

1. The Commission Chambers opened at 1:00 p.m., Tuesday, September 15, 2009. Chairman Fred Rowley called the meeting to order at 9:00 a.m. with members Tim Sipe, Kimberly Robrahn and Bob Saueressig present. County Clerk Angie Kirchner and Administrative Assistant Donna Berland were present. Editor of the Coffey County Republican Mark Petterson was also present. Crotts was absent from the meeting.

2. Saueressig moved to approve the minutes of Tuesday, September 8, 2009, as written, seconded by Robrahn. Motion carried.

3. Consent Agenda

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Tom Johnson, Officer/Investigator/Patrol Supervisor, Sheriff's office, CSA Pay, \$265.30.

B. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Fred Miller. The W ½ of Lot Eleven (11) in block (21) in the City of Burlington – The East ½ of lot Eleven (11) in block (21) in the City of Burlington. Book Volume 230, Page 360-361 of the records of the Register of Deeds for Coffey County, Kansas.

C. Move to authorize and direct the Chairman to sign one (1) tax abatement to the Treasurer's tax roll in the amount of \$3,138.32.

3a. Sipe moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

4. Saueressig moved, upon the recommendation of the Fourth Judicial District Court Administrator, and approval of the County Attorney as to form, to authorize and direct the Chairman to sign a form certifying that the Kansas Judicial Branch supplemental funding project will directly benefit and be in the best interest of local government, seconded by Robrahn. Motion carried.

5. Emergency Management Coordinator Russel Stukey met with the Board to present the monthly report for the month of July 2009. Stukey and 911 Communications Coordinator Tasha Rogers met with the Fire District command staff and then twice with the Fire Board. The Fire Board committed to the 800 MHz radio system. Stukey also discussed the grant funding and the County's portion of funds to implement the radio system. Stukey also discussed the generator and testing the power that the building is drawing from the generator and causing load failures.

6. The Board presented a Certified Kansas Emergency Manager certificate to Emergency Management Coordinator Russel Stukey from the Kansas Emergency Management Association (KEMA) for professional development.

7. Engineer Wayne Blackbourn presented the weekly report for the week of September 15, 2009.

- 8.** Item No.93-01; Road Permits Report: No Road Permits were issued during the past week.
- 9.** Item No. 99-13; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.
- 10.** Item No. 2009-25; Fuel Dispensing Station: Request authorization to solicit sealed bids for update on fuel system at County Shop. Bid Date: September 9, 2009 at 2:00 p.m. Make award. Blackbourn discussed the new stations will assist with a more accurate accounting of the fuel that is used by the County. Blackbourn stated that the old tumbler type fuel stations are not accurate in accounting for fuel.
 - 9a.** Rowley moved, upon the recommendation of the County Engineer, to approve the bid of Broyles, Inc. as being the best bid for Fuel Dispensing Station, Project # Fuel-09, and to purchase same according to their bid dated September 9, 2009, with payment to be made from the Road and Bridge Fund, seconded by Sipe. Motion carried.
- 11.** Item No. 2009-41; Power Ditcher: Request authorization to solicit bids for one (1) Power Ditcher (for use in cleaning County ditches).
- 12.** Item No. 2009-43; Star Program Update: Request authorization to purchase software update to existing Star Program to include GIS updates.
 - 12a.** Saueressig moved, upon the recommendation of Wayne Blackbourn, County Engineer and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being the vendor is a single source supplier contract, and to approve the purchase of GIS Star Update from Star Programming, in the amount of \$10,000 and approve the purchase of same, to be paid from the Road and Bridge Fund, seconded by Robrahn. Motion carried.
- 13.** Robrahn moved to enter into Executive Session for 10 minutes at 1:54 p.m., to include each of the Commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.
- 14.** The Board resumed regular session at 2:04 p.m.
- 15.** The Engineer presented the Construction Zone report for during the week of September 15th, 2009.
- 16.** Sheriff Randy Rogers met with the Board to request disposal of weapons and the purchase of new weapons. Rogers stated the current weapons are malfunctioning and need to be replaced.
 - 16a.** Sipe moved, upon the recommendation of the Sheriff and approval of the County Attorney, to find that 19 Glock Semi automatic handguns cannot prudently be used for public purpose of the County and should be disposed of by trade-in sale to Express Police Supply, Lenexa, KS, in the amount of \$5,814.00 and to publish notice of the intent to dispose in the official newspaper of Coffey County, seconded by Robrahn. Motion carried.

16b. Sipe moved, upon the recommendation of the Sheriff, to waive the purchasing policy as to informal bids for good cause, said cause being that the vendor is a single source supplier for the region and to purchase 14 Smith and Wesson M&P 40 caliber semi-automatic handguns, 14 safariland duty holsters and 5 safariland tactical holsters for a gross price of \$7,759.56 and a trade-in allowance of \$5,814.00 for a net purchase price of \$1,945.56, from Express Police Supply, Lenexa, KS with funds to come from the Special Law Enforcement Trust Fund, seconded by Rowley. Motion carried.

17. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for August 31, 2009 to September 11, 2009.

18. Item No. 95-9; Hotaling attended the Coffey County Strategic Planning meeting at the Coffey County Hospital on Wednesday, September 2nd. Provided information from the Small Business Administration seminar held in Garnett that highlighted incentives from the economic stimulus bill. Hotaling provided information on the KU Jayhawk Consulting Program and a new tourism signage program available through the Kansas Department of Commerce and Kansas Department of Transportation.

19. Item No. 95-24; Hotaling attended the Kansas Economic Development Alliance (KEDA) annual meeting in Pittsburg on September 9th & 10th. Seminars on the Future of Kansas Transportation; Manufacturing Job Creation Potential from the Wind Power Industry; Promoting Regional Competitiveness through Economic Development Programs; and Kansas Business Recruitment Trends were presented. KEDA Competitiveness Task Force updated the 2010 Legislative Plan.

20. Item No. 05-3; Hotaling attended the Southeast Kansas Regional Prosperity Foundation Board of Directors meeting in Chanute on September 2nd. The Board reviewed several loan applications and discussed several past due accounts. The Board reviewed the loan application and closing processes and will be updating the processes to include a closing fee and credit report fee. The Foundation supports the Southeast Kansas Regional Leadership Academy that has 12 participants for this year's program.

21. Item No. 08-4; On September 3rd, Hotaling met with a business prospect, Wayne Symmonds with Frontier Financial Partners, and Ray Barmby with Economic Development Funding Inc. to discuss possible financing programs available for the company to construct a facility in Lebo. The possibilities will be determined after further review of the company's current financial statements and projections for the next 3 years.

22. Item No. 09-1; Hotaling received original plans of the Burlington Visitors Center Depot from the City of Burlington. Bill Bauer scanned the drawings and made copies. These copies will be provided to the Lebo Train Viewing Station Committee to assist them in planning their facility.

23. Hotaling attended the Southeast Kansas Broadband Access Network in Chanute on September 10th. The group hopes to create a collaboration of counties to work together to provide additional broadband access to SEK cities, counties, and rural areas. The funding for the project would come from broadband stimulus funds provided through the American Recovery

and Reinvestment Act of 2009. The group is checking on the cost to develop an initial plan to be presented to county and city elected officials in Southeast Kansas in the near future.

24. Hotaling prepared information on possible Economic Development infrastructure grant for the City of Burlington. Funds will be used to bring utilities up to the building to be located in Commerce Park. The City of Burlington will make a formal request to the Coffey County Commission in the near future.

25. Hotaling prepared information for the County Commission and County Attorney on the American Recovery and Reinvestment Act Economic Development Recovery Zone funding allocated through the Kansas Department of Commerce.

26. Hotaling met with a retail prospect considering a Coffey County location.

27. Hotaling completed loan report for the period August 1st – August 31st.

28. Health Department Administrator Lindsay Payer met with the Board to present a vaccination report. Payer reported a malfunction in the refrigerator sensor that houses all vaccinations for the Health Department. Payer reported a loss of VFC in the amount of \$11,272.71, Private in the amount of \$20,473.20 with \$5,068.57 to be replaced upon expiration from Sanofi Pasteur, GSK, Wyeth & Merck. Payer stated that the repair man had seen a lot of refrigerator sensors fail with the power outages that have taken place. Payer reported that the flu vaccinations have been replaced. Payer also stated that the County will receive H1N1 grant funds in the amount of approximately \$36,000. Payer discussed purchasing a new refrigerator. The Board directed Payer to purchase a new refrigerator that will be paid from Equipment Reserve Fund and research to purchase a commercial grade refrigerator with an alarm to use as main storage for vaccinations to be paid from Health Department grant funds.

29. Emergency Management Coordinator Russel Stuke and 911 Communications Coordinator Tasha Rogers met with the Board to discuss the decrease in the grant amounts per agency for the new 800 MHz radio system. Rogers is waiting for a review of the contract between the County and Motorola.

30. The Employee Picnic will be on Monday, September 21, 2009.

31. The Board will question and sign warrants and vouchers for the month of September 2009 on Monday, September 28th, 2009 at 9:00 a.m.

32. Rowley adjourned the meeting at 3:50 p.m.

Correspondence

1. Coffey County Rural Water District #2 – Minutes of August 3, 2009

2. NACo News – September 15, 2009

3. KAC – Kansas County Government Institute upcoming courses in October 2009

4. City of Lebo – Minutes of August 3, 2009
5. Lake Region Solid Waste Committee – Minutes of May 19, 2009
6. Vernon Sergeant Family – Thank you note – September 10, 2009
7. Coffey County Housing Authority – Minutes of August 13, 2009
8. City of New Strawn – Minutes of August 6, 2009
9. Hawver’s Capitol Flash – September 8, 9, 10, 11, 2009
10. Kansas Environmental News – Summer/Fall 2009 Newsletter
11. League of Kansas Municipalities – League News – September 10, 2009
12. The Kiplinger Letter – September 4, 2009
13. The Kiplinger Tax Letter – September 4, 2009
14. Kansas Emergency Management Association – September 4, 2009
15. City of Burlington – Minutes of August 19, 2009
16. Kansas Preservation Magazine – Summer 2009

Minutes, September 15, 2009

Signed;

Attest:

Chairman

County Clerk