

**1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, August 14, 2000 to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Bill Knapp, Johnnie Sleezer, and Perry Powell present. County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer were also present. WCNOG Representative Susan Maycock was present for part of the meeting.

**2.** Knapp moved to approve the minutes of August 7, 2000 as corrected. Seconded by Sleezer. Motion carried. Corrections were, Monday August 7, 2000, paragraph 3a, delete '4 yes 0 no, 1 abstention, Merry' at end of paragraph. Paragraph 4, replace '.50' with "50". Paragraph 10, add "site" at end of first sentence; Last sentence, replace 'this area' with "Coffey County". Paragraph 11, replace 'contacted' with "asked". Paragraph 21, replace 'meeting' with "hearing". Paragraph 26a, replace 'on' with "one". Following paragraph 26a, Bids presented:

C & C Salvage-Yates Center, KS	\$10.00 per ton Start Immediately
Wes Ungehdyer- Lane Elm, KS	\$10.00 per ton Minus dock for dirt and rock he receives at the plant

Add at end of paragraph 29, "4 yes 0 no, 1 abstention, Merry."

**3.** Knapp moved to amend the approved minutes of Friday August 4, 2000, to add "and Randy Rogers" in paragraph 3 after 'Commissioners' and to amend paragraph 5 to add "at 9:10 a.m." after 'Canvass Board' and add "August 1, 2000" before 'Primary Election.'" Seconded by Sleezer. Motion carried. 4 yes 0 no, 1 abstention, Merry.

**4.** Susan Mueller, County Health Administrator, and Marilyn Eccles, Coffey County Environmental Sanitarian, met with the Board to discuss coordinating sanitation services with Anderson County. Mueller was requested by the Board to look into coordinating sanitation services with Anderson County. Mueller questioned whether Eccles would have proper time to devote to the program and also identified other issues. Following discussion it was concluded that Commissioner Sleezer would talk with Commissioner Highberger from Anderson County about the matter.

**4a.** The Board also authorized Mueller to advertise for a temporary Environmental Secretary.

**5.** Lawrence Kelley, Mayor, Dorene Metzger, Clerk, City of Gridley, and Steve Robb, Business and Technology Institute, Pittsburg State University, met with the Board to request use of \$90,000.00 in infrastructure funds to pay off an existing water system bond debt. Mr. Robb presented and explained a detailed informational packet showing the reasons for the request which was followed by a motion from the Board. Paying off this debt allows the City of Gridley to apply for a new loan and grant funds for water distribution system improvements.

**5a.** Sleezer moved to approve the request of the City of Gridley to use a portion of accumulated County infrastructure funding for the purpose of paying off a past water infrastructure loan, contingent upon the City of Gridley qualifying to receive a CDBG Grant and further rural water development loans necessary to fund improvements to the City of Gridley's said water system infrastructure. Seconded by Sipe. Motion carried.

**6.** Mark Petterson, Coffey County Republican, attended the meeting at approximately 10:00 a.m.

7. Jon Hotaling, Economic Development Director, presented the weekly report for the week of August 7th to August 11th, 2000.
8. Item No. 95-8; Hotaling finalized and mailed the Tri-County Economic Development Committee meeting agendas. The committee will meet at the Yates Center Chamber of Commerce on August 15, 2000. Tri-County Calendar of Events brochures for September through December will be distributed and the committee will start updating and revising data for the printing of the 2000-2001 Tri-County Business Directory.
9. Item No. 96-5; Hotaling continues to be in contact with an out-of-state prospect who is interested in the spec building. Hotaling is working with County Attorney, Doug Witteman, to set parameters for a lease agreement under KSA 19-211. Hotaling also provided revised amortization schedule for a county loan account to the County Attorney for later consideration by the Board.
10. Item No. 98-10; Hotaling attended SEK, Inc. Executive Committee and Board of Trustees meeting in Oswego. Meeting included a tour of Diamond Coach hosted by President and CEO Richard Seybolt. Diamond Coach was presented the SEK Business Appreciation Manufacturing Award for 2000 by Lieutenant Governor Gary Sherrer at the June 21, 2000 SEK, Inc. Regional Meeting in Pittsburg.
11. Hotaling presented the Loan Fund reports for the period of July 1 to July 31, 2000.
12. Knapp moved upon the recommendation of the Economic Development Director and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Letter Agreement between Huff's Gardens, Inc. and Coffey County. Seconded by Powell. Motion carried.
- 12a. The Letter Agreement was in regard to modifying the current loan to Huff's Gardens, Inc.
13. Hotaling attended the Department Head meeting on Friday, August 11th.
14. Hotaling worked on packing up office furnishings and supplies and moving them to the lower level hallway so carpet installers could get in Friday p.m. and Saturday a.m.
15. Hotaling requested an Executive Session with the Board.
16. Knapp moved to recess into Executive Session at 10:38 a.m. for ten (10) minutes to include each of the Commissioners, the County Attorney and the Economic Development Director, to discuss matters which would be deemed privileged in the attorney/client relationship. Seconded by Sleezer. Motion carried.
17. The Board resumed regular session at 10:48 a.m.
18. Hub Caspar, County Engineer, Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, presented the weekly report dated August 14, 2000.
19. Item No. 93-01; Road Permit Report: Three (3) Road Permits were issued during the past week.
20. Item No. 99-99; Zoning Permit/Applications Report: Two (2) Zoning Permits were

issued during the past week.

**21.** Item No. 2000-26; Equipment Purchase: Discuss five (5)- year buy back on John Deere Scraper. Reed reported John Deere Paddle Scrapers are no longer being manufactured. If Coffey County would like to take advantage of the five year buy back of its present scraper, it is time to start that procedure. If Coffey County would like to purchase a new scraper, the procedure for advertising should also be started immediately. The County Attorney was directed to look into the procedures related to the buy back agreement. The Board approved Reed to begin advertising for bids for a scraper.

**22.** Reed also reported the cold recycled bituminous project on 17th Road will be re-started this week and will take approximately six (6) days to complete. Several other Road & Bridge matters were discussed.

**23. CONSENT AGENDA:**

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA Compensation for Robert Reed, as Acting Department Head, for the month of August 2000; and for John Zuern, as Zoning Administrator, for the month of August 2000.

B. Upon the recommendation of the Acting Department Head, Highway Department, approve designating the week of October 16th through October 21st, inclusive, as Fall "Clean-Up Week" in Coffey County and direct the County Clerk to publish approved notices in the local newspaper.

C. Move to approve the revised Form CP-4, Coffey County Position and Wage Classification Chart.

D. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the job description of Patrol Supervisor.

E. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the revised Table of Organization for the Sheriff Department.

F. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jerry Headley, with a change in classification from L/EIII-f to LE-IV and a change in wages from \$14.15/hour to \$15.65, effective August 1, 2000. This is a promotion for Headley.

G. Upon the recommendation of the Road Supervisor/Acting Department Head, Highway Department, move to authorize and direct the Chairman to sign the job description of Equipment Operator.

H. Upon the recommendation of the Road Supervisor/Acting Department Head, Highway Department, move to authorize and direct the Chairman to sign the revised Table of Organization for the Highway Department.

I. Upon the recommendation of the Road Supervisor/Acting Department Head, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Alan Birk, with a change in classification from M-II-e to M-III-a and a change in wages from \$9.68/hour to \$10.13, effective August 1, 2000. This is a promotion for Birk.

J. Upon the recommendation of the Road Supervisor/Acting Department Head, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Krayton Cox, S.T. Temp., at a classification of M-I-a(-) and \$6.18/hour, effective August 1, 2000. Cox will be working at the Coffey County Landfill every other Saturday through December 31, 2000.

K. Move to authorize and direct the Chairman to sign One (1) Order for Refund of Taxes in the amount of \$66.06.

No. 4388 made payable to Conrad D. Parmely in the amount of \$66.06 for the year 1999.

Reason: Exempted 1997 Honda ATV - Doc#2000-2678-TX.

**23a.** Sleezer moved to approve the Consent Agenda as submitted. Seconded by Merry. Motion carried 3 yes 2 no, Powell and Knapp.

**24.** Zuern presented informal quotes for printing and binding sixty (60) copies of the Coffey County for Zoning Regulations. Quotes presented:

Coffey County Today, Burlington, KS	\$673.60
City Blue, Wichita, KS	\$382.26

**24a.** The Board approved City Blue, Wichita, KS, for the printing job, funds to come from Courthouse General Contractual Services Line.

**25.** Birk reported on the status of the window tinting project. The Board requested additional information.

**26.** Birk also reported the Courthouse lawn sprinkler bids are still in process.

**27.** Sleezer moved to recess into Executive Session at 12:05 p.m. for two (2) minutes to include each of the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship. Seconded by Sipe. Motion carried.

**28.** The Board resumed regular session at 12:07 p.m.

**29.** Sleezer moved to adjourn the meeting at 12:08 p.m. until 7:00 p.m. this evening, Monday, August 14, 2000, for a budget hearing and other County matters that may arise. Seconded by Knapp. Motion carried.

## **CORRESPONDENCE:**

### Response Required

1. City of Waverly- Letter regarding aerial maps.
2. Susannah Sabine-Letter regarding sale of county owned property.
3. KDEM-FY2001 application for state and local assistance funding.
4. Southeast Kansas Tourism Region, Inc.-Notice of meeting.

### Response Optional

5. Council for Urban Economic Development-Notice of seminar.

Response Not Required

6. Tower Sentry-Monthly Report.
7. City of Waverly-Minutes of July 10, 2000 and July 24, 2000.
8. Public Wholesale Water Supply District #12- Letter regarding water hydrant at Beto Junction.
9. KDHE- Letter regarding Kansas Solid Waste Permit No. 297.
10. City of Lebo-Minutes of July 3, 2000.
11. Hub Caspar-Thank you note.

Minutes, August 14, 2000 - A.M.

Signed:

Attest:

Chairman

County Clerk