

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, September 15, 2008. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. County Clerk Angie Kirchner, County Attorney Doug Witteman, and Administrative Assistant Donna Berland were also present. WCNOC Representative Tim East was present for a portion of the meeting.
2. Crotts moved to approve the minutes of Tuesday, September 8th, 2008, as corrected, seconded by Sipe. Motion carried. Paragraph 23., move sentence #5 to sentence position #3. Position sentence #3 as sentence #4.
3. **Consent Agenda**
 - A. Move to accept the resignation of Ken Harred, Dispatcher, Sheriff's Office, effective 9/29/08.
- 3a. Robrahn moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.
4. Sipe moved, upon the recommendation of the Health Department Administrator, to approve the proclamation declaring September 22, 2008, as Family Day – A Day to Eat Dinner With Your Children, seconded by Robrahn. Motion carried.
5. Wayne Blackburn, County Engineer, presented the weekly report dated September 15th, 2008.
6. Blackburn reported Road and Bridge was called out several times over the weekend to five locations where water was over the road in the County.
7. Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.
8. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
9. Item No. 99-99; Landfill: Research County wide trash service. Request authorization to solicit bids for an equipment storage building at the Landfill. Bids relate to material only, the building will be built by County Road and Bridge employees.
 - 9a. Sipe moved to approve the County Engineer's request to solicit bids for an Equipment Storage Building at the Landfill, seconded by Saueressig. Motion carried. Bids relate to material only. The building will be built by County Road and Bridge employees.
10. The Engineer also presented the Construction Zone report for the week of September 15th, 2008.

- 11.** Economic Development Director Jon Hotaling presented the bi-weekly report dated September 2nd, 2008 to September 12th, 2008. Chris and Erin Menard, Kan-Seal Representatives, were present for the meeting.
- 12.** Hotaling discussed moving forward with an Economic Development loan in the amount of \$125,000 for Kan-Seal. The Board approved Hotaling to move forward with the paperwork on the loan. Menard also discussed the option to purchase 2 acres to the North of the Aviation Simulation Training (AST) building and wanted to have the first option to purchase up to 10 years. The Board agreed to have in writing that Menard would have first option to purchase 2 acres to the north of the AST building.
- 13.** Saueressig moved, upon the recommendation of the Economic Development Director and approval of the County Attorney as to form, to authorize and direct the Chairman to sign Award Agreement with Kansas Center for Entrepreneurship, Inc. to obtain \$10,000 in loan funds and \$10,000 in grant funds to be distributed to Countertop Trends, LLC on October 6, 2008, for the purchase of a recycling grinder, seconded Crofts. Motion carried.
- 14.** Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting at the Coffey County Hospital on September 3rd. Hotaling provided information on funding from Network Kansas, Southeast Kansas Regional Planning Commission, and Southeast Kansas Prosperity Foundation, in the amount of \$160,000 to assist Coffey County businesses. Hotaling provided an update on Flight Training Scholarships and relocation package (booklet & DVD). Hotaling was informed that the DVD bid was for \$12,300 and WCNO did not have funding available at this time for that large of project. Coffey County Economic Development may provide funding to share 50% of the cost next spring. The printed booklet should be completed by January or February.
- 15.** Item No. 95-32; Hotaling completed Network Kansas documents to obtain funding for the Countertop Trends' recycling grinder. Hotaling plans to have the Network Kansas funding and loan documents ready for Countertops representative to sign on October 6th when they make final payment on the building and take over ownership of the building.
- 16.** Item No. 98-6; Hotaling attended the SEKRPC Executive Committee meeting in Chanute on September 4th. Kan-Seal Representatives discussed their future business plans and answered questions from Executive Committee members. After the presentation, the Executive Committee voted to provide a loan for \$100,000 to Kan-Seal, upon completion of loan documents and other requirements being met by the company.
- 17.** Item No. 98-7 The Southeast Kansas Tourism Region annual meeting will be held in Chanute on September 18th at 6 p.m. Hotaling invited the Coffey County Chamber Director and the Coffey County Museum Director to attend.
- 18.** Item No. 05-3; Hotaling attended the Southeast Kansas Prosperity Foundation Board of Directors meeting in Chanute on September 4th. The Board reviewed and approved a small business loan pending approval and participation by a bank.

- 19.** Item No. 07-2; Hotaling attended the Freedom's Frontier National Heritage Area (FFNHA) meeting in Nevada, MO. An update on the Management Plan was discussed. Natural resources of the area were reviewed and natural history of the area was discussed. Orientation was held for Ambassadors of FFNHA.
- 20.** Item No. 08-2; Hotaling reviewed Wayne Symmond's report on a proposed business loan. Hotaling attended the Airport Board/County Commission meeting at the airport to discuss Kan-Seal's desire to purchase the land that the AST building sits on. Hotaling set up an appointment for Kan-Seal to meet with the County Commission on September 15th.
- 21.** Hotaling attended the Department Head meeting on the County employee's picnic. Hotaling assisted with grilling at the picnic held on September 8th.
- 22.** Hotaling completed the Loan Report for the period of August 1st – August 31st, 2008. Only one account was not current on payments.
- 23.** Hotaling met with representatives from the City of Lebo and Commissioner Rowley to discuss infrastructure and loan requirements for a business prospect that has expressed interest in the Lebo or the Beto Junction area.
- 24.** Emergency Management Coordinator Russel Stuke met with the Board to present a draft website of the Local Emergency Operations Plan Tool for Coffey County. Stuke stated that Coffey County Emergency Management received a grant from the Department of Homeland Security for creating the Emergency Operations Plan (EOP). The County's final plan will have to be approved by the Kansas Department of Emergency Management (KDEM). Stuke also briefly discussed a reverse 9-1-1 software system.
- 25.** Housing Authority Director Steve Lightle met with the Board to request the landfill fees be waived for demolishing 6 mobile homes; 2 in LeRoy and 4 in Waverly. Recyclers in the area estimated that each unit would cost approximately \$500 to \$600 to remove from the site and tear down at their convenience. Engineer Wayne Blackburn was also in attendance. The Board did not approve to waive landfill fees for the demolition of the mobile homes.
- 26.** County Engineer Wayne Blackburn returned to meet with the Board to request an Executive Session to discuss personnel matters of non-elected personnel.
- 26a.** Robrahn moved to enter into Executive Session for 15 minutes at 11:36 a.m., to include each of the Commissioners, the County Engineer and the County Attorney to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
- 27.** The Board resumed regular session at 11:51 a.m.
- 28.** Rowley moved to enter into Executive Session for 10 minutes at 11:53 a.m., to include each of the Commissioners, the County Engineer and the County Attorney to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.

29. The Board resumed regular session at 12:03 p.m.
30. The Board will question and sign warrants and vouchers for the month of September 2008, at 8:30 a.m., on Friday, September 26th, 2008.
31. Sipe adjourned the meeting at 12:30 p.m.

Correspondence

1. Hawver's Capitol Flash - September 5, 6, 9, 11, 12, 2008
2. Coffey County Library - Calendar of Events - September 2008
3. Coffey County Fire District #1 - September 15, 2008 Agenda & August 18, 2008 Minutes
4. The Kiplinger Tax Letter - September 5, 2008
5. The Kiplinger Letter - September 5, 2008
6. Kiplinger's Personal Finance Adviser - September 2008
7. Airport Board Agenda of September 8, 2008 & Minutes of August 11, 2008
8. City of LeRoy Minutes of August 4, 2008
9. Whitney Damron - Articles of Interest - September 8, 2008
10. City of Lebo Minutes of August 4, 2008
11. Barbara Hinton - Legislative Post Auditor - Wireless Enhanced 911 - September 11, 2008
12. Center for Rural Affairs - September 2008 Newsletter
13. Chris Paus - Lake Region Solid Waste Management Plan Update - September 10, 2008

Minutes, September 15, 2008

Signed:

Attest:

Chairman

County Clerk