

- 1.** The Commission Chambers opened at 8:00 a.m., Monday, August 17, 2009. Chairman Fred Rowley called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Robrahn and Bob Saueressig present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were present. WCNOC Representative Tim East was also present.
- 2.** Robrahn moved to approve the minutes of Monday, August 10, 2009, and the minutes of Thursday, August 13, 2009, as written, seconded by Rowley. Motion carried.
- 3. Consent Agenda**

 - A.** Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Titania Cathcard, Jailer, Sheriff's Office, Class Change from TP-II-c to LE-II-d, Wage Change from \$14.87 to \$14.12 per hour, effective 9/1/09.
- 3a.** Crotts moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.
- 4.** Burlington Police Chief Doug Jones, President of the Local Emergency Planning Committee (LEPC), met with the Board to report that the Coffey County LEPC has received a 2009 Small Community Award for outstanding achievement in planning, prevention and risk reduction in the community. Emergency Management Coordinator Russel Stukey was also present.
- 5.** WCNOC Representatives Tim East and Robert Hammond provided an annual report on the low levels of Tritium found in the Coffey County Lake. Hammond reported that the plant started pumping from Redmond in July to fill the Coffey County Lake to full capacity.
- 6.** Engineer Wayne Blackburn presented the weekly report for the week of August 17, 2009. Blackburn presented an updated Highway Department Policy & Procedures manual. Blackburn requested to provide cross training for 6 equipment operators to allow other county employees to fill in positions when someone is sick. Cost of the training would be approximately \$3000 for 3 days.
- 7.** Item No.93-01; Road Permits Report: Three (3) Road Permits were issued during the past week.
- 8.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 9.** Item No. 2009-37; Repairs on E-006 Excavator: Request authorization to solicit quotations and purchase repairs for E-006.
- 9a.** Crotts moved to approve the County Engineer's request to solicit quotations and purchase repairs for E-006 Excavator to be paid from the Road and Bridge Fund, seconded by Sipe. Motion carried.

- 10.** Item No. 2009-38; Tire Purchase: Request authorization to solicit quotation sand purchase 12 Motor Grader tires.
- 10a.** Sipe moved to approve the County Engineer's request to solicit quotations and purchase approximately 12 Motor Graders tires with said purchase to be paid from the Road and Bridge Fund, seconded by Robrahn. Motion carried.
- 11.** Item No. 2009-39; Tire Purchase: Request authorization to solicit quotations and purchase various Truck and Trailer tires. Not to exceed 10,000 dollars as per the purchasing policy.
- 11a.** Sipe moved to approve the County Engineer's request to solicit quotations and purchase various Truck and Trailer tires with said purchase to be paid from the Road and Bridge Fund, seconded by Crofts. Motion carried.
- 12.** Blackbourn also presented the Construction Zone Report for the week of August 17, 2009.
- 13.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for August 3, 2009 to August 14, 2009.
- 14.** Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting held at Coffey County Hospital on August 5th. Hotaling presented information on the Heartland Procurement Technical Assistance Center seminar to be held in October; the Small Business Administration presentation on August 12th; the Southeast Kansas Tourism membership meeting in Chanute; the Freedom's Frontier National Heritage Area presentation; the Lebo train viewing station; and the Leadership Coffey County Program for 2010. The next meeting will be held September 2nd.
- 15.** Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission Executive Committee meeting in Chanute on August 6th. The executive committee approved administration contracts for 10 projects in Southeast Kansas. Due to a large number of housing projects under the Neighborhood Stabilization Program, the executive committee decided to hire a full time housing inspector.
- 16.** Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region (SEKTR) work session meeting on August 12th in Chanute. Committees worked on bylaw revisions, membership and dues structure, and a membership promotional brochure. The annual SEKTR meeting will be held in Yates Center in September.
- 17.** Item No. 05-1; Hotaling attended the SEK Economic Development Council meeting held at the Business and Technical Institute at Pittsburg State. The program was on University of Kansas Entrepreneurship Programs presented by Wallace W. Meyer. One of the primary missions of the KU Center for Entrepreneurship is to assist in the economic development of Kansas communities.

18. Item No. 05-3; Hotaling provided information on the SEK Prosperity Foundation Downtown Building Loan/Grant Program to the Mainstreet Manager of a community in Montgomery County.
19. Item No. 07-2; Hotaling attended the Freedom's Frontier National Heritage Area (FFNHA) summer meeting in Fort Scott on August 13th. The FFNHA manager presented information on the organizational structure and reviewed procedure to have locations, attractions and events certified. Woodson and Coffey County representatives will meet to review the information needed to certify the Opothle Yahola Trail and the Yahola Memorial and documentation in LeRoy.
20. Item No. 08-1; Hotaling referred a citizen interested in starting a new retail business in Burlington to Tom Byler, Small Business Development Center consultant. Hotaling will meet with Byler to get assistance in developing a business plan.
21. Item No. 09-1; Hotaling attended the Lebo Train Viewing Station meeting held August 10th. Hotaling provided information on ownership of a building in Lebo, on Jones Foundation grants, provided aerial views of the property along the tracks in Lebo, and provided additional information from the internet of the viewing station in Folkston, Georgia. Hotaling will provide information on Tourism Attraction Grant programs administered by the Kansas Department of Commerce at the next meeting scheduled for September 21st.
22. Hotaling attended the Small Business Administration (SBA) information seminar held in Garnett and sponsored by Anderson County Economic Development and Coffey County Economic Development. Twelve business owners and bank representatives attended the seminar. Many lenders were not aware of the changes in SBA loans under the Federal Stimulus Program. At this time most loans have no fees and offer a 90% guarantee.
23. Hotaling attended the 2010 budget hearing.
24. BlueCross BlueShield Representative Donna Pashman met with the Board to present the 12 month Retrospective Review.
25. Emergency Management Coordinator Russel Stukeky returned to present the final evaluation report from FEMA.
26. The Board will question and sign warrants and vouchers for the month of August 2009, at 8:30 a.m., on Thursday, August 27th, 2009.
27. Rowley adjourned the meeting at 10:56 a.m.

Correspondence

1. Whitney Damron – Articles of Interest – August 10, 14, 16, 2009
2. Hawver's Capitol Flash – August 10, 11, 12, 13, 14, 2009
3. The Kiplinger Letter – August 7, 2009

4. The Kiplinger Tax Letter – August 7, 2009
5. Kiplinger’s Personal Finance Adviser – August 2009
6. City of Gridley – Minutes of Council Meeting and Public Budget Hearing – August 3, 2009
7. City of New Strawn – Change in City Treasurer – August 13, 2009
8. City of New Strawn – City Council Minutes of July 2, 2009
9. City of New Strawn – City Council Minutes of July 22, 2009
10. LTAP Newsletter – Spring 2009 Newsletter
12. This Week in Congress – Congressman Jerry Moran – August 4, 2009
13. RWD #2 – Minutes of May 4, June 1, and July 6, 2009
14. RWD #3 – Minutes of June 3, 2009
15. Coffey County Fire District #1 – Minutes of July 20, 2009
16. League of Kansas Municipalities Publication - League News – August 12, 2009
17. Blue Ribbon 4-H Club – Invitation to Appreciation Dinner on August 23, 2009
18. Cindy Hanson – U.S. Cellular Letter of Support – August 11, 2009
19. Coffey County Hospital – Minutes of Board of Trustees – June 15, 2009
20. City of Burlington – Minutes of City Council Regular Session – July 15, 2009
21. Center for Rural Affairs – August 2009 Newsletter
22. ECKAN – Request for Letter of Support for grant application to Kansas Housing Resources Corporation – August 14, 2009
23. Doug Jones – LEPC Award – August 13, 2009

Minutes, August 17, 2009

Signed:

Attest:

Chairman

County Clerk

