

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, August 18, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:07 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, and Doug Witteman, Coffey County Attorney. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.
2. Crotts moved to approve the minutes of the 9:00 a.m. August 11th, 2003 meeting as corrected, seconded by Rowley. Motion carried. Corrections were: Monday, August 11th, 2003, paragraph 5 a., add "Planner" between 'vacant and office'. Add new paragraph 5 b., "Jewett talked with the Board about establishing an Emergency Preparedness Contingency Fund for disaster assistance. The Board will take it under consideration". Add at end of paragraph 16., "Hoteling provided the Board with the loan fund reports for the month of July, 2003. Paragraph 24, add "possibly help" before 'keep', add "the part of" after 'on'.
3. Sipe moved to approve the minutes of the 7:00 p.m. meeting of August 11, 2003 as corrected, seconded by Kirchner. Motion carried. Corrections were: August 11, 2003, paragraph 1, add after 'tax', "and any other County business that may arise".
4. **Consent Agenda:**
 - A. Move to approve the contract with the Mental Health Center of East Central Kansas, Inc. for the term of January 1, 2004 through December 31, 2004.
 - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for Darla Jones as Acting Department Head for the month of August 2003, in the amount of \$46.60. (The requested CSA information will be provided in the next week.)
 - C. Move to authorize and direct the Chairman to sign the Coffey Payroll Notice for Dusty Handley, New Hire, as Survey Technician I, at a classification of TP-I-c(-) and an hourly wage of \$8.59. Level "c" is requested due to prior work experience with Coffey County and work specifically related to GPS.
- 4 a. Rowley moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.
5. The Board will sign warrants and vouchers at 8:30 a.m. Wednesday, August 27, 2003.
6. Bradley Elder, Elliott Insurance Group, distributed information regarding the Coffey County Employee Safety Program. Elder recommended meeting with the employees for a short time and following up with a press release for publication.
- 6 a. Kirchner moved to approve Elliott Insurance Group to make safety presentations to all County employees entitled "Safety Works" this Thursday, August 21, 2003, and also approve a press release for the same, seconded by Crotts. Motion carried.

- 7.** Jo Ann Raaf, Coffey County Treasurer, was requested to meet with the Board regarding delinquent personal property tax on oil leases that have sold. Raaf said the tax remains due even though the property has changed hands.
- 8.** Warren Bell, Coffey County 4-H Extension Agent, and Dennis Polson, Coffey County Extension Council President and Fair Board Treasurer, met with the Board to clarify some construction items regarding compliance of a sheep barn. It was determined that construction was performed according to specifications.
- 9.** Commissioner Crotts reported to the Board of an inquiry from a constituent regarding the Coffey County Housing Authority spec housing program.
- 10.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of August 11, 2003.
- 11.** Item No. 98-10; Hotaling attended the Kansas Prosperity Summit for the Southeast Kansas region. Lieutenant Governor John Moore welcomed participants and discussed the goals of the regional summits. The final prosperity summit will be held in Wichita on October 1st. The Lieutenant Governor hopes that the recommendations from the regional summits will be true reflections of regional goals and priorities and will result in a blueprint for economic success for the entire state. Hotaling participated in the business retention/existing business session facilitated by Lynda Wilkinson, Executive Director for SEK, Inc. Commissioner Merry and Chamber Director Sid Meeker participated in other sessions. The business retention/existing business group will have a wrap-up session in Chanute on August 26th.
- 12.** Hotaling met with the owner of a local business to review financial information and determine what type of funding might be available to assist in consolidating some debt and expanding the operation.
- 13.** Hotaling discussed a possible buy-out and financial situation with another local business owner. Hotaling will contact one of the large companies interested in a buy-out opportunity.
- 14.** Hotaling discussed the situation of the Dream Homes real estate with the City Council and with a potential buyer. The bank will most likely buy out the city's previous loan and take title to the property. The bank can then negotiate directly with potential prospects.
- 15.** Hotaling met with a local web page developer who has developed a site to feature local real estate for sale through local realtors. The site can be used to promote living in Coffey County and what is available for sale in the County. Hotaling will share some of the cost of the development and maintenance with local realtors.
- 16.** Hotaling spoke with a local businessman who is working with a manufacturing prospect in the Kansas City area to set up a production operation in Coffey County. The project is on hold for several months.

17. Hotaling attended a public hearing for the Coffey County budget for 2004 as proposed by the Coffey County Commission.
18. Robert Reed, Road Supervisor, presented the weekly report dated August 18, 2003. John Zuern, Administrative Assistant, and Elysa Lovelady, Coffey County Appraiser, were also present. Hub Caspar, Coffey County Engineer, was unable to be present.
19. Lovelady and Zuern displayed a map which outlined a road right-of-way that has not been used for quite some time, if ever. It was their recommendation that the unused right-of-way be vacated. The general area includes approximately 2 miles of right-of-way north of the Woodson County line between Native Road and Oxen Road. The County Attorney was requested to draft a resolution to start the vacation procedures.
20. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
21. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
22. Reed also submitted the Construction Zone Report for the week of August 18, 2003.
23. The Board and Reed also briefly discussed other Road and Bridge matters.
24. Commissioner Sipe reported hearing from another county that discarded computer monitors may become a liability to counties if brought to county landfills in large quantities. Certain parts may need to be removed before disposal.
25. Joni Younie, formerly Younie Motors, met with the Board to express a concern about what she said was an unfair penalty assessment. The Board said the authority to abate penalties lies with the State Board of Tax Appeals. After further discussion, the Board agreed to have the County Attorney look into it.
26. Rowley moved to recess into Executive Session at 11:48 a.m. for 5 minutes to include each of the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sipe. Motion carried.
27. The Board resumed regular session at 11:53 a.m.
28. Sipe moved to adjourn the meeting at 11:58 a.m., seconded by Merry. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capitol Report – 8-12-03; 8-13-03; 8-14-03; 8-15-03
2. Infinitec's Newsletter
3. Kansas Preservation – Newsletter
4. Midwest Assistance Program – Newsletter
5. Corps of Engineers – Public Notice

Response Optional

6. Kansas Water Office – Letter regarding drought conditions
7. Kansas Department of Human Resources – Notice of Training

Minutes < August 18, 2003

Signed:

Attest

Chairman

County Clerk