

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, September 18, 2000, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Bill Knapp, Johnnie Sleezer, and Perry Powell present. County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer were also present. Coffey County Republican Editor, Mark Petterson, and WCNOC Representative Tom Moreau were present for part of the meeting.

2. Sleezer moved to approve the minutes of September 11, 2000 as written. Seconded by Powell. Motion carried.

3. **CONSENT AGENDA:**

A. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for New Hire Arza Hammond, Equipment Operator for the Sign and Culvert Crew, at a classification of M-III-a(-) and an hourly wage of \$9.88. This is to fill a vacant position due to a resignation.

B. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Robert Reed, for CSA compensation as Acting Department Head for the month of September 2000.

C. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for John Zuern, for CSA compensation as Zoning Administrator for the month of September 2000.

4. Sipe moved to approve the Consent Agenda as submitted. Seconded by Sleezer. Motion carried 4 yes 1 no, Powell.

5. Sleezer moved upon the recommendation of Susan Mueller, Health Administrator, to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Sharon Sharon, as S.T. Temp. for the Health Department as Receptionist/Secretary/Manager for the Sanitarian at the classification of C-II-a and an hourly wage of \$7.75, effective October 2, 2000. This is a promotion for Ms. Sharon and is to fill a position that is currently vacant, however, it is anticipated the position will become Full-Time eventually. Seconded by Sipe. Motion carried.

6. Knapp moved upon the recommendation of Bill Bauer, Information Systems Administrator, and approval of the County Attorney as to form, authorize and direct the Chairman to sign the Annual Arcinfo and IMS Maintenance Quotation, No. 25029675, in the amount of \$7,248.02, with funds to come from the Equipment Reserve Fund, seconded by Merry. Motion carried. Bill Bauer was present for discussion on this matter.

7. Powell moved upon the recommendation of the Economic Development Director and approval of the County Attorney as to form, to authorize and direct the County Clerk to sign the letter regarding Andrews Corporation's F.T.E. for the preceding 12 months. Seconded by

Sleezer. Motion carried.

8. Knapp moved, upon the recommendation of the Administrative Coordinator and approval of the County Attorney as to form, to adopt the revisions to the Coffey County Policy & Procedures Manual as presented. Seconded by Sleezer. Motion carried.

9. Sleezer moved upon the recommendation of the County Appraiser, Elysa Lovelady, to authorize the Chairman to sign a Master Agreement for Services with M.J. Harden Associates, subject to approval of the Coffey County Attorney, as to form. Seconded by Knapp. Motion carried. Elysa Lovelady and Bill Bauer were present for this discussion.

10. Sleezer moved upon the recommendation of the Administrative Coordinator, to accept the proposal of Mentoring Works for the annual supervisory training, at a cost of \$400.00, with funds to come from Courthouse General, Contractual Services Line. Seconded by Sipe. Motion carried.

11. Gene Cease, Kincaid, KS., visited with the Board about opening a retail tire store in Coffey County. Mr. Cease currently owns and operates an autoglass company in Kincaid, KS. He said he needs to diversify and the tire store will be a start up business. Mr. Cease inquired about the landfill policy regarding waste tires. The Board said current landfill policy is free disposal of waste tires for residents and businesses in Coffey County, but made no commitment as to how long it would remain that way. Economic Development Director Jon Hotaling was also present. Mr. Cease will visit with Hotaling after the meeting.

12. Sipe moved, upon the recommendation of the Housing Authority Board and approval of the County Attorney as to form, to authorize and direct the Chairman to sign a Real Estate Mortgage Release for Albert E. Jenks and Cecil E. Jenks. Seconded by Sleezer. Motion carried.

13. The Board will be meeting with the Coffey County Fire District No. 1 Board at 7:00 p.m. this evening (9-18-00) for a scheduled joint meeting.

14. Jon Hotaling introduced business prospect David Brach and requested an Executive session.

14a. Knapp moved to recess into Executive Session at 10:26 a.m. for twenty (20) minutes to include each of the Commissioners, the County Attorney, the Economic Development Director and business prospect David Brach to discuss confidential data relating to financial affairs or trade secrets of a corporation. Seconded by Powell. Motion carried.

15. The Board resumed regular session at 10:46 a.m.

16. Hotaling presented the weekly report for the week of September 11th to September 15th.

17. Item No. 96-5; Hotaling continued to obtain information from an industrial prospect for meeting with the Board on 9-18-00. Hotaling provided pertinent information to the Coffey

County Attorney, Doug Witteman.

- 18.** Item No. 97-6; Hotaling attended the Coffey County Manufacturers Association meeting. Monique Burns, Project Director of the 21st Century Community Learning Center, provided information on the program and how it could benefit the manufacturers' employees.
- 19.** Item No. 97-7; Hotaling checked zoning for the tourism sign to be erected on airport property and proceeded to flag the location for the sign with Darren Isch, Airport Manager. The signposts should be installed in the next week or two.
- 20.** Item No. 98-6; Hotaling attended SEKRPC Commission Executive Committee meeting. Reviewed loan applications and KDHE's applications for funding from EPA and EDA for the State Hazardous Waste Program and the Kansas Water Pollution Control Revolving Loan Fund. Hotaling discussed the status of the certified economic development strategy and the regional enterprise zone designation.
- 21.** Item 98-10; Hotaling prepared information for chairing the SEK, Inc. quarterly membership meeting in LyCygne. John Leverenz, Southeast Kansas Department of Transportation Engineer, spoke about Southeast Kansas's highway projects and Joe Rossini provided information on wireless internet services.
- 22.** Hotaling provided information to a retail business prospect and met with a contractor considering constructing a duplex.
- 23.** The Economic Development Director requested an additional Executive session.
- 23a.** Sleezer moved to recess into Executive Session at 10:48 a.m. for five (5) minutes to include each of the Commissioners, the County Attorney and the Economic Development Director to discuss matters which would be deemed privileged in the attorney/client relationship. Seconded by Knapp. Motion carried.
- 24.** The Board resumed regular session at 10:53 a.m.
- 25.** Powell moved to re-enter Executive session at 10:55 a.m. for ten (10) minutes with the same people for the same reasons. Seconded by Sleezer. Motion carried.
- 25a.** The Board came out of Executive session at 11:03 a.m. and resumed regular session at 11:05 a.m.
- 26.** Hub Caspar, County Engineer, presented the weekly report dated September 18, 2000. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 27.** Item No. 93-01; Road Permit Report: Three (3) Road Permits were issued during the past week.

28. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
29. Item No. 99-13; Landfill: Terracon will have Lateral Expansion Plans ready for review about October 1, 2000. Construction will probably start sometime in October. Discuss Waste Tire charge at Landfill-Resolution 498a attached for reference. **The Board discussed the landfill fee policy and made no changes at this time.**
30. Item No. 2000-26; Equipment Purchase: Will open bids on September 20, 2000 at 2:00 p.m. (Elevating Scraper).
31. The Board indicated it had no objection to Caspar's request to serve on an advisory board to update the handbook, Traffic Control Practices for Low Volume Rural Roads.
32. The Board discussed a letter from Velma Truelove regarding placement of a school bus sign. The County Clerk was directed to respond to the letter using information supplied by the County Engineer.
33. Commissioner Powell reported a complaint from a school bus driver of too much rock on the rock roads and the grading being done to often.
34. Some members of the Board will be attending the ground breaking ceremony at the Coffey County Hospital this afternoon.
35. Sleezer moved to adjourn the meeting at 11:49 a.m. until 7:00 p.m. this evening (9-18-00) for a joint meeting with Coffey County Fire District No. 1 Board and to attend to any other county business that may arise. Seconded by Knapp. Motion carried.

CORRESPONDENCE:

Response Required

1. KDOCH-Letter regarding HOME Program Monitoring Grant M-97-SG-20-0122.
2. Diana Gunlock, Mentoring Works, Article.
3. KDOT- Application for Transportation Enhancement projects for fiscal year 2003.

Response Optional

4. Kansas Department of Administration- Division of Personnel Services- 2 notices of seminars.
5. Conservation District- Letter regarding Conservation Tour.

6. KDOCH- Notice of funding availability.

Response Not Required

7. City of Waverly Minutes- August 7 & 21, 2000.

8. City of Gridley Minutes- September 5, 2000.

9. League of Kansas Municipalities- 2000 Editions of Kansas Open Records Manual and Kansas Open Meeting Manual.

10. Whitney Damron- Letter regarding Joint Committee on Economic Development Meeting.

11. University of Kansas- Notice of seminar.

Minutes, September 18, 2000

Signed:

Attest:

Chairman

County Clerk