

1. Commission Chambers opened at 8:00 a.m., Tuesday, September 4, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, Bob Saueressig, and Fred Rowley present. County Payroll Clerk Denise Humlicek and Administrative Assistant Donna Berland were also present.
2. Combes moved to approve the minutes of Monday, August 27, 2012 as written, seconded by Saueressig. Motion carried.
3. Saueressig moved to approve the minutes of Wednesday, August 29, 2012 as written, seconded by Crotts. Motion carried 4-yes, 0-no, 1-abstention - Combes.
4. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Aaron Skillman, Highway Department, Mechanic, From Summer time temp to Full Time, Subject to Reg. IPP, Classification from M-III-a to TP-II-a, Wage from \$13.79 to \$14.12, effective 9/1/12.
- 4a. Saueressig moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.
5. Fire Chief/Administrator Randall Brown met with the Board to request a 7 day extension for a Proclamation of a State of Local Disaster Emergency.
6. Crotts moved to approve the EXTENSION OF A PROCLAMATION OF A STATE OF LOCAL DISASTER EMERGENCY FOR THE COUNTY OF COFFEY, KANSAS, seconded by Combes. Motion carried.
7. Crotts moved, upon the recommendation of the IT Director and approval of the County Attorney, as to form, to approve the bid of Office Supplies Today for 120 Cases of 8.5"x11", and 2 cases of 11"x17" paper, and Freight in the Total amount of \$5,703.96 as the best bid and to approve the purchase of same, to be paid from the 2012 General Fund, Courthouse General - Contractual Line Item, seconded by Combes. Motion carried.
8. County Engineer Wayne Blackbourn presented the Weekly Report for September 4, 2012.
9. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
10. Item No. 99-13; Zoning Permits/Applications Report: One Zoning Permit was issued during the past week.
11. Item No. 99-99; Landfill: August total tonnage report:

Solid Waste	793.79 tons
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Construction Debris	169.24 tons
Special Waste	8.54 tons
Tree Limbs	7.77 tons
Metal	6.60 tons
Appliances	5
Car Tires	267
Truck Tires	48
Equip. Tires	0
Total Tires	315

Processed tires brought in tons 12.29

12. Item No. 2012-51; Cold Mix Material: Request authorization to solicit informal quotations and purchase approximately 400 tons of Cold Mix Material.
- 12a. Rowley moved, based upon the recommendation of the County Engineer, to approve the request for authorization to solicit informal quotations and purchase approximately 400 tons of Cold Mix Material for several locations in the county. To be paid from the Road and Bridge Fund, seconded by Combes. Motion carried.
13. Item No. 2012-52: Equipment Repairs – Truck (T-22): Request authorization to approve the bid and purchase repairs for T-22 Dump Truck from Central Power Systems & Services-Wichita.
- 13a. Saueressig moved, based upon the recommendation of the County Engineer and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause being sole source of International parts and service in the regional service area from Central Power Systems & Services- Wichita on Truck (T-22), 2008 International Work Star, Dump Truck and to approve the purchase of parts and service in the amount of \$13,791.72 and to authorize and direct the County Engineer to sign all documents related thereto. Funding will come from the Road and Bridge Fund, seconded by Robrahn. Motion carried.
14. Blackburn also presented the Construction Zone Report for the week of September 4, 2012.
15. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for August 20 through August 31, 2012.
16. Item 95-9; Hotaling completed and mailed out agendas for the Strategic Planning meeting to be held Wednesday, September 5 at the Coffey County Hospital at 12 noon.
17. Item 97-7; Hotaling met with the Coffey County Chamber of Commerce Assistant Director to discuss October 13-14 Business Expo and to offer the Chamber the use of the Coffey County tourism booth for the event.

18. Item 98-6; Hotaling met with Daniel Crook, Executive Director of the Southeast Kansas Regional Planning Commission (SEKRPC) to develop a “Services and Benefits” page to provide to city councils when we update them on SEKRPC activities and recruit council members to serve on the SEKRPC General Commission. Hotaling also requested information on grants or incentives for developers to build housing. Mr. Crook will attend Gridley City Council meeting with Coffey County Economic Development Director on Tuesday, September 4.
19. Item 03-3; Hotaling contacted banker and reminded him to inform Coffey County Economic Development when the application for an SBA loan is completed and submitted for local business.
20. Item 05-3; Hotaling attended the Southeast Kansas Prosperity Foundation meeting in Chanute on Monday, August 27. The Board discussed past due loans and reviewed loan application from a Linn County business. The Board tabled decision until collateral issues can be resolved. Hotaling also discussed the Project 17 grant funding and where the Project 17 organization proceeds from here. The Treasurer provided the financial report. The meeting was adjourned with the next meeting scheduled for Thursday, August 30 via conference call. During the conference call the Board reviewed collateral and property appraisal and approved funding 50% of the requested loan amount upon Linn County E Community Loan Fund approval of the remaining 50%.
21. Hotaling received a request for information on state and federal grants on incentives for a new housing development.
22. Hotaling received request for small business start-up information and available buildings.
23. Hotaling finalized information on pipeline interconnect line to BETO area. Economic Development Administration (EDA) and USDA Rural Development funding assistance both require an actual business or prospect be identified and EDA has additional eligibility requirements.
24. County Clerk Angie Kirchner presented a Gas and Electrical Usage comparison from 2008 to show the savings the County has benefited from the HVAC Construction Projects.

**Gas Usage**  
Atmos

	2008	2009	2010	2011	2012
<b>Jan</b>	7,156	7,306	2,840	1,971	1,305
<b>Feb</b>	7,320	5,424	3,355	2,140	1,263
<b>Mar</b>	6,852	3,611	4,085	1,432	832
<b>Apr</b>	6,892	2,588	2,618	988	437
<b>May</b>	2,901	1,161	1,680	476	220

<b>Jun</b>	2,072	1,073	945	274	93
<b>Jul</b>	1,874	1,038	32	271	82
<b>Aug</b>	1,729	1,030	35	157	94
<b>Sep</b>	1,742	1,214	41	230	
<b>Oct</b>	1,992	2,107	195	256	
<b>Nov</b>	3,903	1,312	952	553	
<b>Dec</b>	5,467	1,698	1,600	1,209	
<b>Total</b>	49,901	29,562	18,378	9,957	4,326

**Electric Usage**  
City of Burlington\*

	2008	2009	2010	2011		2012
<b>Jan</b>	7,841	8,069	5,379	5,573		5,260
<b>Feb</b>	6,742	7,185	5,863	4,785		5,011
<b>Mar</b>	6,297	6,774	4,544	5,543		3,420
<b>Apr</b>	9,349	8,149	6,420	6,034		5,726
<b>May</b>	9,991	8,423	6,818	5,505		6,103
<b>Jun</b>	10,787	9,947	8,205	6,949		7,000
<b>Jul</b>	14,341	12,528	7,477	8,738	**	7,507
<b>Aug</b>	14,816	13,210	7,340	9,580	***	8,837
<b>Sep</b>	15,355	11,974	7,148	7,734	****	
<b>Oct</b>	11,061	10,845	6,283	7,293		
<b>Nov</b>	8,130	6,201	6,406	6,957		
<b>Dec</b>	9,343	5,479	5,558	4,553		
<b>Total</b>	124,053	108,784	77,442	79,243		48,864

\*Includes Water

\*\*July 2011, temps 100+ several days, Sheriff's office/Dispatch using portable AC units.

\*\*\* August 2011, Sheriff's office/Dispatch using portable AC units, many 100+ temps

\*\*\*\* Sept 2011, Sheriff's office/dispatch using portable AC units + fans

25. The Board will question and sign warrants and vouchers for the month of September on Wednesday, September 26, 2012, at 9:00 a.m.
26. Robrahn adjourned the meeting at 10:08 a.m.

**Correspondence**

1. Lake Region Solid Waste Authority – America Recycles Day on November 15 – August 27, 2012
2. COF – Board Meeting Minutes of July 18, 2012
3. Whitney Damron – Diminishing Reservoir Levels Raise Nuclear Plant and Other Concerns – August 28, 2012
4. SOS – August E-News – August 27, 2012

Minutes, September 4, 2012

Signed:

Attest:

Chairman

County Clerk