

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, August 28, 2006, to allow commissioners to individually review correspondence. Chairman Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Gene Merry and Larry Crofts present. Also present were Denise Humlicek, Payroll Clerk, and Donna Berland, Administrative Assistant. Coffey County Attorney Doug Witteman was present for a portion of the meeting.

2. Merry moved to approve the minutes of Monday, August 21, 2006, as written, seconded by Sipe. Motion carried.

**3. Consent Agenda**

A. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Dora Violet Draper and Milford A. Draper, regarding a tract of land located in the West Half of the Northwest Quarter (W ½ NW ¼) of Section 4, Township 21 South, Range 16 East of the Sixth Principal Meridian, described as follows:

Beginning at the Northwest corner of the Northwest Quarter (NW ¼) of said Section 4; thence East along the North Section line on an assumed bearing of South 90 degrees 00 minutes 00 seconds East 300.17 feet; thence South 02 degrees 32 minutes 05 seconds East 2152.47 feet; thence North 90 degrees 00 minutes 00 seconds West 378.12 feet; thence North 00 degrees 27 minutes 34 seconds West 2150.43 feet to the point of beginning. Said tract contains 16.74 acres.

B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for George Scoggin, Jailer, Sheriff's Office, Classification: LE-II-a, Wage: \$10.55, effective 08/23/06.

3a. Crofts moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

4. Register of Deeds Gwen Birk applied for a Passport Acceptance Designee Facility and was approved. Birk will begin training in September and is expecting to be able to accept passport applications by January 1, 2007.

5. Merry moved to authorize and direct the Chairman to sign the application to the Board of Tax Appeals for tax exemption of the old bowling alley, seconded by Sipe. Motion carried.

6. Kirchner moved to authorize and direct the Chairman to sign the client representation letter with Hutinett, Schlotterbeck & Burns, LLC and authorize and direct the County Clerk to sign same, seconded by Merry. Motion carried.

7. Merry moved to appoint Steve Koenig, as a member of the Coffey County Planning Board to fill the unexpired term that ends April 20, 2007, effective immediately, seconded by Crofts. Motion carried.
8. Robert Reed, Road Supervisor, presented and discussed the weekly report dated August 28, 2006. John Zuern, Administrative Assistant, was also present.
9. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
10. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
11. Reed also presented the Construction Zone report for the week of August 28, 2006.
12. Rowley moved to accept the resignation of Tony Noonan, Tradesman Bridge crew employee, seconded by Crofts. Motion carried.
- 12a. Merry moved to authorize the Engineer to advertise for and fill the vacated Tradesman Bridge crew position, seconded by Rowley. Motion carried.
13. Crofts moved to authorize the Engineer to advertise for and fill the vacated sign and culvert position on the Bridge crew that has been vacant for 2 months, seconded by Sipe. Motion carried.
14. Jon Hotaling, Economic Development Director, submitted the weekly report for the week of August 28, 2006.
15. Item No. 95-21; Hotaling received and reviewed the schedule for the 2007 Wolf Creek Emergency Response Organization Drills. Two drills will be held in February, two in August, one in September, three in October and the evaluated exercise on November 7<sup>th</sup> & 8<sup>th</sup>.
14. Item No. 95-29; Hotaling received requests from three Coffey County residents for application forms for the Leadership Coffey County Adult program. Completed applications must be returned to the Coffey County Economic Development office by September, 29<sup>th</sup>, 2006.
15. Item No. 04-3; Hotaling set up a meeting with the Call Center prospect and a building owner for Friday, September 1, 2006. Hotaling and the Call Center prospect will tour the building and review blue prints. Decisions will be made on office space, training rooms, parking, handicap accessibility, restrooms, etc. After a layout for the facility is designed, estimates can be made for the final cost of renovations. The Hospital Board decided to move forward with their plans to use the former Coffey Bowl building for much needed additional space for record storage and other uses to be determined.
16. Hotaling completed an Inventory Request form for entrepreneurial education or adult training offerings available through the Coffey County Economic Development office for the Kansas Center for Entrepreneurship in Wichita. Most training and entrepreneurial education in this area is provided by the Emporia State University Small Business Development Center. (SBDC)

17. Hotaling ordered bait for the OK Kids Fishing Derby to be held at New Strawn City on September 9, 2006 beginning at 9 am. Hotaling will pickup and deliver bait and assist with the derby.

18. Hotaling attended the Department Head meeting. Discussion was held regarding the county employees Appreciation picnic to be held on September 18, 2006. Discussion was held regarding the SEK District Officials meeting to be held in Crawford County on September, 28<sup>th</sup>.

19. Merry moved to cancel the session for the completion of warrants and vouchers scheduled for Tuesday, August 29, 2006 due to warrants and vouchers being completed at the meeting on Monday, August 28, 2006, seconded by Crotts. Motion carried.

20. Rowley moved to give the County Clerk authorization to proceed with the proposed design plans with Latimer, Sommers & Associates for reconstruction of the electrical service for the courthouse, sheriff's office, and the County shop due to many deficiencies that have been discovered, seconded by Sipe. Motion carried.

21. Rowley adjourned the meeting at 11:53 a.m.

#### **Meetings attended**

1. Sipe attended the Library Board meeting, the RC&D meeting at Hillsdale Lake and the Derek Schmidt listening tour
2. Merry attended the MOU signing in Topeka and the Derek Schmidt listening tour

#### **Correspondence**

##### No Response Required

1. Neil Hartwig - Thank you note - August 19, 2006
2. Whitney B. Damron, P.A. - News Articles of Interest - August 25, 2006
3. Cathy Autrey - 2007 Wolf Creek drill dates - August 23, 2006
4. League of Kansas Municipalities - Leadership Academy - August 22, 2006
5. Kansas University Transportation Center - Intersection Safety Problems - August 22, 2006
6. Coffey County Housing Authority - July 13, 2006 Regular Board Meeting Minutes
7. Solid Waste Update - August 2006 edition
8. 7th Annual Round-Table Recycling Conference - September 13-15, 2006

Minutes, August 28, 2006

Signed:

Attest

Chairman

County Clerk