

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, September 20, 2004 to individually review correspondence. Vice Chairman Fred Rowley Jr. called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, and Larry Crotts present. Also present Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney and Administrative Coordinator Mary Bloomer. Present for part of the meeting was Jeannene Ryan, WCNOC.
2. Jo Ann Raaf, Coffey County Treasurer, thanked the Board and everyone for their help and support for her recognition as Kansas Outstanding Treasurer award for 2004.
3. Sipe moved to approve the minutes of September 13, 2004 as corrected, seconded by Crotts. Motion carried. Corrections were: Monday, September 13, 2004, paragraph 2, change 'Man's' to "Mah's". Paragraph 3a, change 'Randy' to "Rogers" in second sentence. Paragraph 5 change 'has been' to "will be". Paragraph 10, add "Kansas" before 'Energy'. Paragraph 17, change '\$15,000.00' to "\$15,100.00". Paragraph 25, add "District No. 1" after 'Fire', replace 'accompanied the Reeds' with "was also present for this discussion", replace 'department' with "District". Paragraph 26, add "The Board agreed" at the end of the paragraph. Add new paragraph 27, "Lovelady also provided the Board with a copy of her statistical and procedural compliance review for 2004 and her final ratio study for 2003. The Board had questions regarding both documents". Paragraph 27, delete 'Burlington'. Add new paragraph 28, "The County Attorney provided the Board with an update on several legal issues". Correspondence item 6, replace 'upgrading' with "regarding".
4. Kirchner moved to approve the proclamation proclaiming the week of October 3, 2004 through October 9, 2004 as Fire Prevention Week, seconded by Sipe. Motion carried.
5. Crotts moved to authorize and direct the Chairman to sign the letter to the American Council of Engineering Companies of Kansas regarding the 2004 County Public Improvement Award, seconded by Sipe. Motion carried.
6. The Board will sign warrants and vouchers on Tuesday, September 28, 2004 at 8:30 a.m.
7. Commissioner Rowley reported on the recent Jacobs Creek logjam meeting at the Coffey County Library in Burlington. Representatives from Congressman Moran and Congressman Ryan and Senator Roberts office attended the meeting. Rowley said the committee will not be meeting again until the Corps of Engineers finish their study.
8. Robert Reed, Road Supervisor, presented the weekly report dated September 20, 2004. John Zuern, Administrative Assistant was also present.
9. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
10. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

11. Item No. 2004-20; Hickory Creek West: Boat ramp. The boat ramp at Hickory Creek West has grown up with trees and also does not allow a boat to be launched. It was mentioned that the lake level will be raised 4' from the current level (currently 2' low and may be increased another 2'). Reed was directed to survey it to find out how far up the boat ramp the water will be if the 4' increase is done. Currently it does not extend into the lake water. Kirchner agreed to provide an update to Michael Reed.
12. Item No. 2004-21; Project G 9305: Execute agreement with Corps of Engineers for right away along 16th Road.
- 12a. Kirchner moved, upon the recommendation of the County Engineer and approval of the County Attorney to authorize and direct the Chairman to sign Supplemental Agreement No. 3 with the Army Corps of Engineers for additional right of way on Project No. G9305 on 16th Road, seconded by Rowley. Motion carried.
13. Caspar also presented the construction zone report for the week of September 20, 2004.
14. Jon Hotaling, Economic Development Director presented and discussed the weekly report for the week of September 13, 2004.
15. Item No 95-29; Hotaling continued to receive requests for Leadership Coffey County applications forms. He mailed out about 9 applications and has received 3 completed applications for Leadership Class of 2004-2005. Applications must be in by 5:00 p.m., Wednesday, September 27th and the first class will be the get acquainted picnic on October 14th.
16. Item No. 95-29; Hotaling attended the Southeast Kansas Tourism Region meeting with Sid Meeker, Coffey County Chamber of Commerce Director, in Osawatomie. A presentation was given on the Osawatomie Sesquicentennial to be held October 22nd-24th. The membership reviewed and approved the revised mission statement for SEKTR. The membership also completed a review of goals for 2004 and set goals and objectives for 2005.
17. Item No. 01-5; Hotaling participated in a Kansas Leadership Forum Executive Committee conference call. The committee reviewed plans for the annual conference in El Dorado, September 21st & 22nd. They have about 65 members planning to attend. Hotaling will introduce the Mayor of El Dorado, and Secretary of State, Ron Thornburgh. Hotaling will also chair the annual business meeting.
18. Hotaling spoke with George Arnold about the RWD #2 meeting held on September 7th. He explained that a loop in the system was discussed as a better possibility compared to a dead end line. RWD #2 will get an engineer's estimate on the loop design.
19. Hotaling met with marketing representatives from a regional radio station to discuss promotion of the Christmas Arts & Crafts Show and 'Shop Coffey County First' promotion.

20. Hotaling also sent information to a Coffey County resident on financing the construction of a new recreation facility. No grants or funding is available for a privately owned operation. An SBA 504 loan program would be the best for this type of operation.
21. Hotaling sent information to a resident on starting and financing a daycare center. Information was available from SBA on starting and financing a daycare center. The SBA LowDoc loan could be used for this type of project.
22. Hotaling and Witteman updated the Board on Kansas Assemblies progress and briefly discussed a new business prospect.
23. Hotaling also presented the loan fund reports for the month of August.
24. The Board completed all County business and decided to adjourn so that some of the Commissioners and Mary Bloomer could attend the funeral of Eva Remy.
25. The Board will sign warrants and vouchers on Tuesday, September 28, 2004.
26. Kirchner moved to adjourn the meeting at 10:45 .m., seconded by Crotts. Motion carried

CORRESPONDENCE:

Response Not Required

1. Housing Authority – Minutes of August 5, 2004
2. Kansas Dept. of Revenue – Letter regarding the annual statistical and procedural compliance review.
3. Hawvers Capitol Report – Misc. dates
4. Coffey County Fire Dist. No. 1 – Minutes of August 16 and September 20.
5. City of Lebo – Minutes of August 3, 2004 and August 12, 2004
6. S.O.S. – Newsletter
7. Sharon Sharon – Thank You
8. K.A.C. – E-mail regarding Kansas E-911
9. American Council of Engineering – Newsletter
10. City of Burlington – Minutes of September 1, 2004

Response Optional

11. Department of Army, John Redmond Lake Office – Memorandum of Understanding

12. Todd Pyle – Application to Housing Authority Board

Minutes, September 20, 2004

Signed:

Attest:

Chairman

County Clerk