

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, September 22, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.

2. Becky Jewett, Emergency Preparedness Coordinator, visited with the Board and introduced Amber Presley, the new Planner/Office Manager in Emergency Preparedness. Jewett apprised the Commission of Homeland Security grant funds that would be available to Coffey County first responders, probably in October.

3. Elysa Lovelady, Coffey County Appraiser, reported she is proceeding with the website on-line program for parcel, tax, and deed informatin. The vendor will start installing the software program tomorrow, September 23, 2003. Lovelady needs to know if signatures are being blocked from showing on the web site or not. The Board will meet with the Appraiser and the Register of Deeds at 10:00 to discuss it further.

4. Crotts moved to approve the minutes of Monday, September 15, 2003, as corrected, seconded by Rowley. Motion carried. Corrections were: Monday, September 15, 2003, paragraph 2, add after 'September 8, 2003, paragraph 2, line 5', "in front of paragraph 5 a. add." Paragraph 4 a., delete 'Crotts', replace with "Rowley". Paragraph 6, delete 'from', replace with "received by".

5. Consent Agenda:

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for Darla Jones as Acting Department Head for the period of 8/18/03 through 9/19/03, in the amount of \$58.25.

B. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for S.T. Temp, Student Intern, Cary Pressley, at a classification of LE-I-a(-), and an hourly wage of \$7.26, effective September 17, 2003.

C. Upon the recommendation of the Emergency Preparedness Coordinator, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for New Hire, Amber Presley, as Planner/Office Manager, at a classification of C-III-a(-), and an hourly wage of \$10.00, effective September 22, 2003.

5 a. Sipe moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

6. Merry moved to accept the resignation of Sylvia Bauer from the Coffey County Housing Authority Board, effective September 16, 2003, seconded by Crotts. Motion carried.

7. Rowley moved to approve insertion of the quarterly flyer from The Consortium in the September payroll envelopes, seconded by Kirchner. Motion carried.
8. Norman and Bonnie Knapp visited with the Board about getting rural water to their property. Knapp said he had been notified that his well water was unfit for human consumption. The Knapps are approximately two and one-half miles from a Rural Water District No. 2 water line and approximately one and one quarter miles from the Gridley City water line. Knapp's question was if the Coffey County grant money was available if he was permitted to obtain water from the Gridley City line. Knapp was told that the Coffey County Rural Water Infrastructure grant money was administered by Coffey County Rural Water District No. 2 and that he could request a waiver from Rural Water District No. 2 to hook into the cities water line. He was further advised the Rural Water District No. 2 Board meet the first Monday of each month.
9. Commission Chairman Gene Merry reported on several meetings he attended the past week.
10. The County Appraiser and Register of Deeds were back in to further discuss the signature on-line issue. After discussion, Lovelady was directed to check with area Fee Appraisers to see if they need signatures for any reason. Joann Raaf, Coffey County Treasurer, was also present.
11. Joann Raaf, Coffey County Treasurer and president of the Kansas County Treasurer's Association, reported on several legislative procedures and issues going on at the present time with the Treasurer's Association.
12. Becky Jewett returned to advise the Board that the grant amount mentioned earlier in the meeting was incorrect. Coffey County will be receiving \$95,487.05 from the Homeland Security Grant to purchase equipment for First Responders, including: Fire, Law Enforcement, Health, Emergency Medical Services and Emergency Management.
13. Jon Hotaling requested an Executive Session with the Board.
 - 13 a. Rowley moved to recess into Executive Session at 10:31 a.m. for 10 minutes, to include each of the Commissioners, the Economic Development Director, and Harry and Charles D. Huff, to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Sipe. Motion carried.
14. The Board resumed regular session at 10:41 a.m.
15. Kirchner moved to re-enter Executive Session at 10:44 a.m. for 15 minutes with the same people, to include the County Attorney, for the same reasons, seconded by Crotts. Motion carried.
16. The Board resumed regular session at 10:59 a.m.
17. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of September 15, 2003.

18. Item No. 01-5; Hotaling attended the Kansas Leadership Forum (KLF) annual conference in Colby, Kansas. Hotaling was installed president of the organization for 2003-2004. Mark M. Hood, author of "Live Before You Die" and "Oh To Be A Glow-Worm" was the keynote speaker. His presentation was titled "Hallmarks of Success". Breakout sessions were held on team building and report on Leadership Thomas County all school survey on "Bullying & Capacities".
19. Hotaling worked with Larry Hendricks on the final settlement numbers for Rock Creek Woodworks hearing. RCW representatives, through their attorney, accepted the County's final number and no hearing was necessary.
20. Hotaling met with a large industrial realty corporation representative who will be listing a Coffey County company's building.
21. Hotaling also presented the loan fund reports for August.
22. Hub Caspar, Coffey County Engineer, presented and discussed the weekly report dated September 22, 2003. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
23. Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.
24. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
25. Item No. 99-13; Landfill: Income Comparison. **The six-county Lake Region Authority area landfill income comparison was attached to the Engineer's report showing 2002 tonnage expenditures and dollars per ton. Coffey County was 9,946 tons; \$186,727.00 expense; and 18.77 dollars per ton.**
26. Item No. 2003-22; Equipment Purchase: Bid opening October 1, 2003 @ 2:00 p.m.
27. Item No. 2003-25; Bridge Steel: Request authorization to solicit bids for the structural steel for B356 (R-7.1).
- 27 a. Kirchner moved to approve the County Engineer's request to solicit sealed bids for structural steel for B356 (R-7.1), seconded by Sipe. Motion carried.
28. The County Appraiser was back in to report having contacted three Fee Appraisers and none of them had a problem with blocking out the signatures on deeds. One did ask, however, what authority does the Commission have giving them the right to alter a legal document. Gwen Birk, Register of Deeds, and Polly Epting, Coffey County Land and Title, were also present for the discussion.

29. The Board approved blocking signatures and social security numbers from deeds and questionnaires that will be made available on the internet. The Register of Deeds will copy the document for the Appraiser to scan into the computer.

30. Sipe moved to adjourn the meeting at 11:47 a.m. until Friday, September 26, 2003, at 8:30 a.m. to sign warrants and vouchers and attend to other County business that may arise, seconded by Rowley. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capital Report – 9-15-03; 9-16-03- 9-17-03; 9-19-03
2. KDOT – Letter regarding construction engineering inspection services
3. Kansas Department of Revenue – Letter regarding statistical and procedural compliance review
4. Fourth Judicial District – Newsletter
5. City of Gridley – Minutes of 9-2-03
6. KDHE – Letter regarding City of Gridley – Wastewater Treatment Facility
7. City of Burlington – Minutes of 9-3-03

Response Optional

8. Coffey County Fire District #1 – Letter regarding Rural Water Supply

Response Not Required

9. Riley Morgan – Application to Housing Authority Board
10. Darla Dees – Application to Housing Authority Board
11. Sylvia Bauer – Resignation from Housing Authority Board

Minutes, September 22, 2003

Signed:

Attest:

Chairman

County Clerk