

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, August 21, 2000, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Bill Knapp, Johnnie Sleezer, and Perry Powell present. County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer were also present. WCNOC Representative Tom Moreau was present for part of the meeting.
2. The Board started approval of minutes, then postponed it until later to take their first appointment.
3. Steven Dwight, rural Burlington, apologized to the Board for damaging four (4) county road signs. The apology was part of the terms of a Diversion Agreement. Ken Dwight, Steven's father, was also present.
4. JoAnn Raaf, Treasurer, and Becky Jewett, Emergency Preparedness Coordinator, were present for a discussion of the 911 emergency telephone fund. The Board is required, by resolution, to review the fund yearly. Bloomer provided the Board with the history of receipts and expenditures for the period of January 1, 1990 through present. The revenue is from a \$.50 monthly charge to all consumers per exchange access telephone line. The Board will decide if the tax being collected will be adequate for 2001. The law allows counties to collect up to \$.75 per telephone line from each user to fund the program. Following discussion, Jewett was directed to get additional information from Sprint and bring to the Board next week.
5. Sleezer moved to approve the morning minutes of Monday, August 14, 2000, as corrected. Seconded by Sipe. Motion carried 4 yes 1 no, Knapp. Corrections were; Monday, August 14, paragraph 4, third sentence, replace 'said' with "questioned whether" and delete 'not'. Following program, add "and also identified other issues." The last sentence was changed to become paragraph 4a. Paragraph 5, first sentence add "water system" after 'existing'. Last sentence, following 'the' add "existing"; add "new loan and" before 'grant'. Add paragraph "12a, The Letter Agreement was in regard to modifying the terms of the current Loan Agreement with Huff's Gardens, Inc." Paragraph 23, Items G, H, I, and J, replace 'and' with "/" after "Supervisor". Paragraph 24a, replace 'county' with "Courthouse". Paragraph 25, replace 'process' with "project".
6. Sipe moved to approve the evening minutes of Monday, August 14, 2000, as corrected. Seconded by Powell. Motion carried. Corrections were; Paragraph 1, second sentence, replace 'a.m.' with "p.m.".
7. Juan Segobia, In the Shade Window Tinting, Emporia, KS, met with the Board, at the request of the Board, to discuss and explain the advantages and effects of window tinting. Mr. Segobia installed a sample on the east lobby window for the Board to view. A lengthy discussion followed with no decision reached at this time.
8. Jon Hotaling, Economic Development Director, presented and discussed the weekly

report for the week of August 14 to August 18, 2000.

**9.** Item No. 95-3; Hotaling met with Richard Bell, representatives of the City of Burlington, and a representative from another company to discuss operations at Country Critters.

**10.** Item No. 95-8; Hotaling attended a Tri-County Economic Development Committee meeting in Yates Center. Hotaling distributed Tri-County Calendar of Events brochures for Fall & Winter 2000. Hotaling discussed updating and revising the Tri-County Business Directory. Each county is to have their data for the directory updated by the next meeting on October 17, 2000.

**11.** Item No. 96-5; Hotaling requested additional information from out-of-state prospect interested in the spec building. The company is very interested and will return requested information next week. Representatives will be in town again August 30, 2000.

**12.** Item No. 96-56; Hotaling showed the spec building to a business prospect from Michigan. The prospect is looking to expand operations in the Southwest and Rocky Mountain Region. Hotaling also showed him other possible buildings presently for sale or lease in the area. He will complete the information required and check back in a week or two.

**13.** Item No. 98-6; Hotaling reviewed information on SEKRPC personnel handbook and loan procedures. The SEKRPC will hold a special Executive Committee meeting on Thursday, August 24th, to discuss problems with a loan account.

**14.** Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region Board of Directors meeting in Chanute. The meeting was called to discuss the SEKTR tent at the Kansas Sampler Festival in Ottawa on October 7th and 8th. Hotaling also discussed the SEKTR marketing plan for 2001 and the next regular meeting to be held in Burlington on September 21, 2000.

**15.** Item No. 98-10; Hotaling continues to receive and review applications (resumes) for the SEK, Inc. Executive Director's position. Hotaling sent out letters to applicants thanking them for their interest in the position and explaining the time frame for filling the position. Hotaling is working with Linn County, Senator Sam Brownback's Office, KCP&L, Rossini Management and other organizations to finalize the agenda for the September 15, 2000 SEK, Inc. meeting to be held at Linn Valley Lakes County Club near LaCygne, Kansas.

**16.** Carpet was installed 8-11-00. Replaced carpet that was installed over 9 years ago and was worn out. Moved office furniture, computers, files, etc., back into the office on 8-14-00.

**17.** Hotaling requested an Executive Session with the Board.

**18.** Sleezer moved to recess into Executive Session at 10:42 a.m. for 10 minutes to include each of the Commissioners, the County Attorney, and the Economic Development Director to

discuss matters which would be deemed privileged in the attorney/client relationship. Seconded by Knapp. Motion carried.

**19.** The Board resumed regular session at 10:52 a.m.

**20.** Sleezer moved to approve the annual contract with the Mental Health Center of East Central Kansas for the year 2001 in the amount of \$56,650.00. Seconded by Knapp. Motion carried.

**21.** The Board approved JoAnn Raaf, Treasurer, using the county vehicle to car pool with other County Treasurer's for a meeting at Salina.

**22.** Hub Caspar, Coffey County Engineer, presented the weekly report dated August 21, 2000. Robert Reed, Road Supervisor, Fred Walrod, Right of Way Coordinator/Field Surveyor, John Zuern, Administrative Assistant, and Larry Scott, Lyon-Coffey Electric, were also present.

**23.** Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.

**24.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**25.** Item No. 99-13; Landfill: Public hearing for disposal of scrap iron and appliances.

**26.** Knapp moved to enter into a public hearing at 11:00 a.m. for the purpose of hearing comments or objections to disposing of approximately one hundred (100) tons of scrap iron and appliances. Seconded by Sipe. Motion carried. No citizens were present for the hearing.

**26a.** Sipe moved to close the public hearing regarding approximately one hundred (100) tons of scrap iron and appliances. Seconded by Sleezer. Motion carried.

**26b.** Powell moved, upon the recommendation of the Road Supervisor and approval of the County Attorney, to dispose of approximately one hundred (100) tons of scrap iron and appliances, by sale to C.C. Recycling of Yates Center, Kansas, for the price of \$10.00 per ton. Seconded by Knapp. Motion carried.

**27.** Item No. 2000-20; Cold Recycled Bituminous Construction: Approve Change Order No. 1a.

**28.** Sleezer moved, upon the recommendation of the County Engineer and the approval of the County Attorney, to authorize and direct the Chairman to sign Change Order No. 1a for Project A-2001C with Brown & Brown, Inc., to pay 25% of the cost of fly ash stabilization material not to exceed \$8,880.00, with funds to come from Special Highway Improvement Fund. Seconded by Powell. Motion carried.

29. Item No. 2000-28; Lyon-Coffey Electric: Review agreements. Larry Scott will be here to discuss agreement for use of County Right-of-Way.

29a. Following a lengthy discussion, the Board chose to take a close look at our current Road & Bridge Construction Program before making a decision on the agreement.

30. Reed reported 22nd road (chip seal) should be completed this week.

31. Commissioner Sleezer inquired about a 3 mile section of road starting at Quail Road 1 mile south from 11th Road then east 2 miles to Shetland. Sleezer questioned the Board if this 3 mile section was being considered for chip seal, saying it is not in the 5-Year Plan. The Board agreed it is time to review the 5-Year Plan.

32. Zoning: The Planning Board is beginning a review of the Subdivision Regulations. The Planning Board will probably have a public hearing at the October meeting.

33. The Administrative Coordinator was directed to get several topic options for supervisor training and bring back to the Board.

34. Discussion was held regarding providing new aerial maps for each city in the county. This item will be placed on the Consent Agenda for next week.

35. The Board further discussed the window tinting project. Following discussion, a decision was made not to proceed with the project.

36. Work will continue on the 17th Road cold recycled bituminous project probably this week (8-21-00) and is scheduled for completion in approximately six (6) days.

37. The Administrative Coordinator reported the county has only five (5) policy and procedures manuals left. Bloomer was directed to provide the Board with a listing of proposed changes/revisions to manual.

38. Sleezer moved to adjourn the meeting at 12:23 p.m. Seconded by Powell. Motion carried.

## **CORRESPONDENCE:**

### Response Required

1. Wilson County Coordinator - Letter regarding jail expansion.
2. KDHE - Letter regarding implementation of new State Illegal Dump Clean-Up Program.
3. Kansas State Fire Marshal - Letter regarding Kansas Hazardous Materials Transportation Risk and Vulnerability Assessment.

4. KDOT - Application for Transportation Enhancement projects for fiscal year 2003.

Response Not Required

5. Blue Cross/Blue Shield - Letter regarding experience of group - ending 6/30/00.

6. KDHR - Kansas Wage Survey - 2000 Edition League of Kansas Municipalities - Salaries and Fringe Benefits Survey Kansas Legislature - 2000 Summary of Legislation.

7. City of Gridley - Minutes - August 7 and August 14, 2000.

8. Kansas Technology Enterprise Corp - KTECnology - newsletter.

9. State of Kansas - Letter regarding 2001 Kansas Certified Public Manager Program Southeast Kansas, Inc. - Request for Proposal.

10. World Research Group - Brochure for conference on E-Procurement for State and Local Government.

11. City of Burlington - Minutes of August 2, 2000.

12. Kansas Association of Counties - Minutes - June 29, 2000.

13. Coffey County Fire District #1 - Minutes of July 17, 2000.

14. Kansas State Historical Society - Newsletter.

Minutes, August 21, 2000

Signed:

Attest:

Chairman

County Clerk