

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, August 30, 2004, to individually review correspondence. Vice Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, and Larry Crotts present. Also present were Coffey County Clerk Vernon Birk and Coffey County Attorney Doug Witteman. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.
2. Sipe moved to approve the minutes of August 23, 2004 as corrected, seconded by Crotts. Motion carried. Corrections were: Monday, August 23, 2004, paragraph 1, replace 'Jeanene' with "Jeannene". Paragraph 2, change '23' to "16" two times and change 'past' to "post". Paragraph 3, after '2005 budget' add "as written". Paragraph 9, change 'Charley' to "Charles". Paragraph 13, replace 'Commission' with "Board". Paragraph 14, delete '110.04' replace with "110.4" Paragraph 19, after 'Region' add "Solid Waste" delete '8:00' replace with "9:00". Paragraph 22, delete 'taxpayer' replace with "spec home contractor". Add new Paragraph 22a. "Commissioner Crotts questioned issues related to responsibility for defects or workmanship related to housing. The County Attorney discussed the issue with the Board." Paragraph 27, delete 'I present' replace with "Hotaling presents". Paragraph 33, delete 'Commissioners' replace with "Board".
3. Crotts moved to approve the minutes of Friday, August 27, 2004 as written, seconded by Kirchner. Motion carried.
4. The Board briefly discussed the boiler bids, which will be reviewed later this morning.
5. Hub Caspar, County Engineer, presented the weekly report dated August 30, 2004. Robert Reed, Road Supervisor, John Zuern, Administrative Assistant, and Tim Austin, Civil Engineer Technician were also present.
6. Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.
7. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
8. Caspar also presented the Construction Zone report for the week of August 30, 2004.
9. Austin reported a sewer line had been installed at Jacob's Creek without the assistance of a licensed plumber. Austin said he has received complaints from residents and inquired of the Board as to what to do. The Board recommended that the area be dug up and inspected and if found properly installed be approved. The Board will look at policies and penalties for the future.
10. Sipe moved to authorize and direct the Vice Chairman to sign a Kansas Emergency Management 2005 Cooperative Agreement for state and local assistance, seconded by Kirchner. Motion carried.

11. Jo Ann Raaf, Coffey County Treasurer, was invited to meet with the Board to explain the check clearing for the 21<sup>st</sup> Century Act (check 21). Raaf said the new act will reduce float time considerably and eliminate the return of cancelled checks. The check will be replaced with electronic images.

12. The County Clerk presented bids for the replacement of the Boiler in the main courthouse area. Bids presented were:

**Boiler Bids:**

		<b>Brand</b>	<b>Model</b>	<b>Base Bid</b>	<b>Options</b>
Burnap Bros.Inc.	Emporia,KS	Burnham	V912A	\$55,136.00	\$994.00 to remove old pipe
Chaney Inc.	Lawrence, KS	Burnham	V912	\$39,798.00	N/A

13. Sipe moved, upon the recommendation of the County Clerk and approval of the County Attorney to accept the bid of Chaney Inc. in the amount of \$39,798.00 as the best bid, and to award the contract for replacement of the courthouse boiler system to Chaney Inc., seconded by Crotts. Motion carried.

14. Ken Martell, Secretary Treasurer of Burnap Bros. Inc., was present for the bid opening.

15. Susan Mueller, County Health Administrator, introduced Peggy Snook and Holly Cobb, students at Washburn University who will be doing student training at the Coffey County Health Department for the next few weeks. They observed the Board meeting for a short time. Mueller mentioned the flu vaccine will be available around the first of October.

16. Jon Hotaling, Economic Development Director, presented his report for the week of August 23, 2004.

17. Item No. 95-9; Hotaling completed and mailed out agendas for the Strategic Planning Committee meeting to be held on Wednesday, September 1<sup>st</sup>, at 12 noon, at the Coffey County Hospital.

18. Item No. 95-21; Hotaling attended the WCNOE E-Plan Drill at the State Defense Building. Hotaling served as the Coffey County Public Information Officer on Thursday and Friday morning in the State Joint Information Center (JIC).

19. Item No. 95-24; Hotaling attended the Boomtown Community Development Seminar at PSU. Attending from Coffey County were: Commissioners Gene Merry and Fred Rowley; Chamber Executive Director, Sid Meeker; LeRoy PRIDE Chairman, Roy Lankton; Airport Board Member, Herb Hood; and Jon Hotaling. Since the speaker, Jack Schultz, was stranded in Chicago due to storms and fog, SEK, Inc. Chairperson, Marsha Wallace and SEK, Inc. Executive Director, Lynda Wilkinson gave an update on SEK, Inc. activities. The Boomtown Community

Development Seminar is rescheduled for September 13<sup>th</sup>, at 1:30 p.m., at PSU. Prior to the meeting, Coffey County attendees briefly toured the new Veterans Memorial at PSU.

- 20. Item No. 95-29; Hotaling sent out Leadership Coffey County applications to two citizens requesting them. Requests for applications were included in an ad recently printed in the Coffey County Republican.
- 21. Item No. 97-7; Hotaling attended the Chamber of Commerce After 5 social and meeting held at the Coffey County Museum on Wednesday, August 25<sup>th</sup>. Sid Meeker gave an update on chamber activities and a presentation on a coop cable TV advertising program made by cable TV representatives.
- 22. Item No. 04-3; Hotaling received financial projections from Charloma, Inc. and mailed a copy to Wayne Symmonds of Eastern Kansas Economic Development Group for further analysis.
- 23. Hotaling attended a Fiber Board presentation on wireless Internet, data, communications, etc., available through Stutler Technologies, Corp.
- 24. Hotaling also informed the Board that he has the figures ready for the County Attorney regarding the Kansas Assemblies, Inc. settlement.
- 25. A discussion was held on dogs at large in rural areas.
- 26. The County Clerk presented bids for roof repair caused from hail damage. Bids presented were:

	<b>Ace Roofing Wichita, KS</b>	<b>Burriss Roofing &amp; Steel Buildings Burlington, KS</b>	<b>Midwest Coating Topeka, KS</b>
	Truco Eterna-Seal Roof System	Elastromeric	Duro-Last
Original Bid	\$37,500	\$27,421.16	Truck Barn \$54,816.00 Shop Building \$4,001.00 Water Res. \$10,825.00 Sheriff Annex 21,425.00 Total Bid \$91,067.00
Revised Bid			Truck Barn \$54,816.00 Shop Building \$4,001.00 Water Res. \$10,825.00 Sheriff Annex \$22,290.00 Total Bid \$91,932.00

27. Mark Akagi, representing Duro-Last and Jeremy Swedlund, with Midwest Coating Inc., presented a demonstration of Duro-Last to the Board. Duro Last is a re-roof whereas Ace Roofing and Burris Roofing are bidding a roof repair. The Board will need more information before making a decision.

28. Kirchner moved to adjourn the meeting at 11:57 a.m., until Tuesday, September 7, 2004, seconded by Sipe. Motion carried. Monday, September 6, is a holiday.

**CORRESPONDENCE:**

Response Not Required

1. Hawver's Capitol Report – Miscellaneous dates
2. Coffey County Library – Calendar of Events
3. Housing Authority – Letter to Dave Williams

Minutes, August 30, 2004

Signed:

Attest:

Chairman

County Clerk