

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, September 7, 2004, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Coffey County Clerk Vernon Birk and Administrative Coordinator Mary Bloomer. Present for part of the meeting was Coffey County Attorney Doug Witteman.

2. Sipe moved to approve the minutes of August 30, 2004 as corrected, seconded by Crotts. Motion carried, 4-yes, 1-abstention, Merry. Corrections were: Monday, August 30, 2004, paragraph 5, delete 'Engineer Technical I' replace with "Engineering Technician". Paragraph 9, in the last sentence add "and penalties" after 'policies', delete ' to see that this particular incident doesn't happen again.' Paragraph 11, delete 'which will be a big cost savings to the financial institutions' at the end of the paragraph. Paragraph 28, add "until Tuesday September 7, 2004" after '11:57 a.m.' add "Monday, September 6 is a County holiday." after 'Motion carried.'

3. Consent Agenda

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for the month of September 2004, for John Zuern as Zoning Administrator.

B. Upon approval of the auditor and the County Attorney, approve the expenditure of \$3,435.31 payable to the Highway Department for Highway Department man-hours, equipment and materials for construction of gas vent trenches at the Coffey County Landfill, with funds to come from the Capital Improvement Reserve Fund.

4. Rowley moved to approve the consent agenda as submitted, seconded by Kirchner. Motion carried.

5. Kirchner moved to approve the advertisement for positions on the Coffey County Housing Authority Board, seconded by Sipe. Motion carried.

6. Merry moved to authorize and direct the Chairman to sign the letter to EMC regarding vehicles to be repaired for claim number 160-249 (hail storm damage), seconded by Crotts. Motion carried.

7. Sipe moved to appoint Pam Rice to fill an at-large position which has been vacated, on the Coffey County Library Board, effective immediately with this term to expire April 30, 2008, seconded by Rowley. Motion carried.

8. Chairman Merry updated the Board on several issues regarding the Coffey County Fiber Optic Control Board.

9. Becky Jewett, Emergency Preparedness Coordinator, presented and discussed the monthly report for the month of August 2004. Jewett also presented and discussed Arthur Mah's write up of the Emergency Plan Drill held August 26-27, 2004.

10. Jewett presented a notice of intent to dispose of property to the Board for 45 Motorola MaxTrac 300 radios, which will be transferred to Coffey County Fire District #1. The radios were purchased by Emergency Preparedness and installed in fire vehicles between 1992 and 2000. The Fire District will assume maintenance on the radios.

10a. Kirchner moved upon the recommendation of the Emergency Preparedness Coordinator and the approval of the County Attorney to find that 45 Motorola Max Trac 300 radios are no longer required or cannot prudently be used for public purposes of the county and should be disposed of by transfer to Coffey County Fire District #1 and to publish notice of the Board's intent to dispose of the property. The radios were previously purchased and installed in equipment owned by Coffey County Fire District #1, which will be responsible for the upkeep upon transfer, seconded by Sipe. Motion carried.

11. A Letter of Understanding between Coffey County Commissioners and Vintage Manor Nursing Home was presented for signature. This is a renewal of an existing agreement for care of hospital or nursing home residents if evacuated from Coffey County due to an emergency at Wolf Creek.

11a. Crotts moved, upon the recommendation of the Emergency Preparedness Coordinator and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Letter of Understanding with Vintage Manor, seconded by Sipe. Motion carried.

12. Hub Caspar, County Engineer, presented and discussed the weekly report dated Tuesday, September 7, 2004.

13. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

14. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

15. Item No. 99-13; Landfill: Lysimeter Calculations – The August 2004 report was attached to Caspar's report. KDHE Inspection – Letter regarding violation correction. Lysimeter No. 1 - .16 gallons. Cumulative drainage for 2004 16.18 gal. Remaining 2004 gal. Allowed 104 gal. Lysimeter No. 2 – 0 gallons. Cumulative drainage for 2004 4.57 gal. Remaining 2004 gal. allowed 106 gal.

16. Caspar said the zero drainage recorded for Lysimeter No. 2 is contributed to the poplar tree test plot.

17. Jeff Beyer, Landfill Supervisor, received a letter from Rebecca Wenner of KDHE stating that all violations from the May 26, 2004 inspection have now been corrected.

18. Caspar also presented the Construction Zone report for the week of September 6, 2004 and the work order inquiry reports by Commission district..

- 19.** Rowley moved upon the approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Cancellation Request/Policy Release with Elliott Insurance, Inc. and Employers Mutual, effective December 31, 2004. The cancellation will allow for a new insurance policy year, effective January 1, 2005, that will coincide with the calendar year and Coffey County's budget year, seconded by Merry. Motion carried.
- 20.** The Administrative Coordinator updated the Board on insurance issues.
- 21.** Jon Hotaling, Economic Development Director, presented and discussed his report for the week of August 30, 2004.
- 22.** Item No. 95-9; Hotaling attended the Strategic Planning Committee meeting held at the Coffey County Hospital on Wednesday, September 1st. Hotaling heard updates from task forces on summer activities; then reports from the Economic Development Dept., Housing Authority, Airport, Library, Museum, Chamber of Commerce, Coffey Health System, and Business Development; next were the city reports from Waverly, LeRoy, Burlington, and New Strawn. The next meeting will be held October 6th.
- 23.** Item No. 95-25; Hotaling wrote new commercials for local sports sponsorship on KSNP. The commercials highlight the effort and determination of area athletes and students and reminds fans to support the Coffey County businesses.
- 24.** Item No. 95-29; Hotaling received three more requests for Leadership Coffey County and mailed them out to the potential applicants. A total of five requested so far.
- 25.** Item No. 97-6; Hotaling completed and mailed out agendas for the Coffey County Manufacturer's Association (CCMA) meeting to be held on September 8th, at the Coffey County Hospital. The organization will discuss membership, potential new members, and the program schedule for 2004-2005.
- 26.** Item No. 02-2; Hotaling finalized loan balance figures for Kansas Assemblies, Inc. and delivered them to Doug Witteman. The final balance includes all accrued interest and late charges and a credit for payment received from the proceeds of the auction held in July.
- 27.** Hotaling met with a local business owner to discuss small business financing programs including SBA loans and USDA 0% rural development loans.
- 28.** Hotaling finalized information to present to the RWD #2 Board on Tuesday at 7 p.m. The information includes cost estimate, cost share proposal, and economic impact of the project.
- 29.** On Thursday, September 2nd & Friday, September 3rd – Hotaling will be taking care of personal business in Concordia for his mother.
- 30.** Coffey County Sheriff Randy Rogers visited with the Board about certain Kansas Association of Counties (KAC) issues. Proposals of By-law changes, loss of Statutory

Authority, and other issues were concerns of Rogers. Rogers is in line for President of the Kansas Sheriff's Association (KSA) for 2005 and will be speaking to the KAC Board at their next meeting. The KAC Annual Convention will be held November 21, 22, and 23, 2004 at Overland Park, Kansas. Susan Mueller was also present for the discussion.

32. Crotts moved to adjourn the meeting at 12:22 p.m., seconded by Rowley. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capitol Report – Miscellaneous dates
2. Corps of Engineers – Public Notices
3. University of Kansas – Notice of Training
4. CASA – Change of address
5. KAC – Notice of Training
6. KCCA – Letter regarding promotion of legislation to clarify authority of boards of county commissioners
7. Center for Study of Rural America – Newsletter
8. Connie and Mike Lawrence – Thank you
- 9.

Minutes, September 7, 2004

Signed:

Attest:

Chairman

County Clerk