

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, September 6, 2005, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, and Gene Merry present. Larry Crotts was absent. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Donna Berland, Administrative Assistant.
2. Merry moved to approve the minutes of Monday, August 29, 2005, as corrected, seconded by Sipe. Motion carried. Paragraph 5., delete 'assist in funding' replace with "fund".
3. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for the month of September 2005, for John Zuern as Zoning Administrator.
- 3a. Merry moved to approve the consent agenda as submitted, seconded by Rowley. Motion carried.
4. Kirchner moved, upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Marilyn Shanon, regarding Lots Ten (10) and Eleven (11), in Block One Hundred Sixty-four (164), in the City of Burlington, Coffey County, Kansas, subject to any easements and restrictions of record, seconded by Sipe. Motion carried.
5. Sipe moved, upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by David H. and Rhonda S. Kirk, regarding The West 50 feet of block 44, west Lebo addition to the City of Lebo, according to the recorded plat thereof, seconded by Merry. Motion carried.
6. Merry moved, to approve the proclamation and publication of the proclamation proclaiming September 11-17, 2005 as Outdoor Kansas for Kids Week, seconded by Rowley. Motion carried.
7. Steve Friend, James Higgins, Randy Rogers, Tasha Rogers, Mary Walker and Bill Walker met with the Board in support of OK Kids Week. Friend expressed appreciation for the Board's support for OK Kids Week and the fact that OK Kids provides a variety of entertaining and learning activities for children.
8. Emergency Preparedness Coordinator Becky Jewett presented the monthly report for August, 2005. Items Jewett discussed were upcoming trainings and drills, reimbursements received for attending PIO training, trainings that Jewett has personally attended.
9. Hub Caspar, County Engineer, presented and discussed the weekly report dated September 6, 2005. Robert Reed, Road Supervisor and John Zuern, Administrative Assistant, were also present.

- 10.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 11.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 12.** Item No. 99-13; Lysimeter readings for August 29, 2005. Approval of proposed dates for Fall 2005 Clean-up Week – October 10<sup>th</sup> -15<sup>th</sup>.
- 12a.** Merry moved, to designate October 10<sup>th</sup> –15<sup>th</sup>, 2005 as the free Fall Cleanup week, seconded by Kirchner. Motion carried.
- 13.** Caspar also presented the Construction Zone Report for the week ending September 6, 2005.
- 14.** James Higgins, Randy Rogers, Bill Walker, Tasha Rogers, Kenny Roney, Doug Jones and Becky Jewett members of the Communications Committee met with the Board to discuss the communications project and to request the approximate amount of funds that will be needed to complete the 911 communications building remodel. Jewett discussed the FEMA grant funding that would be available to assist in the completion of the project.
- 14a.** Merry moved, to support the communications committee and to provide funding of \$100,000.00 split over the course of 2 years to complete the communications project, seconded by Kirchner. Motion carried.
- 15.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of September 6, 2005.
- 16.** Item No. 95-25; Hotaling attended a segment of the County Sanitarians meeting for the southeast KDHE area group, held at the Burlington Library on Wednesday, August 31<sup>st</sup>. Hotaling provided promotional information, Coffey County coffee and Coffey County pins for those attending the meeting from other counties.
- 17.** Item No. 96-3; Hotaling processed and revised a request for draw-down #3 for CDBG funding for the Mid-American Machine, LLC project in LeRoy. Hotaling submitted a signed request to Terry Marlin of the Kansas Department of Commerce and provided copies to the Treasurer, Clerk & Administrative Assistant
- 18.** Item No. 98-8; Hotaling submitted a voucher for Transient Guest Tax revenues received back from the State of Kansas for the period of April, May & June of 2005. Transient Guest Tax revenue for the period was \$5,530.27.
- 19.** Item No. 01-4; The Mural easement for the Gridley mural project has been filed with the Register of Deeds and returned to City Clerk Dorene Metzger.

**20.** Item No. 01-5; Hotaling participated in the Kansas Leadership Forum Board of Directors conference call. The Board finalized the agenda for the annual conference in Topeka on September 20<sup>th</sup> – 21<sup>st</sup>. Hotaling will include in the conference a tour of the Brown vs. Board of Education National Park.

**21.** Item No. 02-1; Hotaling attended the Network Kansas – Kansas Center for Entrepreneurship town hall meeting in Emporia. Network Kansas is designed to help educate entrepreneurs about business development services in the State of Kansas. Entrepreneurs and small business owners call a toll free number to speak with a Network Kansas counselor. The Network Kansas database design enables counselors to view the network of participating organizations with the entrepreneur’s needs in mind.

**22.** Item No.04-4; Hotaling continued to research data for completion of tax exemption cost benefit analysis. Hotaling discussed property not on the tax roles as of January 1, 2005 and how that property is to be included in the exemption with Coffey County Treasurer JoAnn Raaf. Hotaling will need some clarification from the Kansas Department of Commerce.

**23.** Hotaling discussed lease rates for industrial buildings in Coffey County with a prospect negotiating on the Dream Homes building. Hotaling is providing a list of possible incentives available through the city, county and state to another business considering the Dream Homes building.

**24.** Paula German and Jim Stuke met with the Board to request a letter of commitment stating that the County will purchase the Music Box building for \$90,000.00 as long as German and Stuke are able to acquire matching funds through other foundations and entities. Karen Allen, Rock Creek Realty, was also in attendance. Sipe wanted to know the total actual costs that it would take to get the building up and running. German stated that she has received verbal estimates to re-do the wiring and install new conduit and an estimate of \$39,275.00 from Decker Construction for the remodeling. Kirchner expressed only paying \$68,350.00, what the building is actually appraised at by the County, and not the \$90,000.00 the bank is requesting to pay off the loan. Sipe expressed that he did not want the County owning the building. Merry expressed the City of Burlington or USD 244 should own the building as was stated by Coffey County Attorney Doug Witteman when he informed the Board of state statute requirements at the prior Monday meeting. Rowley expressed that he had spoken with some citizens and that he was not in favor of paying the full purchase price. Merry was in favor of committing \$90,000.00 for support of the project, not dictating the purchase price. The Board was in full agreement that USD #244 or the City should own the building. Sipe expressed that he didn’t want them coming back to the Board next year for more money. The Board expressed that German and Stuke need to have a full inspection of the building and needed to talk to the school board. The Board will commit up to \$1000.00 for a full inspection of the building to be paid from the Economic Development Special Expenditures Fund.

**25.** Gayle Powell of Therapy Services met with the Board to request a grant in the amount of \$25,000.00 for start up costs for a drug and alcohol treatment center in Burlington, Kansas. The Board was in favor of committing fund for the start up costs. Coffey County Attorney Doug Witteman stated that the Drug Task Force needs to make a recommendation to the Board in support of the alcohol treatment center based on state statute and that the format in which it is

presented to the Board needs to match what is required by statute. The Board wants a recommendation from the Drug Task Force. Witteman will get with Susan Mueller of the Drug Task Force Committee to explain the correct format the Drug Task Force needs to use to present their recommendation to the Board.

26. Rowley adjourned the meeting at 11:55 a.m.

**CORRESPONDENCE:**

Response Not Required

1. Whitney B. Damron, P.A. – Legislative Update and News Articles of Interest
2. Kansas Dept. of Health and Environment – Permit, Waverly Wastewater Treatment Facility
3. Woner, Glenn, Reeder, Girard & Riordan, P.A. – Bankruptcy Court
4. Coffey County Insurance & Real Estate – quote for Insurance Policy
5. State of Kansas Board of Tax Appeals
6. The Kiplinger Tax Letter – Aug. 26, 2005

Minutes, September 6, 2005

Signed:

Attest:

Chairman

County Clerk