

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, September 17, 2007. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, County Clerk, Doug Witteman, County Attorney, and Donna Berland, Administrative Assistant. Tim East, WCNOC Representative, was also present.
- 2.** Crotts moved to approve the minutes of Monday, September 10<sup>th</sup>, as written, seconded by Robrahn. Motion carried.
- 3. Consent Agenda**

  - A.** Move to authorize and direct the Chairman to sign two (2) tax abatements to the Treasurer's tax roll in the amount of \$29.82.
- 3a.** Robrahn moved to approve the consent agenda as submitted, seconded by Sipe. Motion carried.
- 4.** Rowley moved to approve the correspondence dated Monday, September 17<sup>th</sup>, 2007, to Field Appraiser Lori Sturdy and direct the Chairman to sign the same, seconded by Sipe. Motion carried.
- 5.** Health Department Administrator Lindsay Payer met with the Board to discuss the Drug & Alcohol Advisory Committee's recommendation on providing Special Drug and Alcohol funds to the Mental Health Center of East Central Kansas and to Therapy Services. Payer also presented more information regarding Therapy Services. The Board would like the committee to research what the needs are in Coffey County and provide more information and recommendations regarding citizens that need the Level II services in Coffey County. No action was taken.
- 6.** Wayne Blackburn, County Engineer, presented and discussed the weekly report dated September 17, 2007.
- 7.** Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
- 8.** Item No. 99-13; Zoning Permits/Applications Report: One Zoning Permit was issued during the past week.
- 9.** Item No. 99-99; Landfill: Scrap Iron and White Goods Disposal.
- 9a.** Robrahn moved, upon the request of the County Engineer and approval of the County Attorney as to form, to dispose of approximately 200 tons of Scrap Iron and White Goods, located at the County Landfill, by sale to the best bidder based on competitive bid per ton and to publish a Notice of Intent for such disposal in the official County newspaper, seconded by Crotts. Motion carried.

- 10.** Item No. 2007-24; Equipment Purchase: Request authorization to solicit Bids for the purchase of two (2) Motorgraders. Bid opening - October 3, 2007 @ 2:00 p.m.
- 11.** Item No. 2007-25; Equipment Purchase: Request authorization to solicit bids for the purchase of one (1) Heavy Range Hydraulic Breaker.
- 11a.** Rowley moved, upon the request of the County Engineer and approval of the County Attorney, to solicit sealed bids for one (1) Heavy Range Hydraulic Breaker, seconded by Saueressig. Motion carried.
- 12.** Robrahn moved to approve the specifications for approximately 588 square yards of floor covering in various offices of the courthouse and direct the County Clerk to advertise for sealed bids for said floor covering in the official County newspaper, seconded by Sipe. Motion carried.
- 13.** Blackburn reported that there are large boulders on 23<sup>rd</sup> Road that Road and Bridge cannot use. The property owner has ownership of the boulders. Two individuals have expressed interest in the boulders. The Board directed Blackburn to inform the individuals to contact the property owners.
- 14.** Blackburn requested an extension for the position of a summer time help packer operator on the dirt crew up to an additional 60 days.
- 14a.** Crotts moved, upon recommendation of the County engineer, to extend the position of summer time help packer operator on the dirt crew up to an additional 60 days, seconded by Saueressig. Motion carried.
- 15.** Blackburn presented the Construction Zone Report for the week of Monday, September 17, 2007.
- 16.** Blackburn discussed the need to remove extra dirt at the intersection of 5<sup>th</sup> Road and Reaper Road to allow for better water drainage for the County. The Board directed Blackburn to work with the County Attorney.
- 17.** Hotaling reported that additional Athletic Economic Development Grant funds were requested by Lebo High School to fund a Future Farmers of America (FFA) Land Judging Contest, a High School Junior Varsity Volley Ball Tournament and a High School pre-season basketball tournament. The Board agreed to use Economic Development Special Expenditure Funds for an additional Athletic Economic Development Grant.
- 18.** Item No. 95-9: Hotaling completed and mailed out agendas for the Strategic Planning Committee meeting held at the Coffey County Hospital on Wednesday, September 5<sup>th</sup>. The committee discussed the Large Site Program previously available

through the Kansas Department of Commerce. The committee would like to proceed with a certified small site of 50+ acres.

**19.** Item No. 95-21: Coffey County PIO's including Hotaling, Angie Kirchner, and Donna Berland met with Becky Jewett on August 29<sup>th</sup> to review information prior to the E-plan Drill in Topeka on August 30<sup>th</sup>. Hotaling attended the E-plan Drill in Topeka. Things went well and the County had access to web EOC at the Joint Information Center in Topeka for the first time.

**20.** Item No. 95-29: Hotaling attended a planning session for the Kansas Health Foundation and the Kansas Leadership Center in McPherson on Monday, September 10<sup>th</sup>. Ideas from several different planning sessions held around the state will assist the Kansas Leadership Center in setting up a Rural Leadership Development Program.

**21.** Item No. 95-29: The Leadership Coffey County Task Force set up tentative schedules for the 2008 Leadership Coffey County Program beginning Monday, January 7<sup>th</sup>. The Adult and Youth Program will be combined and a maximum of 20 participants will be allowed. Information on the program will be sent to the school counselors in early November. Ads will run in the newspaper and on the radio during November. The deadline for applications will be December 14<sup>th</sup>.

**22.** Item No. 95-32: Hotaling discussed the success of the Countertop Trends, LLC Economic Development Project with Ron Wilson, Executive Director of the Huck Boyd National Institute for Rural Development. Ron featured the Countertop Trends, LLC success story on his "Kansas Profiles" Radio Program. A copy of the transcript was provided to the Coffey County Commission.

**23.** Item No. 98-6: Hotaling attended the Southeast Kansas Regional Planning Commission Loan Committee meeting in Chanute. The loan committee learned that the loan applicant withdrew his request for funds when his purchase of the Coffey County business fell through.

**24.** Item No. 98-6: Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) Executive Committee meeting in Chanute. The Board approved membership in the Kansas Economic Development District Association for one year. Representatives from the Economic Development Administration (EDA) will be in the Chanute office later this month to audit the SEKRPC Revolving Loan Fund.

**25.** Item No. 00-2: Hotaling attended the 21<sup>st</sup> Century Learning Center Advisory Council meeting on August 28<sup>th</sup>. Over 250 students were served during the summer program. Grants received for 2007-2008 include a "Juvenile Justice" grant, a "Learn and Serve" matching grant and a 21<sup>st</sup> Century Grant.

**26.** Item No. 05-3: Hotaling attended the Southeast Kansas Prosperity Foundation Executive Committee meeting in Chanute on Tuesday, September 11<sup>th</sup>. The committee finalized a draft loan application process and procedures document. \$250,000 will be

available for small business loans. Businesses will be required to complete a business plan with the assistance of Kansas Small Business Development Center (KSBDC). KSBDC's offered a business plan consultation at no charge. There could be several Coffey County prospects for this funding.

**27.** Item No. 06-1: Hotaling met with Dennis Arnold, Economic Development Director for Linn and Anderson counties, in Hotaling's office to review information on several prospects received through the final mailing of the prospect marketing campaign funded in part by the Kansas Department of Commerce. Information on Coffey County was sent out to several prospects.

**28.** Hotaling attended the Burlington 150<sup>th</sup> committee meeting on September 7<sup>th</sup>. Hotaling reported that the cable TV ads are running and the ads for KSNP and 96.1 the Wave started on September 10<sup>th</sup>.

**29.** Hotaling attended the Kansas Economic Development Alliance annual conference in Wichita on September 13<sup>th</sup> and 14<sup>th</sup>. Sessions on the "Kansas Bioscience Initiative", the "Location One Information System (LOIS)", Economic Development Disaster Preparedness", and "Building an Exceptional Workforce System" were presented.

**30.** Hotaling completed the loan report for the period of August 1<sup>st</sup> to August 31<sup>st</sup>, 2007.

**31.** Information Systems Administrator Bill Bauer met with the Board to present an E-mail Spam Solution to help filter junk e-mail.

**31a.** Robrahn moved upon the recommendation of Information Technology Director Bill Bauer and approval of the County Attorney as to form, to purchase Email Defense Service and support, form MX Logic, Englewood, CO, in the amount not to exceed \$2,268 to be paid from the General Fund Technology Training and Equipment Contractual Line Item, and to direct Information Technology Director Bill Bauer to sign a one year contract for same, seconded by Rowley. Motion carried.

**32.** Coffey County Sheriff Randy Rogers met with the Board to discuss Emergency Preparedness issues. Rogers reported that a deadline date had passed on August 15<sup>th</sup> for a grant for State and Local Assistant Grant funds the state gives to counties to assist in running their Emergency Preparedness Departments. The state is allowing an extension for the County to submit a Grant request. Rogers also reported that an Emergency Preparedness vehicle had been earmarked for 2006 and 2007. Rogers recommended that there needs to be at least one vehicle purchased and then to use the additional funds for technology in the Emergency Preparedness Department. Rogers will work with the Vehicle Committee to get the specifications prepared for the Emergency Preparedness vehicle. Bauer reported that there needs to be a central multi-functional copier/scanner/fax/printer machine. Bauer also reported that a lap top is needed to replace one that stopped working during the last drill. Rogers is working on a plan to help the emergency plan flow more smoothly during the drills.

**32a.** Robrahn moved to authorize and direct the Chairman to sign the Kansas Emergency Management 2008 Cooperative Agreement Program Submission between the County and the Division of Emergency Management for Federal Fiscal Year 2008, seconded by Crotts. Motion carried.

**33.** The Board will sign warrants and vouchers for the month of September 2007 on Wednesday, September 26, 2007, at 8:30 a.m.

**34.** Sipe adjourned the meeting at 11:27 a.m., to attend the Employee Appreciation Picnic at Kelley Hall.

**Correspondence:**

1. Coffey County Fire District #1 - September 17, 2007 Agenda, August 20, 2007 Minutes
2. Hawver's Capitol Flash - September 7, 12, 13, 14, 2007
3. University of Kansas - 2007 State of the State Kansas Economic Policy Conference - September 10, 2007
4. League of Kansas Municipalities - September 11, 2007
5. The Kiplinger Letter - September 7, 2007
6. The Kiplinger Tax Letter - September 7, 2007
7. KDHE - Landfill Operators Training Course - September 14, 2007

No Response Required

8. Terry Berland - Planning Board appointment - September 11, 2007

Minutes, September 17, 2007

Signed:

Attest:

Chairman

County Clerk