

1. Commission Chambers opened at 8:00 a.m., Monday, September 17, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, Bob Saueressig, and Fred Rowley present. County Payroll Clerk Denise Humlicek, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.
2. Combes moved to approve the minutes of Monday, September 10, 2012, as written, seconded by Rowley. Motion carried 4-0-1. Crotts abstained.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign four (4) tax abatements to the Treasurer's tax roll in the amount of \$1,421.94.
- 3a. Combes moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.
4. Rowley moved to adopt the Capital Improvement Plan, Coffey County, Kansas, and further authorize and direct the Chairman to sign the same, seconded by Robrahn. Motion carried.
5. County Engineer Wayne Blackbourn presented the Weekly Report for September 17, 2012.
6. Item No. 93-01; Road Permits Report: Three Road Permits were issued during the past week.
7. Item No. 99-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.
8. Item No. 99-99; Landfill: Fall Clean-up. Recommend approval to designate October 1-6 as free dump week.
9. Item No. 2012-53; Request – Tire Purchase; Request authorization to solicit formal quotations and purchase assorted sizes of tires.
- 9a. Combes moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit formal bids and purchase assorted sizes of tires, seconded by Saueressig. Motion carried.
10. Blackbourn also presented the Construction Zone Report for the week of September 17, 2012.
11. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for September 4 through September 14, 2012.

12. Item 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting held at the Coffey County Hospital at 12 noon on September 5. Hotaling provided information on Project 17 funding, meetings with Coffey County cities on SEKRPC services and general commission representation, and Southeast Kansas Tourism Region meeting. The museum committee member reported on the upcoming museum annual meeting and other events in conjunction with Burlington's "Taste of Fall" festival. The WCNOC Representative stated that ground breaking for the water supply lines project was held on September 10th and the project will last through spring 2014.
13. Item 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) Executive Committee meeting on September 6 in Chanute. The committee reviewed proposed employee raises, approved administration contracts for five community development block grant projects and reviewed a loan portfolio.
14. Item 98-6; SEKRPC Executive Director Daniel Crook joined Hotaling in presenting information about SEKRPC services to the Gridley City Council on September 4. Hotaling also requested the city council to appoint one member to serve on the SEKRPC General Commission if the city decides to pay the \$50.00 fee to become a member.
15. Item 98-6; Hotaling met with City Councils for New Strawn (September 6), LeRoy (September 10), and Waverly (September 12) to provide information on SEKRPC and requested the cities to consider appointing a council member to serve on the SEKRPC General Commission. Hotaling will meet with Lebo City Council on October 1.
16. Hotaling completed the loan report for the period August 1 – 31.
17. Hotaling met with a representative from LaFarge Concrete about employment opportunities for Coffey County citizens with LaFarge at the WCNOC water line project. Hotaling set up an appointment for him to meet with Coffey County Employment Program Coordinator, Bobbiann Daugherty, who put him in touch with several possible job candidates.
18. Hotaling attended the "Lunch & Learn" training session on stress on September 12th in the courthouse basement.
19. Hotaling completed the survey for Small Business Development Center consultant's leadership training seminar.
20. Hotaling spoke with a citizen interested in starting a business related to the food service business.
21. Hotaling spoke with a representative from Rylie Construction about a natural gas pipeline cost. Hotaling reported that Rylie does not install natural gas lines. Hotaling contacted Wade at Northern Pipeline Construction who gave him estimates for gas pipelines from Panhandle Eastern line to BETO Junction and for a pipeline from New Strawn to the

airport.

22. TrustPoint Representative Angela Trimble met with the Board to present the County with a dividend check in the amount of \$22,563.76. This represents Coffey County's share in the Kansas County Safety Dividend Group, there is a total of 35 counties in the program. Trimble stated that if County property and or equipment is being used by another group, that group would need to show a certificate of insurance to protect the County.
23. Rowley moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request for training on the Carlson Engineering/Surveying Software conducted by Harken-Reidar, Inc. for five days of training for the County Engineer and the Survey Technician II in the total amount of \$4,560.00 to be paid from the Road and Bridge Fund, this being the only course available for this type of training, seconded by Combes. Motion carried.
24. Crotts moved to approve the Memorandum to Department Heads regarding a clarification of the effect of re-employment on early retiree compensation, dated September 17, 2012, and to authorize the Chairman to sign same upon the approval, as to form, by the County Attorney, seconded by Saueressig. Motion carried.
25. Robrahn moved to enter into Executive Session for 5 minutes at 10:32 a.m., to include each of the Commissioners and the County Attorney to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
26. The Board resumed regular session at 10:37 a.m.
27. Robrahn moved to recess into Executive Session for 5 minutes at 10:40 a.m., to include each of the Commissioners and the County Attorney to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
28. The Board resumed regular session at 10:45 a.m.
29. The Board will question and sign warrants and vouchers for the month of September 2012, on Wednesday, September 26, 2012, at 9:00 a.m.
30. Robrahn adjourned the meeting at 10:47 a.m.

Correspondence

1. KAC – 6th Annual Built Environment and the Outdoors Summit on October 24-26, 2012
2. Coffey County Council on Aging – Meeting on October 3, 2012
3. Hawver's Capitol Report – September 10, 11, 12, 13, 14, 2012
4. Kansas Water Office - Governor's Conference on the Future of Water in Kansas on October 30-31, 2012

5. City of Waverly – Council Meeting Minutes of July 11, August 8, 2012
6. City of Lebo – Council Meeting Minutes of July 2, August 6, 20, 2012
7. Lake Region Six County Solid Waste News – September 2012
8. The Kiplinger Letter – August 31, 2012
9. The Kiplinger Letter Special – August 31, 2012
10. The Kiplinger Tax Letter – August 31, 2012
11. The Kiplinger Letter – September 7, 2012
12. Kiplinger’s Personal Finance Adviser – September 2012
13. Coffey County Hospital – Board Meeting Minutes of June 18 and July 16, 2012
14. City of LeRoy – Council Meeting Minutes of June 4, June 28, July 2, 16, August 6, 2012
15. KAC – Legislative Budget Committee Hears Update on DMV System – September 14, 2012
16. City of Gridley – Council Meeting Minutes of May 7, 2012

Minutes, September 17, 2012

Signed:

Attest:

Chairman

County Clerk