconded by Meats. Motion carried.
20. The Board resumed regular session at 11:48 a.m.
21. Saueressig moved to enter into Executive Session for 10 minutes at 12:29 p.m., to include each of the Commissioners, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
22. The Board resumed regular session at 12:39 p.m.
23. Meats moved to enter into Executive Session for 15 minutes at 12:45 p.m., to include each of the Commissioners and the Economic Development Director, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
24. The Board resumed regular session at 1:00 p.m.
25. Meats moved to enter into Executive Session for 15 minutes at 1:01 p.m., to include each of the Commissioners and the Economic Development Director, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
26. The Board resumed regular session at 1:16 p.m.
27. Rowley moved to enter into Executive Session for 15 minutes at 1:19 p.m., to include each of the Commissioners, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
28. The Board resumed regular session at 1:34 p.m.

29. Robrahn moved to enter into Executive Session for 10 minutes at 1:50 p.m., to include each of the Commissioners and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Meats. Motion carried.
30. The Board resumed regular session at 2:00 p.m.
31. Saueressig moved to accept the resignation of Sandra Allison as full-time Coffey County Economic Development Director, seconded by Rowley. Motion carried.
32. Robrahn moved to enter into Executive Session for 15 minutes at 2:04 p.m., to include each of the Commissioners and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
33. The Board resumed regular session at 2:19 p.m.
34. The Board will sign checks and vouchers for the month of September 2013 on Wednesday, September 25, 2013, at 9:00 a.m.
35. The Board will sign warrants and vouchers for the month of October 2013 on Monday, October 28, 2013, at 9:00 a.m.
36. Combes recessed the meeting at 2:24 p.m., until Wednesday, September 25th, at 9:00 a.m., to question and sign warrants and vouchers for the month of September 2013, and to discuss any other County business that may arise.

Correspondence

1. City of Burlington – Council Meeting Minutes of September 4, 2013
2. Coffey County Historical Society – Board Meeting Minutes of August 8, 2013
3. Dan & Cara Mays – Thank you note – September 23, 2013
4. Barbara Anderson – Kansas Department of Commerce – ROZ Request for Information – September 18, 2013
5. City of Lebo – Council Meeting Minutes of August 5, 2013
6. Coffey County Library – Board Meeting Minutes of August 19, 2013
7. COF – Board Meeting Minutes of August 21, 2013
8. Coffey County Housing Authority – Board Meeting Minutes of August 13, 2013
9. Senator Jeff King – Kansas Senate Newsletter – September 16, 2013
10. The Kiplinger Letter – September 13, 2013
11. The Kiplinger Tax Letter – September 13, 2013
12. Kiplinger’s Retirement Report – August 13, 2013

Minutes, September 23, 2013

Signed:

Attest:

Chairman

County Clerk