

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, August 16, 2004 to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were County Clerk Vernon Birk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.

2. Sipe moved to approve the minutes of Monday, August 9, 2004 as corrected, seconded by Rowley. Motion carried. Corrections were Monday, August 9, 2004, new paragraph 16, delete 'final' add "fiscal". Paragraph 7., delete 'County' replace with "remaining". At new paragraph 10, "At the request of the Board, Witteman was asked to observe the counting of the ballots. Matt Barrett and Angie Kirchner were present for the process." Re-number all paragraphs. New Paragraph 13., "The Board and Witteman adjourned as a Canvass Board and the full Board of County Commissioners reconvened." Re-number all paragraphs. New paragraph 15., delete 'the Economic Development Director's' replace with "his". New paragraph 20, add "s" to 'report'. New paragraph 25., delete '2' replace with "9" at the end of the paragraph change 'was' to "were". New paragraph 26., change 'Ono' to "One". New Paragraph 29., add ",", after '2004' lower case 'The' as "the", lower case 'Leachate' as "leachate" New paragraph 31, put ",", in '\$51521.62'. New paragraph 33, add as last sentence "The Board concurred." New paragraph 36., lower case 'Oil Co.' as "oil co.". New paragraph 37., before the last sentence add "Conditions for the grant are 1) only the grinder can be bought with the funds and 2) purchase must be within this grant year. The conditions would impose commitment of an additional \$152,714.50 from the County." At the end of the last sentence add, "regarding such a commitment of funds." New paragraph 38., "After discussion of some vouchers presented to the Board, Chairman Merry requested an accounting of the County Clerk's office for re-issue checks and journal entries since January 2003." New Paragraph 39., Sipe moved to adjourn the meeting at noon, seconded by Rowley. Motion carried.

3. Consent Agenda

- A. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jeremy Headley, Jailer, upon completion of IPP, at a classification of LEIIa and an hourly wage of \$9.71, effective August 1, 2004.
- B. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Kenneth Harred, Jailer, upon completion of IPP, at a classification of LEIIa and an hourly wage of \$9.71, effective August 1, 2004.
- C. Upon the recommendation of Bill Bauer, Information Systems Administrator, approve purchase of the services of R&D Computer Systems for annual software maintenance for our LaserFiche Document Imaging Program, at a cost of \$9,170.00, with funds to come from General Fund, Technology Training and Equipment line.

- D. Move to authorize the Chairman to sign 1 abatement to the Treasurer's tax roll in the amount of \$99.48.
- E. Move to accept the resignation of Dawn Anliker from the Coffey County Library Board, effective immediately.
- F. Move to approve the advertisement for a position on the Coffey County Library Board to fill the unexpired term of Dawn Anliker.

3a. Rowley moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

4. The Board briefly discussed documents received regarding the accounting requested of the Clerk's office.

5. The Board discussed the Register of Deeds Technology Fund and directed Bloomer to contact Whitney Damron to send the Board the post audit reports regarding same.

6. Merry provided the Board with information regarding a proposed change in KAC bylaws.

7. Sipe moved upon the recommendation of Steve Robb, Grant Administrator, move to authorize and direct the Chairman to sign payment request #5 from CDBG funds under Grant #03 PF 314 in the amount of \$40,150.00 to pay requested bills, seconded by Crofts. Motion carried.

8. The Board will sign checks and vouchers at 8:30 a.m. on Friday, August 27, 2004.

9. Becky Jewett was requested to meet with the Board to answer questions about the upcoming Wolf Creek Drill to be held August 26 and August 27. The County will be participating both days.

10. Robert Reed, Road Supervisor, presented and discussed the weekly report dated August 16, 2004. John Zuern, Administrative Assistant, was also present.

11. Item No. 93-01; Road Permits Report: No road permits were issued during the past week.

12. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permits was issued during the past week.

13. Robert Reed, Road Supervisor, informed the Board that David Noonan submitted his resignation effective August 31, 2004.

14. The Board authorized Reed to advertise for the position being vacated of an equipment operator.

15. The Board discussed problems related to mowing around Sprint boxes.
16. The Board held a Pre-bid Conference for the purchase of a boiler and condensate pump for the Courthouse. Those in attendance were Ken Martell of Burnap Bros. Inc., Emporia and Bob Burenheide of Modern Air, Emporia.
17. Several general topics were discussed, then Birk took the two prospective bidders for a look at the old boiler.
18. Vernon Birk, Coffey County Clerk left the meeting at 10:30 a.m. to attend to other business. Angie Kirchner, Budgetary Accounting Specialist I, replaced Birk to take minutes for the remainder of the meeting.
19. Rowley updated the Board on the Jacob's Creek logjam. There were several legislators in attendance at the August 10th meeting. A party from Wichita is interested in trying to see if the wood could be retrieved and used for mulch. At this point, the ad hoc committee is waiting on a preliminary study from KDHE. The Corps of Engineer is also doing a study. The next meeting will be some time in September.
20. Jon Hotaling, Economic Development Director, presented the weekly report for the week of August 9, 2004.
21. Item No. 95-10; According to a news story on KSNW TV in Wichita, zebra mussels have been found in Cheney Lake. Cheney Lake provides most of Wichita's water and zebra mussels could cause problems for the main pumping station. Dan Haines at WCNO receives our monthly fishing survey reports so he can better monitor if boats from the El Dorado and now the Cheney area are fishing on Coffey County Lake. According to the news story, some experts believe all Kansas lakes will have zebra mussels in the next 10 to 15 years.
22. Item No. 95-21; Hotaling reviewed the updated news statements from WCNO and inserted them into the E-plan notebook. Hotaling recycled outdated news statements and sent notification to WCNO that he had received the updated statements. The E-plan Ingestion Pathway Exercise, to be held August 26th - 27th.
23. Item No. 95-24; Hotaling faxed out information on the upcoming Boomtown Community Development Seminar to the Coffey County Chamber Director, the Museum Director, and all the City Clerks. Coffey County Economic Development will pay the \$12.00 cost of the seminar for two representatives from each community. The deadline for reservation is Thursday, August 19th, with the seminar being held on August 25th.
24. Item No. 95-29; Hotaling finalized all dates, brochures, ads, agendas, etc., for the Leadership Coffey County class that will begin October 14th. Ads will be coming out in the local media soon. The class will meet with the County Commission on November 8th, at 2 p.m.
25. Item No. 98-10; Hotaling sent letters of support on behalf of the Coffey County Economic Development, the Southeast Kansas Regional Planning Commission, and the Kansas

Leadership Forum to Lynda Wilkinson, Director of SEK, Inc., in support of SEK, Inc.'s application for tax credits through the Kansas Economic Growth Act of 2004. Tax credits will be used to establish a regional foundation in southeast Kansas.

26. Wayne Symmonds and Hotaling met with a Coffey County business owner to review the application process for an economic development loan through the Kansas Department of Commerce Community Development Block Grant Program.

27. Hotaling received a request from a Coffey County manufacturer for information on SBA Hub-Zone Certification. Hotaling will review the information and forward it to the business owner.

28. Hotaling received requests for information on how Coffey County Economic Development is funded, their mission statement, goals/action strategies, etc., from two Chambers of Commerce. One in western Kansas and one in eastern Kansas. Hotaling e-mailed the information.

29. Hotaling verified the date of the next RWD #2 meeting in Gridley with Vernon Birk. He will invite the City of LeRoy representatives, Arnold's Greenhouse, Steve Robb of BTI, etc., to attend the September 7th meeting to review engineers estimate of running a 4" line from the new Burlington/LeRoy water line west to Arnold's Greenhouse.

30. Susan Mueller, Health Department Administrator, informed the Board that their yearly allocation received from KALHD has decreased by 25%. The base amount and population was the determining factor for the reduction by KALHD.

31. Mueller reported that Thelma Jones, the school nurse, assisted in the Health Department for this last summer. There had been a downward turn in the Can Be Healthy Physical and it seems that the trend is beginning to go upward. Cindy Joy, RN, did a presentation on hormonal changes. Mueller also updated the Board on the status of the West Nile Virus and ordering flu vaccine.

32. Crotts moved to adjourn the meeting until 7:00 p.m. Monday evening for the Budget Hearing, seconded by Kirchner. Motion carried.

CORRESPONDENCE:

Response Required

1. KCCA – Letter regarding development of KAC legislative policy.
2. Dawn Anliker – Letter of resignation from Library Board.

Response Not Required

3. Hawver's Capital Report – Miscellaneous dates

4. Corps of Engineer's – Public Notice
5. Coffey County Fire District No. 1 – Minutes of July 19, 2004 meeting
6. Kansas State Historical Society - Newsletter
7. Center for Study of Rural America – Newsletter

Minutes, August 16, 2004

Signed:

Attest:

Chairman

County Clerk