

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, September 11, 2006, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Gene Merry and Larry Crofts present. Also present were Angie Kirchner, Coffey County Clerk, and Donna Berland, Administrative Assistant.
2. Crofts moved to approve the minutes of Tuesday, September 5, 2006, as corrected, seconded by Sipe. Motion carried. Meetings attended, Paragraph 2. change “Chanute” to ‘Country.’
3. Merry moved to recess into Executive Session for 5 minutes at 9:12 a.m. to include each of the Commissioners and Administrative Assistant Donna Berland to discuss matters of non-elected personnel, seconded by Crofts. Motion carried.
4. The Board resumed regular session at 9:17 a.m.
5. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for the month of September 2006, for John Zuern as Zoning Administrator.
 - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Ryan Durst, New Hire, Highway Dept., Section Blade, M-III-a, \$11.94, effective 9-11-06.
 - C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Debra K. Schmid, Emergency Preparedness, Office Assistant, Completion of IPP, from C-I-a(-) to C-I-a, from \$7.78 to \$8.53, effective 9-6-06.
- 5a. Merry moved to approve the Consent Agenda as corrected, seconded by Sipe. Motion carried. Corrections were: “Delete Paragraph C.”
6. Coffey County Health Department Administrator Susan Mueller met with the Board to present the monthly report for September 2006. Mueller displayed the new Public Health logo identifier for the Health Department to Prevent, Promote, and Protect.
7. Hub Caspar, County Engineer presented and discussed the weekly report dated September 11, 2006. Robert Reed, Road Supervisor, John Zuern, Administrative Assistant, were also present.
8. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
9. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

10. Caspar presented a Notice of Compliance/Non-Compliance report for the landfill from the Kansas Department of Health and Environment. There were no landfill violations identified by the Kansas Department of Health and Environment.

11. Caspar also presented the Construction Zone report for the week of September 11, 2006.

12. Jon Hotaling, Economic Development Director, submitted the weekly report for the week of September 11, 2006.

13. Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting at the Coffey County Hospital on Wednesday, September 6th, at 12 noon. Hotaling updated the committee on the call center prospect, Kan Build, Wheeler Lumber, workforce shortage, KDOC Recruitment Marketing Program, KLF conference, renewable energy conference, and the 2006-2007 Leadership Coffey County Adult Program. Steve Lightle, Coffey County Housing Authority Director, reported that the Housing Authority received a USDA Grant of \$39,000 for renovations. The Gridley project is to start construction soon, already having several interested in purchasing the home. Mary Walker, Coffey County Chamber Director, reported on chamber activities including OK Kids, Holiday Expo and a Texas Hold'em Tournament. Gene Merry, Coffey County Commissioner, reported on retail activity and the positive impact from Hosford Recycling hauling 3.4 million pounds of scrap metal out of Coffey County. Matt Sunseri, of WCNO, reported on the recent security team drill, the upcoming outage, and the fact that the plant has completed 475 consecutive days of operation. The streak continues and the plant record of 487 days may be broken within the next few weeks. Mark Petterson, New Strawn City Mayor, reported that an open house for the Allen County Medical Arts Training Facility in New Strawn will be held on September 30th. Hotaling kept minutes and completed a final draft of the minutes to submit with next meetings agenda.

15. Item No. 95-29; Hotaling sent out letters to the sixty-nine Leadership Coffey County Adult Program graduates still living in Coffey County. (Fifteen of the eighty-four graduates have left the County.) In the letter, Hotaling requested that the graduates share the two enclosed informational brochures on the 2006-2007 program with friends and colleagues. This will hopefully generate a few new class recruits for the 2006-2007 class. As of September 8th, only four citizens have requested applications and only one application has been completed and returned. There needs to be a minimum of eight to ten participants in the class.

16. Item No. 05-4; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) Executive Committee meeting in Chanute on Thursday, September 7th. The committee reviewed loan fund accounts (9 out of 17 are delinquent) and intergovernmental reviews and approved administration contracts for seven community development block grant projects. Linda Weldon, Executive Director, reported that the SEKRPC will be submitting about 30 Community Development Block Grant applications for Southeast Kansas cities and counties by the October 14th deadline.

17. Item No. 06-3; Hotaling was contacted by the call center prospect. The state's Request for Proposals (RFP) for the call center operation has been released. The period of the contract is 3 years with two additional 3-year renewals (9 years total). Hotaling will be finalizing incentives, utility cost estimates, building renovation estimates, and property tax estimates, etc. for the call

center to use in their proposal. Hotaling will be meeting with call center reps, the building owner, and city reps in the next 3 to 4 weeks. Hotaling also received the list of cities and counties expressing interest in recruiting the call center operation.

18. Hotaling completed the Coffey County Economic Development Revolving Loan Fund Report for the period of August 1st – 31st. All accounts are current.

19. Hotaling picked up fishing worms for the OK Kids fishing tournament in New Strawn, Saturday, September 9, 2006, from 9 – 11 a.m.

20. Hotaling attended the Disaster Mental Health Critical Incident Stress Debriefing / Training session. The impact of stress on individuals during disaster incidents can cause physical, mental, and emotional effects. Potential interventions for the effects of stress were presented and procedures to decompress, defuse, and debrief to minimize stress and its side effects were also discussed.

21. Tom Hugunin, Burlington Construction, met with the Board to discuss a concern he had involving the Housing Authority. The Board directed Hugunin to meet with the Housing Authority Board, the proper chain of command, to address his issues. Steve Lightle, Housing Authority Director, was also in attendance.

22. Coffey County Housing Authority Director Steve Lightle commented on the concerns that Hugunin had addressed and explained the bid requirements.

23. Coffey County Appraiser Connie Lawrence met with the Board to present the recommended vehicle bids for purchase.

23a. Merry moved upon recommendation of the Appraiser and approval of the County Attorney as to form, to find that a 1996 Ford Taurus VIN/1FALP52UXTG24039, is no longer required or cannot prudently be used for public purposes of the County and should be disposed of by trade-in sales to Crow-Moddie Chevrolet, LLC, for \$1,600 respectively, seconded by Rowley. Motion carried. Notice of the Board's intent to dispose of said property was published on August 25, 2006 and September 1, 2006 in the official County newspaper,

23b. Merry moved upon the recommendation of the County Appraiser, to purchase a 2007 2-wheel drive Chevy Colorado for \$17,113.85, after the trade-in from Crow-Moddie Chevrolet, seconded by Crotts. Motion carried.

23c. Kirchner moved upon the recommendation of the Appraiser and approval of the County Attorney as to form, to find that a 1998 Chevrolet Lumina VIN/2G1WL52M2W1107345, is no longer required or cannot prudently be used for public purposes of the County and should be disposed of by trade-in sales to Beyer Motor Company, for \$2,000 respectively, seconded by Sipe. Motion carried. Notice of the Board's intent to dispose of said property was published on August 25, 2006 and September 1, 2006 in the official County newspaper,

23d. Kirchner moved upon the recommendation of the County Appraiser, to purchase a 2007 4-wheel drive Quad Cab Dodge Dakota for \$20,464.00, after the trade-in from Beyer Motor Company, seconded by Crofts. Motion carried.

24. The Board will sign checks and vouchers on Wednesday, September 27th, 2006 at 8:30 a.m.

25. Rowley adjourned the meeting at 11:10 a.m.

Meetings attended

1. Merry attended the Strategic Planning Committee meeting, the Burlington City Council meeting to discuss the Memorandum of Understanding, and the KAC Platform Committee meeting in Topeka.

Correspondence

No Response Required

1. Kan Build Inc. - Open House Invitation - September 14, 2006
2. Burlington USD #244 - Adjusting School Board member district boundaries - September 5, 2006
3. Burlington City Council Regular Session - August 16, 2006
4. Housing Authority Regular Board Meeting Minutes - August 3, 2006

Minutes, September 11, 2006

Signed:

Attest:

Chairman

County Clerk