

1. The Commission Chambers opened at 8:00 a.m., Monday, August 31, 2009. Chairman Fred Rowley called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Robrahn and Bob Saueressig present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were present.

2. Sipe moved to approve the minutes of Monday, August 24, 2009, as written, seconded by Robrahn. Motion carried.

3. Saueressig moved to approve the minutes of Thursday, August 27, 2009, as written, seconded by Crotts. Motion carried 4-yes, 0-no, 1-abstention, Rowley.

4. **Consent Agenda**

A. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by James H. Webster. A 3.57 Acre tract located in the SE quarter of Section 18, Township 20 S range 15 E. of the 6th p.m., Coffey County KS; being more particularly described as follows: Beginning on the S line of said SE ¼ at a point 463.0 feet E. of SW corner of said SE ¼; Thence along said S line with an assumed bearing of S 89 31' 27" E. a distance of 470.0 feet; Thence N 00 28' 33" E. a distance of 316.0 feet; Thence S 87 20' 13" W a distance of 464.08 feet; thence S 01 46' 48" W a distance of 290.66 feet to the point of beginning. Subject to road right of way along the S side and any other easements or restrictions of record. Book Volume 227, Page 261-262 of the records of the Register of Deeds for Coffey County, Kansas.

3a. Crotts moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

5. Crotts moved to appoint Fred Walrod as a member of the Coffey County Planning Board to fill the unexpired term of Linda Dogget, effective immediately, with term to expire April 30, 2011, seconded by Robrahn. Motion carried.

6. Housing Authority Director Steve Lightle met with the Board to discuss a Coffey County Housing Weatherization Program and a grant completed with the USDA-Rural Development. Lightle informed the Board that the Housing Authority works in conjunction with ECKAN on weatherization projects. Lightle stated that the grant consisted of \$45,000 from the Federal Government and a Coffey County match of \$43,000. The Housing Authority received \$2,000 for administering the Grant and \$86,000 went directly to owner occupied homes within the County. Lightle also stated that the grant is awarded solely based on families' income. Lightle explained the breakdown on the type of expenditures per family: Performed 8 roof replacements, 8 energy efficient windows replacements, 3 foundation related repairs, 5 furnace replacements/electrical upgrades, 2 bathroom accessibility modifications, 2 ramps and miscellaneous, 1 siding replacement. Lightle also stated that a house is almost finished in Waverly and will be starting the next one in Lebo.

7. Engineer Wayne Blackbourn presented the weekly report for the week of August 31, 2009.

- 8.** Item No.93-01; Road Permits Report: One Road Permit was issued during the past week.
- 9.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 10.** Item No. 2009-25; Fuel Dispensing Station: Request authorization to solicit sealed bids for update on fuel system at County Shop. Bid Date: September 9, 2009 at 2:00 p.m.
- 11.** Item No. 2009-41; Power Ditcher: Request authorization to solicit bids for one (1) Power Ditcher (for use in cleaning County ditches).
- 11a.** Crotts moved to approve the County Engineer's request to solicit bids for one (1) Power Ditcher, seconded by Sipe. Motion carried.
- 12.** Economic Development Director Jon Hotaling met with the Board to present the bi-weekly report for August 17, 2009 to August 28, 2009.
- 13.** Item No. 95-9; Hotaling completed, mailed and e-mailed the August meeting minutes and the agenda for the Coffey County Strategic Planning Committee meeting to be held at the Coffey County Hospital at 12 noon on Wednesday, September 2nd. Most members were sent the meeting information via e-mail.
- 14.** Item No. 08-1; Kansas Small Business Development Center Representative Tom Byler had five Coffey County citizens attend a "Starting a Business" seminar at the Coffey County Hospital on Wednesday, August 26th.
- 15.** Item No. 08-4; Hotaling discussed a site purchase with a business prospect for Lebo. Hotaling set up a meeting with a bond funding specialist and a representative from Frontier Financial Partners to meet with Hotaling and the prospect on September 3rd.
- 16.** Item No. 09-1; Hotaling is working with Burlington City Clerk's Office to see if plans are available for the train depot (restrooms) north of caboose. The plans could be useful to the Lebo train viewing project.
- 17.** Hotaling attended a department head meeting concerning the annual employee appreciation picnic to be held September 21st.
- 18.** Hotaling mailed information from the Small Business Administration (SBA) seminar held in Garnett on August 12th to Coffey County banks.
- 19.** Hotaling met with a Coffey County business owner to discuss financing options available for a potential buyer of the business.
- 20.** Hotaling discussed the possibility of using the SEKRPC to apply for and administer weatherization funding for the Coffey County Housing Authority with Housing Director Steve Lightle. The Housing Authority currently works with ECKAN for weatherization projects.

21. Hotaling RSVP'd for the Southeast Kansas Broadband Project meeting in Chanute on September 10th. The Southeast Kansas Broadband Network proposes to finance the network with American Recovery and Reinvestment Program Funding (stimulus package).
22. Hotaling submitted application to attend the Kansas Economic Development Alliance Annual Conference in Pittsburg on September 9th and 10th.
23. Hotaling met with a local business manager to discuss the Kansas Department of Commerce Tourism Signage Program including Tourist Oriented Directional Signs (TODS) and how the program could benefit Coffey County.
24. Hotaling attended a reception for the new County Agent Darl Henson.
25. Hotaling met with a representative of the City of Burlington to discuss possible Economic Development support to bring water, sewer, electricity, entrance, etc. to a new building for a business prospect.
26. Robrahn moved to enter into Executive Session for 10 minutes at 10:24 a.m., to include each of the Commissioners, Economic Development Director Jon Hotaling, and the County Attorney, to discuss confidential financial information regarding a business, seconded by Sipe. Motion carried.
27. The Board resumed the meeting at 10:34 a.m.
28. County Clerk Angie Kirchner and Engineer Wayne Blackbourn discussed the bids submitted by contractors for the courthouse HVAC replacement system.
29. The Board will have a state association meeting with RC&D on Monday, September 14, 2009. The Board will schedule their regular meeting for Tuesday, September 15, 2009 at 1:00 p.m.
30. The Board scheduled their next regularly scheduled meeting for Tuesday, September 8th, 2009 at 9:00 a.m. The courthouse will be closed on Monday, September 7th, 2009 in observance of Labor Day.
31. Rowley adjourned the meeting at 11:00 a.m.

Correspondence

1. Hawver's Capitol Flash – August 24, 25, 28, 2009
2. Coffey County Fair Board – Thank you note – August 28, 2009
3. The Kiplinger Letter – August 21, 2009
4. The Kiplinger Tax Letter – August 21, 2009

5. Whitney Damron – Articles of Interest – August 24, 25, 2009
6. Whitney Damron – Invitation for City of Topeka Development Incentives Forum – August 21, 2009
7. KAC – Legislative Update – August 25, 2009
8. Burlington City Council Regular Session – August 5, 2009
9. Coffey County Historical Society – Board Meeting Minutes – July 9, 2009
10. Mental Health Center of East Central Kansas – Minutes of Board Meeting – May 20, June 17, July 15, 2009
11. Climate and Energy Project – Citizen Advocate Wind Coalition Workshop on September 1, 2009
12. COF Training Services, Inc. – Board of Directors Meeting – July 15, 2009
13. Coffey County Housing Authority Minutes of July 2, 2009

Minutes, August 31, 2009

Signed:

Attest:

Chairman

County Clerk