

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, August 13, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Fred Rowley, Jr., Johnnie Sleezer, Tim Sipe and Larry Crofts present. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer and County Attorney Doug Witteman. WCNOC Representative Jenny Hageman and Coffey County Republican Editor Mark Petterson were present for part of the meeting.

2. Sipe moved to approve the minutes of Monday, August 6, 2001, as written, seconded by Sleezer. Motion carried.

3. **CONSENT AGENDA:**

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA compensation for Robert Reed as Acting Department Head and John Zuern as Zoning Administrator for the month of August 2001.

B. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Scott Huddleston, as Jailer, at a classification of LE-II-a(-), and an hourly wage of \$8.84, effective August 15, 2001.

C. Upon the recommendation of the County Engineer, move to extend the employment of Lisa Raney, as ST Temp – Landfill Clerk, for a period of 6 months, effective August 13, 2001 and ending February 13, 2002, at a classification of C-II-a(-) and an hourly wage of \$7.75. Raney will only be working the first and third Saturdays of the month at the Landfill.

D. Upon the recommendation of the County Engineer, move to extend the employment of Matt Drumm, as ST Temp – Landfill Laborer, for a period of 6 months, effective August 13, 2001 and ending February 13, 2002, at a classification of M-I-a(-) and an hourly wage of \$6.97. Drumm will only be working the first and third Saturdays of the month at the Landfill.

E. Move to approve payment of Kansas Cavalry re-enlistment fee for Gene L. Merry at a cost of \$200.00, with funds to come from the General Fund, Commission Contract Services Line Item.

3 a. Sleezer moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

4. Sleezer moved, upon the approval of the County Attorney, to find that forty-one (41) computers, various models and serial numbers, are no longer required and cannot prudently be used for public purposes of Coffey County, and as such, should be donated to the following entities: seven (7) to Coffey County Library; six (6) to Coffey County Fire District No. 1; five (5) to USD #243; fourteen (14) to USD #245; and one (1) DTK

286 with monitor, keyboard and mouse to be disposed of at the County Auction on September 8, 2001, at the Coffey County Shop located at 1510 S. 6<sup>th</sup> Street, Burlington, seconded by Crotts. Motion carried.

**5.** Crotts moved, upon the recommendation of the Emergency Preparedness Coordinator, to leave the 911 emergency telephone tax rate for the 2002 at the current rate of \$0.50 and direct the County Clerk to give notice of the same to the service suppliers, consistent with Resolution No. 494-a, seconded by Sipe. Motion carried.

**6.** The Board discussed the need for a nuisance resolution for Coffey County. The County Attorney was directed to draft a resolution for Board consideration.

**7.** Bill Bauer, Information System Administrator, updated the Board on numerous technology issues. Bauer said only four of the new computers are yet to be installed. Six of the seven new Laser Fiche scanner machines are installed and operating.

**8.** Jon Hotaling, Economic Development Director, presented his weekly report for the week of August 6<sup>th</sup> to August 10<sup>th</sup>, 2001.

**9.** Jon Hotaling, Economic Development Director, presented his weekly report for the week of August 6<sup>th</sup> to August 10<sup>th</sup>, 2001.

**10.** Item No. 95-3; Hotaling continued communications with a prospect who is interested in Country Critters equipment and inventory. Hotaling inspected areas needing mowed with County Clerk Vernon Birk and Grounds and Maintenance Supervisor John Andrick. Andrick mowed in front of County Critters and the Bargain Center buildings. Ed Hosford will complete hauling off the scrap metal and junk from behind County Critters and the Bargain Center in the next week or two. Those areas then can also be mowed.

**11.** Item No. 95-8; Hotaling represented Tri-County Economic Development Committee and SEK, Inc. at a special tourism meeting sponsored by the SEK County Commissioners Organization in Yates Center on Thursday, August 9<sup>th</sup>. State Representative Mary Compton and State Senator Derek Schmidt were in attendance with Commissioners from five to six counties. State Tourism Division Director, Jeff Mercer, and Mary McCaffrey, Tourism Division Representative, provided information on the State of Kansas tourism efforts. Marci Penner, of the Kansas Sampler, and Chris Bauman, of the Southeast Kansas Tourism Region, also made presentations on the importance of tourism to Southeast Kansas. Hotaling provided information on Tri-County programs and the SEK, Inc. website.

**12.** Item No. 95-25; Hotaling designed the ad and placed the insertion order for the Coffey County ad in the Kansas Sampler Festival program. The Kansas Sampler Festival will be held in Ottawa on October 6<sup>th</sup> and 7<sup>th</sup>.

- 13.** Item No. 98-10; Hotaling attended the SEK, Inc. Executive Committee meeting. The committee discussed the upcoming quarterly forum to be held at the Chanute Country Club on Tuesday, September 18<sup>th</sup>. Featured speakers include Kent Glasscock, former State Senator Ben Vidricksen, and Terry Leatherman, KCCI Vice-President of Legislative Affairs. The committee also discussed legislative issues for 2002, changing the date of the annual dinner, membership recruitment, and a golf tournament fundraiser.
- 14.** Item No. 01-1; Hotaling spoke with Garry DeSloover, of Kansas Die Casting, concerning the PNB leased machine and proof of insurance for the machine. He will send the proof of insurance in next week and should have a proposal on the leased machine within 3 or 4 weeks. He has spent several weeks on the road calling on customers. The plant now employs 12 full-time workers.
- 15.** Hotaling met with a representative from Custom Neon Sign Company to review the proposal for the airport/tourism sign to be erected on airport property along Highway 75. They also visited the site and staked out the sign location. The sign should be built and erected by mid October.
- 16.** Hotaling attended the Waverly comprehensive plan public meeting at the Waverly City Hall on Tuesday at 7:30 p.m. Planning Consultant Sheila Shockey organized the meeting on business development and retention. Hotaling provided information on the Coffey County enterprise zone incentives, County loan fund, business planning, etc. Lisa Brumbaugh, from the Small Business Development Center (SBDC) in Emporia, and Darla Price, SEK Representative from the Kansas Department of Commerce & Housing, also provided information on their programs.
- 17.** Sipe moved to enter into a public hearing at 11:00 a.m. for the purpose of hearing comments or objections to vacating a portion of road right-of-way at the intersection of 26<sup>th</sup> Road and Oxen Road, seconded by Sleezer. Motion carried.
- 18.** No interested visitors were present with objections or comments.
- 18 a.** Sleezer moved to close the public hearing at 11:02 a.m., seconded by Crotts. Motion carried.
- 19.** Rowley moved to approve Resolution No. 618-u, A RESOLUTION VACATING A CERTAIN PORTION OF THE ROAD RIGHT-OF-WAY AT THE INTERSECTION OF 26<sup>TH</sup> ROAD AND OXEN ROAD, seconded by Sipe. Motion carried.
- 20.** Hub Caspar, Coffey County Engineer, presented the weekly report dated August 8<sup>th</sup>, 2001. John Zuern, Administrative Assistant, and Bill Bauer, Information System Administrator, were also present. Robert Reed, Road Supervisor, was unable to attend due to another commitment.
- 21.** Item No. 93-01; Road Permit Report: Three Road Permits were issued during the past week.

22. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
23. Item No. 99-13; Landfill: Request authorization to solicit bids for Project No. LL-2102-C, Leachate Piping, Pumps, Electrical and Control for the Landfill Lateral Expansion.
- 23 a. Crotts moved to adopt the County Engineer's estimate and approve Plans and Specifications and authorize solicitation of sealed bids for Project No. LL-2102-C, Leachate Piping, Pumps, Electrical and Control for the Landfill Lateral Expansion, seconded by Merry. Motion carried.
24. Item No. 2001-06; Microsurfacing – Project No. A2101-C: **Caspar reported the contractor started the project today (8-13-01) and are scheduled to finish in approximately 2 ½ weeks.**
25. Caspar requested authorization to waive the Purchasing Policy, due to time restraints, as to publication requirements and to solicit and purchase 1100 tons of bentonite for the Coffey County Landfill.
- 25 a. Rowley moved, upon the recommendation of the County Engineer and approval of the County Attorney, to waive the Purchasing Policy for the purchase of approximately 1,100 tons of bentonite for landfill construction as to the publication requirement, for good cause, said cause being that direct solicitation of five (5) known suppliers can and will be made and that local publication would not provide timely notice to known product suppliers and to authorize the County Engineer to informally solicit said bids and authorize the County Engineer to purchase, based on the best bid, seconded by Sleezer. Motion carried.
26. The County Engineer requested purchasing a computer software program to assist in trouble shooting for repair of cars and trucks and asked Bill Bauer, Information System Administrator, to explain the software program.
- 26 a. Following discussion, Sipe moved, upon the recommendation of the County Engineer and approval of the County Attorney, to waive the Purchasing Policy as to bidding requirements for the purchase of Mitchell Repair Program software for repairing cars, pickups and trucks, for good cause, said cause being the supplier is a single source and authorize the purchase of said software in the amount of \$4,262.00, seconded by Sleezer. Motion carried.
27. The Board will sign warrants and vouchers on Wednesday, August 29<sup>th</sup> at 8:30 a.m.

**28.** Crotts moved to adjourn the meeting at 11:54 a.m. until 7:00 p.m. this evening (8-13-01) for a County budget hearing and to attend to other County business that may arise, seconded by Sleezer. Motion carried.

**CORRESPONDENCE:**

Response Optional

1. Kansas Science Byways Program & Clearinghouse – Notice of Seminar.
2. Department of Administration – Letter regarding 2002 Kansas Certified Public Manager Program.

Response Not Required

3. City of Waverly – Minutes of July 16, 2001 and July 2, 2001.
4. Kansas State University Research and Extension – Newsletter.
5. The Kiplinger Letter – Newsletter dated August 3, 2001.
6. City of Burlington – Minutes, July 18, 2001.
7. U.S. Army Corps of Engineers – Monthly Public Notice

Minutes, August 13, 2001

Signed:

Attest:

Chairman

County Clerk