

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, August 19, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Johnnie Sleezer, Fred Rowley, Jr., and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator.

2. Rowley moved to approve the minutes of August 12, 2002 as corrected. Corrections were: August 12th, 2002, Paragraph 10, replace 'apply' with "credit", add "Blue Cross Blue Shield insurance line of" before 'employee'. Add "of the current budget" after line. Paragraph 13, delete '24D' replace with "2,4-D". Paragraph 14, delete 'authorized' replace with "directed". Paragraph 33, add "(yet to be approved by the Board)" after 'disposed of in the'. Correspondence, add at the end of item 3, "(surveying activity)", seconded by Sipe. Motion carried.

3. Consent Agenda

- A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for John Truelove as Party Chief – GIS S.T. Temp Crew, for the period of July 14, 2002 through August 10, 2002.
- B. Upon the recommendation of the Health administrator, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Sallee Hess, upon completion of IPP, with a classification of T/PIa and an hourly wage of \$7.36.
- C. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Matthew Drumm, at a classification of U.T. Temp and an hourly wage of \$7.36. This is a change in classification from S.T. Temp.

4. Crotts moved to approve the Consent Agenda as submitted, seconded by Merry. Motion carried.

5. The Board discussed preparing a proclamation or some type of recognition for the Coffey County Historical Society & Museum for their efforts in hosting the traveling Smithsonian Institute "Yesterdays Tomorrows" Exhibit.

6. It was brought to the Coffey County Clerk's attention that some employees have been parking on 6th St. in front of the Courthouse, which is customer parking only.

7. The Board briefly discussed the Coffey County budget hearing scheduled for 7:00 p.m. this evening. The County Clerk reported he has prepared budget documents for the public who attend.

- 8.** Elysa Lovelady, Coffey County Appraiser, requested authorization to dispose of a 1995 Chevrolet Lumina and advertise for a 2003 vehicle.
- 9.** Rowley moved to authorize the County Appraiser to solicit bids for a year 2003 model 4-door sedan, with or without trade-in, seconded by Sipe. Motion carried.
- 10.** Lovelady also informed the Board that the Appraiser's Office is short of help in the data collection department and may need to hire a part-time or contract data collector.
- 11.** Jon Hotaling, Economic Development Director, presented his report for the week of August 12th to August 16th, 2002.
- 12.** Item No. **97-7**; Hotaling has been working with Sid Meeker of the Coffey County Chamber of Commerce to complete inventory of historical markers in Coffey County. Hotaling reviewed Burlington inventory with City Clerk, Dan Allen who documented each marker with a photograph taken with a digital camera and typed answers to the 16 questions asked by the State Historical Society.
- 13.** Item No. **98-10**; Hotaling has continued working with Lynda Wilkinson, Executive Director of SEK, Inc., on legislative action council and SEK, Inc. golf tournament fundraiser scheduled for September 20th in Iola. The legislative council organizational meeting will be held on Tuesday, August 27th in Chanute.
- 14.** Item No. **01-01**; Hotaling met with Darla Price, Kansas Department of Commerce & Housing (KDOC&H) Representative for Southeast Kansas, and representatives from Kansas Die Casting to review training grants available through the KDOC&H.
- 15.** Item No. **01-5**; Hotaling completed deposits for Kansas Leadership Forum membership dues and conference registration fees collected. The annual KLF conference is scheduled for September 17th and 18th in McPherson.
- 16.** Hotaling consulted with Wayne Symmonds on Dun & Bradstreet report for a company considering a Coffey County location for a warehouse. Hotaling also discussed other credit reports with Mr. Symmonds.
- 17.** Hotaling worked with Executive Secretary, Ronda McCullough to update data on { *HYPERLINK "http://www.kansascommerce.com"* } web site. Hotaling updated community profile information and available building information. Some additional data may be requested from the cities in the county in the future.
- 18.** Hotaling also presented the loan fund reports for July.
- 19.** Sleezer moved to recess into Executive Session at 10:45 a.m. for 15 minutes to include each of the Commissioners, the County Attorney, and the Economic Development Director to discuss matters which would be considered privileged in the attorney client relationship, seconded by Rowley. Motion carried.

20. The Board resumed regular session at 11:00 a.m.
21. John Zuern, Administrator Assistant, presented the weekly report for the Highway Department dated August 19, 2002.
22. Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
23. Item No. 99-99; Zoning Permit /Applications Report: One Zoning Permit was issued during the past week.
24. Item No. 2002-22; Personnel: Request for authorization to advertise for one (1) Truck Driver.
25. Sipe moved to approve the County Engineer's request to advertise for one (1) Truck Driver to fill a position that will become vacant due to retirement in September, seconded by Sleezer. Motion carried.
26. Crotts moved, upon the recommendation of the County Engineer and the approval of the County attorney as to form, to authorize and direct the Chairman to sign the Fence Policy Statement, effective August 12, 2002, seconded by Rowley. Motion carried.
27. Commissioner Rowley reported that he would be viewing a road problem in his district this afternoon.
28. The Board will sign warrants and vouchers beginning at 8:30 a.m. on Thursday, August 29, 2002.
29. Commissioner Sipe reported that Coffey County will be hosting a Lake Region Authority Meeting on Tuesday, August 20, 2002.
30. Sleezer moved to adjourn the meeting at 11:55 a.m. until 7:00 p.m. for the annual budget hearing and other county matters that may arise in the Commission Chambers at the Coffey County Courthouse, seconded by Rowley. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Fourth Judicial District - Newsletter
2. Hawver's Capitol Report – 8-10, 8-13, 8-14, 8-15
3. City of LeRoy – Minutes – February 4, 2002.

4. State of Kansas – Department of Administration – Letter regarding 2003 Kansas Certified Public Manager Program
5. Corps of Engineer – Public Notice
6. Council on Aging – Minutes – June 5, 2002
7. City of Waverly – Minutes – July 8, 2002
8. Coffey County FSA Office – Notice regarding Farm No. 3585
9. City of Gridley – Minutes – August 5, 2002
10. City of Burlington – Minutes – July 24, 2002
11. Coffey County Fire District No. 1 – Minutes
12. Bill Linde – e-mail regarding Southeast Kansas Tourism
13. Supreme Court of State of Kansas – Notice regarding Calendar year 2003 holidays

Response Optional

14. Kerr Center for Sustainable Agriculture, Inc. – Notice of Training
15. Kansas Department of Human Resources – Notice of Conference
16. Kansas Rural Water Association – Notice of Training

Minutes, August 19, 2002

Signed:

Attest:

Chairman

County Clerk