

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, August 23, 2004 to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were County Clerk Vernon Birk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor and Jeannene Ryan, WCNO.

2. Crotts moved to approve the minutes of Monday, August 16, 2004 as corrected, seconded by Rowley. Motion carried. Corrections were Monday, August 16, 2004, at beginning of paragraph 3a, replace 'Kirchner' with "Rowley", at end of paragraph replace 'Crotts' with "Kirchner". Add new paragraph 4, "The Board briefly discussed documents received regarding the accounting requested of the Clerk's office." Add new paragraph 5, "The Board discussed the Register of Deeds Technology Fund and directed Bloomer to contact Whitney Damron to send the Board the post audit reports regarding the same." Add new paragraph 6, "Merry provided the Board with information regarding a proposed change in KAC bylaws." Re-number all paragraphs accordingly. Old paragraph 11, which is new paragraph 14, delete 'vacant' add after position "being vacated." Add new paragraph 15, The Board discussed problems related to mowing around Sprint's boxes. Re-number paragraphs accordingly. Old paragraph 12, which is new paragraph 16 add after boiler "and condensate pump". Old paragraph 15, new paragraph 19, replace 'September 10, 2004' with "sometime in September." Old paragraph 16, new paragraph 20, replace August '2' with August "9".

3. Sipe moved to approve the minutes of the 7:00 p.m., August 16, 2004 budget hearing for the 2005 budget as written, seconded by Kirchner. Motion carried.

4. **CONSENT AGENDA:**

A. Move to approve the contract with Mental Health Center of East Central Kansas, Inc., as proposed for the term of January 1, 2005 through December 31, 2005.

4a. Merry moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

5. Kirchner moved, upon the recommendation of Susan Mueller, County Health Administrator, to authorize and direct the Chairman to sign the KDHE Bioterrorism Preparedness and Response Local Contract for the term of September 1, 2004 through August 31, 2005, seconded by Rowley. Motion carried.

6. Crotts moved to allow the County Election Officer to destroy the ballots from the previous elections listed below in accordance with K.S.A. 25-2708;

1. General Election on November 7, 2000
2. City/School General Election held on April 3, 2001
3. Primary Election on August 6, 2002
4. General Election on November 5, 2002

5. City/School Primary Election on February 25, 2003, seconded by Sipe. Motion carried.
- 6a. The County Commissioners designated John Andrick , Republican and Paula Gosney, Democrat to destroy the above named ballots.
7. Merry moved to adopt Resolution No. 741, A RESOLUTION PETITIONING THE KANSAS ASSOCIATION OF COUNTIES FOR AN AMENDMENT TO ITS BYLAWS, CREATING A LEGISLATIVE POLICY COMMITTEE AND ESTABLISHING THE PURPOSE AND MEMBERSHIP THEREOF, seconded by Rowley. Motion carried.
8. Elysa Lovelady, County Appraiser, presented specifications for a ½ ton pickup truck and requested authorization to advertise for bids.
- 8a. Rowley moved, upon the recommendation of the Vehicle Committee, to approve the minimum specifications for a mid-size ½ ton extended cab 2WD pickup for the Appraiser's Department, and further approve the Invitation to Bid for same, seconded by Crotts. Motion carried.
9. Hub Caspar, County Engineer, presented and discussed the weekly report dated August 23, 2004. Also present were Robert Reed, Road Supervisor, John Zuern, Administrative Assistant, Jeff Beyer, Landfill Operator, Mike Kukuk and Anastasia Welch, Aquaterra and Charles Bowers, Permit Engineer, KDHE.
10. Item No. 93-01; Road Permit Reports: No road permits were issued during the past week.
11. Item No. 99-99; Zoning Permit/Applications Report: No zoning permits were issued during the past week.
12. Item No. 99-13; Landfill; C&D – Permit update. Lysimeter Calculations, July 29, 2004.
13. Caspar reported the C&D permit is ready for Board approval.
14. The total allowable gallons per year drainage for Lysimeter No. 1 is 110.4 gallons, total gallons used to date is 6. For Lysimeter No. 2 allowable is 110.4 gallons, total gallons used to date is 4.6.
15. Item No. 2004-14; Special Bridge Fund: Review, discuss and approve recommended fund adjustment.
16. Caspar reported due to an oversight, the Special Bridge Fund may have a deficit at the end of 2004, and recommended a resolution.
- 16a. Merry moved, upon the recommendation of the County Engineer and approval of the County Attorney, to terminate the Agreement for Engineering Services with Schwab-Eaton,

P.A., Consulting Engineers, for Bridge Numbers B33 and B36 and un-encumber the funds related to said agreements and place said funds in the amount of \$40,700.00 in the Special Bridge Fund, seconded by Sipe. Motion carried.

17. Item No. 2004-15; Fence Policy: Review price increase and adopt new policy.

17a. Rowley moved, upon the recommendation of the County Engineer, to authorize and direct the Chairman to sign the revised Fencing Policy statement reflecting an increase to \$1.22 per foot, effective August 23, 2004, seconded by Crotts. Motion carried.

18. Caspar also presented a 2005 legislative request form from the Kansas Association of Counties (KAC) regarding KDHE's request to raise the tipping fee for solid waste. The general response throughout the State was no increase in tipping fees.

19. Caspar reported that Lake Region Solid Waste Authority will be having a meeting tomorrow, August 24, 2004 in the Coffey County Courthouse basement to address concerns regarding grants, recycling, composting, etc., from 8900 a.m. until noon.

20. Caspar introduced Charlie Bowers, Permit Engineer, KDHE, who presented the permit to operate a Construction and Demolition (C&D) Landfill for signature.

20a. Crotts moved to authorize and direct the Chairman to sign the C&D Landfill Permit effective August 23, 2004, seconded by Kirchner. Motion carried.

21. Commissioner Rowley presented a proposal to install a temporary boat ramp at Jacobs Creek, upstream from the current one that is blocked by the logjam.

21a. Rowley moved to approve an expenditure of an amount not to exceed \$750.00 for the purchase of rock and approve the County hauling the rock for a turn-around at the Jacobs Creek temporary boat ramp, with funds to come from Courthouse General, Commodities, seconded by Kirchner. Motion carried.

21b. The Wildlife and Parks Department will also contribute an amount not to exceed \$500.00 for rock. The complete purchase of rock, not to exceed \$1,250.00, will be purchased by the County, and Wildlife and Parks will reimburse the County for its portion.

22. Steve Lightle, Director, Robert Hyde, Chairman and Georgie Eggleston, Board Member, Coffey County Housing Authority, met with the Board to discuss the Construction Interest Assistance Program. Some of the Commissioners have had calls from a spec home contractor saying they were denied a request to extend mortgage interest for certain reasons. Lightle said he has asked the taxpayer to meet with the Housing Authority Board at their next meeting but at this point no extensions have been allowed on the 90 day program.

22a. Commissioner Crotts questioned issues related to responsibility for defects or workmanship related to housing. The County Attorney discussed the issue with Commissioners.

23. Jon Hotaling, Economic Development Director, presented and discussed his weekly report for the week of August 16, 2004.
24. Item No 95-24; Completed reservations for the Boomtown Community Development seminar to be held in Pittsburg on Wednesday, August 25, at 11:30 a.m. attending for Coffey County will be: Commissioner Gene Merry, Commissioner Fred Rowley, Chamber Director Sid Meeker, LeRoy PRIDE Committee Chairman, Roy Lankton, and Jon Hotaling, Coffey County Economic Development. The attendees will leave from the west side of Courthouse at 8:45 a.m. and pick up Mr. Lankton in LeRoy at 9:00 a.m.
25. Item No. 01-5; Hotaling attended Kansas Leadership Forum board meeting in El Dorado. The board toured the facilities to be used for the 10<sup>th</sup> Annual KLF Conference in El Dorado, September 21<sup>st</sup> and 22<sup>nd</sup>. Hotaling reviewed conference agenda, discussed sponsorships, meals, breaks, speakers, etc. He also reviewed applications for the KCLI Leader-Full Community Awards.
26. Hotaling contacted SBA and reviewed materials on the { HYPERLINK "http://www.sba.gov" } website for HUBzone certification applications. He mailed information from website and the SBA District Office in Kansas City to the Coffey County business who requested the information.
27. Hotaling mailed out information to RWD #2, City of LeRoy, Arnold's Greenhouse and Steve Robb, with PSU Business and Technical Institute, about presenting cost estimate to RWD#2 on Tuesday, September 7<sup>th</sup>, at 7:30 p.m. Since this is the same meeting time as the LeRoy City Council, we will have to schedule another meeting for all parties in October if RWD#2 is interested in participating in the project after Hotaling presents the cost estimate to them on September 7<sup>th</sup>.
28. Hotaling also attended a department head meeting concerning processing monthly bills.
29. Hotaling reported he and the County Attorney are working on the Kansas Assemblies, Inc., closure. Hotaling will be tabulating figures to show amounts due Coffey County.
30. Commissioner Rowley requested a 10 minute executive session.
31. Rowley moved to recess into executive session at 10:52 a.m. for 10 minutes, to include each of the Commissioners and the County Attorney, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Sipe. Motion carried.
32. The Board resumed regular session at 11:02 a.m.
33. Randy Rogers, Coffey County Sheriff, was requested to meet with the Board to discuss billing procedures.
34. The Administrative Coordinator reported receiving one application from a resident to serve on the Kansas Legal Services Advisory Board. The application will be forwarded to them.

35. Sipe moved to adjourn the meeting at 11:35 a.m. until Thursday, August 26, 2004 for a Wolf Creek drill and Friday, August 27, 2004 to sign warrants and vouchers and attend to other County matters that may arise, seconded by Kirchner. Motion carried.

**CORRESPONDENCE:**

Response Required

1. Doris Johnson – Application for Kansas Legal Services Board
2. Pam Rice – Application for Library Board position

Response Not Required

1. Hawver’s Capital Report – Miscellaneous dates
2. Whitney Damron – Performance Audit Report – Register of Deeds Technology Fund
3. Midwest Assistance Program – Newsletter
4. City of Gridley – Minutes of August 2, 2004
5. Corps of Engineers – Public Notice
6. CASA – Newsletter
7. Housing Authority – Minutes of July 1, 2004

Minutes, August 23, 2004

Signed:

Attest:

Chairman

County Clerk