

- 1.** The Commission Chambers opened at 8:00 a.m., Monday, August 29, 2011. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Kenneth Combes, Larry Crotts, Fred Rowley, and Kimberly Skillman-Robrahn present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.
- 2.** Crotts moved to approve the minutes of Monday, August 22, 2011, as written, seconded by Rowley. Motion carried.
- 3.** Robrahn moved, upon the approval of the County Attorney as to form, to adopt Resolution No. 792; COFFEY COUNTY JOINING THE NATIONAL MOMENT OF REMEMBRANCE OF THE 10TH ANNIVERSARY OF SEPTEMBER 11<sup>TH</sup>, seconded by Combes. Motion carried.
- 4.** Combes moved to approve the proclamation proclaiming September 2011 as National Preparedness Month, seconded by Robrahn. Motion carried.
- 5.** County Engineer Wayne Blackbourn congratulated Landfill Supervisor Jeff Beyer as the recipient of the 2011 Kansas Organization of Recyclers Leadership (KOR) Award. Beyer was also present and received congratulatory comments from the Board.
- 6.** County Engineer Wayne Blackbourn presented the weekly report for the week of August 29, 2011.
- 7.** Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
- 8.** Item No. 99-13; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
- 9.** Item No. 2011-38; Summer Help Hours: Request authorization to extend hours for summer help.
- 9a.** Crotts moved, based upon the recommendation of the County Engineer, to approve the request to extend part time summer help Employment for four (4) employees up to September 30, 2011 (to continue operations for the Asphalt, Mowing and Sign crews.). Employees: Lyle Combs, Jim Iseman, Stan Snyder, and Kenneth Woods, seconded by Combes. Motion carried.
- 10.** Item No. 2011-39; Disposal of Vehicle: Request authorization to dispose of T-61 to EMC Insurance. Pickup truck damaged due to an accident on 07/19/2011.
- 10a.** Combes moved, based upon the recommendation of the County Engineer and approval of the County Attorney, to find that T-61, a 1996 Chevrolet K 2500 (VIN#1GCGK24R8TZ210472), is no longer required or cannot prudently be used for public purposes of Coffey County and as such should be disposed of by agreement to EMC Insurance Company for a total loss of vehicle due to an accident on 07/19/2011 for Actual Cash Value of

\$4,475.00 less Transfer Fees and Deductible of \$1,990.00 for a Settlement Amount of \$2,485.00 and to publish notice of said disposal twice in the official county newspaper, seconded by Rowley. Motion carried.

11. Blackbourn presented the Construction Zone report for the week of August 29, 2011.
12. Crotts moved, upon the recommendation of the County Clerk and the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign the contract document with Modern Air Conditioning, Inc. for Project: 1984 Courthouse Addition HVAC remodel and Roof Replacement. Funds to come from the General Fund Courthouse Capital Outlay Line Item and Capital Improvement Reserve Fund, seconded by Combes. Motion carried.
13. Register of Deeds Gwen Birk met with the Board to request to contract with Mid-Continent Micrographics, Inc., for scanning, rebinding and digitizing Deed Books from 1857 to 1890 in an amount not to exceed \$13,740.
- 13a. Rowley moved, based upon the recommendation of the Register of Deeds and approval of the County Attorney, moved to waive the purchasing policy as to formal bids for good cause, said cause being that the preferred vendor is single source and has been providing document preservation services for the Register of Deeds for the past 25 years and to approve contracting with Mid-Continent Micrographics, Inc. for scanning, rebinding and digitizing Deed Books from 1857 to 1890 in an amount not to exceed \$13,740. Funds to come from Register of Deeds Technology Fund, seconded by Crotts. Motion carried.
14. County Clerk Angie Kirchner updated the Board on the Department Head meeting and that the items for the Employee Appreciation Picnic were ordered and duties were assigned. Kirchner also reported about issues with County e-mail being reliable.
15. The Board questioned and signed warrants and vouchers for the month of August 2011.
16. The Board will question and sign warrants and vouchers for the month of September 2011 on Wednesday, September 28, 2011, at 9:00 a.m.
17. The courthouse will be closed on Monday, September 5<sup>th</sup>, in observance of Labor Day.
18. Saueressig adjourned the meeting at 11:59 a.m. and will meet at their next regularly scheduled meeting on Tuesday, September 6<sup>th</sup>, at 9:00 a.m.

### **Correspondence**

1. Hawver's Capitol Flash – August 22, 23, 25, 26, 2011
2. The Kiplinger Letter – August 19, 2011
3. The Kiplinger Tax Letter – August 19, 2011

4. Bill Persinger – Thank you note – August 22, 2011
5. KAC – Legislative Updates – KDHE Revises Hazardous Waste Monitoring Fees – August 23, 2011
6. COF Training Services, Inc. – Board Meeting Minutes of July 20, 2011
7. Whitney Damron – COTA Action on Rules and Regulations – August 24, 2011
8. Whitney Damron – The Wichita Eagle – Businesses Upset at Fee Increase for Tax Appeals in Kansas – August 25, 2011
9. KAC – Legislative Updates – FY2012 LEPP Distribution to Counties – August 24, 2011
10. Whitney Damron – Kan-Ed Committee Meeting Scheduled – August 25, 2011
11. Coffey County Conservation District – Board Meeting Minutes of May 19, June 16, July 21, 2011
12. Whitney Damron – Kan-Ed Committee – August 26, 2011