

- 1.** The Commission Chambers opened at 8:00 a.m., Monday, August 16, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Skillman-Robrahn and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.
- 2.** Crotts moved to approve the minutes of Monday, August 9, 2010, as written, seconded by Robrahn. Motion carried 4-yes, 0-no, 1-abstention, Sipe.
- 3.** Sheriff Randy Rogers met with the Board to request a \$1,000 donation to support “OK Kids”.
- 4.** Rowley moved to approve donating \$1,000 to support “OK Kids” with funds to come from the General Fund, Courthouse General Contractual Line Item, seconded by Robrahn. Motion carried.
- 5.** Sipe moved, upon the recommendation of the Emergency Management Coordinator and the approval of the County Attorney as to form, to approve and direct the Chairman to sign the Signature of Concurrence page for the Coffey County Contingency Plan for Incidents Involving Commercial Nuclear Power, seconded by Crotts. Motion carried.
- 6.** Robrahn moved, upon the recommendation of the Emergency Management Coordinator and the approval of the County Attorney as to form, to approve and direct the Chairman to sign the 12 cover sheets regarding revisions to the Coffey County Contingency Plan Implementing Procedures for Incidents Involving Commercial Nuclear Power, seconded by Sipe. Motion carried.
- 7.** Crotts moved, upon the recommendation of the Health Department Administrator and the approval of the County Attorney as to form, to approve the Public Health Emergency Preparedness Contract between the Kansas Department of Health and Environment and Coffey County Health Department for the term of August 10, 2009 through August 9, 2011, grant amount \$26,265.81, which includes an extension of the 2010-2011 funding, and to authorize and direct the Chairman to sign same, seconded by Sipe. Motion carried.
- 8.** Sipe moved to authorize and direct the Chairman to sign the letters regarding 2011 Rural Water District Grant Funds, second by Rowley. Motion carried.
- 9.** Emergency Management Coordinator Russel Stuke met with the Board to discuss updates to the Emergency Management Plan.
- 10.** Engineer Wayne Blackbourn presented the weekly report for the week of August 16, 2010.
- 11.** Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.

12. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

13. Item No. 2010-42; Box Culvert Purchase – 12th Road & Shetland Road: Request authorization to solicit informal bids for one pre-cast concrete 6' x 3' x 40' single cell Box Culvert for 12th Road and Shetland Road (12-S.1). Make Award.

13a. Sipe moved, based upon the recommendation of the County Engineer, to approve the request for authorization to purchase one pre-cast concrete 6' x 3' x 40' single cell Box Culvert from Cretex in the amount of \$9,600 for 12th Road and Shetland Road (12-S.1), seconded by Crofts. Motion carried.

14. Blackburn also presented the Construction Zone report for the week of August 16, 2010.

15. Crofts moved to enter into a Budget Hearing at 10:00 a.m., for the purpose of hearing and answering any questions of taxpayers, relating to the proposed use of all funds and the amount of 2011 ad valorem tax, seconded by Rowley. Motion carried.

16. The Board listened to comments from the public. Public visitors in attendance were Museum Director Deborah Kennamore, Museum Board Member Carol Sunseri, Coffey County Housing Authority Director Steve Lightle, Local Attorney Thomas F. Robrahn, Coffey County Library Administrator Jenifer Trimble, Coffey County Republican Editor Mark Petterson, Economic Development Director Jon Hotaling, and Dave and Shirley Williams.

17. Sipe moved to close the Budget Hearing at 10:26 a.m., seconded by Robrahn. Motion carried.

18. The Board resumed regular session at 10:27 a.m.

19. Sipe moved to approve the year 2011 Coffey County budget as published, seconded by Crofts. Motion carried.

20. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for August 2, 2010 to August 13, 2010.

21. Item No. 95-21; Hotaling served as Coffey County Public Information officer at the August 3rd Emergency Response Organization drill. Hotaling served in the Joint Information Center in Topeka with the 2nd shift Coffey County PIO, Carl Lee.

22. Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) Executive Committee meeting in Chanute on Thursday, August 5th. The committee spent most of the meeting discussing the Economic Development Administrative (EDA) Evaluation Report and Recommendations for SEKRPC. Hotaling also discussed employee evaluation procedures.

23. Item No. 01-4; Hotaling completed and filed an Access and Mural Easement with the Register of Deeds for a new mural on the Coffey County Republican building.
24. Item No. 07-2; Hotaling attended the Freedom's Frontier National Heritage Area (FFNHA) meeting in Olathe on Thursday, August 12th. There was discussion of the FFNHA map and what things should not be left off the printed version. There was also discussion regarding site and event registration for local sites and events to be listed on the FFNHA website. Hotaling provided photos and brochures for the Opothleyahola memorial in LeRoy. Hotaling completed an online registration for the memorial located in the LeRoy Park.
25. Item No. 09-2; Hotaling toured the Crow-Moddie Ford project. There is a lot of construction activity as the facility is about 5 or 6 weeks from completion. Hotaling inspected infrastructure projects. No work by the city was required for entrances in and out of the facility off of Housatonic Street. The business completed curbs and driveways in and out of the facility. Hotaling stated it should be a very efficient facility for both sales and service. Three or four additional employees are being hired on the service side of the business. A ribbon cutting is targeted for late September.
26. Hotaling attended a lunch meeting with the Commission Chairman and a business prospect considering a Coffey County location for his business.
27. Hotaling set up a meeting with the Linn and Anderson County Economic Development Director and Executive Director of the Heartland Procurement Technical Assistance Center (HPTAC) to finalize a HPTAC workshop for Linn, Anderson and Coffey County businesses. The meeting will be held in Pittsburg on Friday, August 20th, after the SEK Inc. Economic Development Council meeting.
28. Offering reimbursement for up to three business owners from each community to attend a 90 minute Destination Marketing seminar in Chanute. Cost for the seminar is \$20.00 per person. The seminar is designed to show how to make your business more than just a business by making it a destination for shoppers from outside of the local area.
29. Hotaling attended the Coffey Health System Lunch and Learn seminar on impact of Healthcare Reform Legislation.
30. Hotaling completed the loan report for the period of July 1 – July 31, 2010.
31. The Board will question and sign warrants and vouchers for the month of August 2010 on Thursday, August 26, 2010, at 8:30 a.m.
32. Saueressig adjourned the meeting at 11:17 a.m.

Correspondence

1. Hawver's Capitol Flash – August 9, 10, 11, 12, 13, 14, 2010

2. The Kiplinger Letter – August 6, 2010
3. The Kiplinger Tax Letter – August 6, 2010
4. Kiplinger’s Personal Finance Adviser – August 2010
5. The Flint Hills Water Log Newsletter – Summer – 2010
6. KAC – Legislative Policy Committee Agenda of August 13, 2010
7. Coffey County Historical Society – Board of Directors Meeting of March 11, April 8, 2010
8. League of Kansas Municipalities – League News – August 12, 2010
9. City of New Strawn – Minutes of June 3, July 1, 21 (Special Meeting), 2010
10. KAC - County Comment – August 2010
11. KAC – Legislative Updates – August 9, 2010
12. NRC – Meeting with WCNOG on August 25, 2010
Minutes, August 16, 2010

Signed:

Attest:

Chairman

County Clerk