

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, August 7, 2006, to allow commissioners to individually review correspondence. Vice Chairman Sipe called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner and Larry Crotts present. Merry was attending a NACo meeting in Chicago. Also present were Angie Kirchner, Coffey County Clerk, and Donna Berland, Administrative Assistant. Present for a portion of the meeting were Coffey County Attorney Doug Witteman. Present for a portion of the meeting was WCNOC Representative Tim East.
- 2.** Kirchner moved to approve the minutes of Monday, July 31, 2006, as written, seconded by Crotts. Motion carried.
- 3.** Crotts move to appoint Doug Witteman and Donna Berland as members of the canvassing Board to canvass the August 1, 2006 Primary Election. The reason for the appointments is the absence of commissioners Rowley and Merry, seconded by Kirchner. Motion carried.
- 4.** Kirchner moved, upon the recommendation of the County Election Officer, to accept 29 provisional ballots and to reject 12 provisional ballots, consistent with state statutes, and the provisional vote totals will be added to the appropriate races, seconded by Sipe. Motion carried.
- 5.** The canvassing Board recessed while awaiting final tabulation.
- 6.** Robert Reed, Road Supervisor, presented and discussed the weekly report dated August 7, 2006. John Zuern, Administrative Assistant, was also present.
- 7.** Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
- 8.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 9.** Item No. 2006-28; COUNTY PUBLIC IMPROVEMENT AWARDS – 2006. The bridge on Old Hwy 50 North of Waverly.
- 10.** Caspar also presented the Construction Zone report for the week of August 7, 2006.
- 11.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of August 7, 2006.
- 12.** Item No. 95-21; Hotaling Attended the Southeast Kansas Regional Planning Commission Executive Committee meeting in Chanute on August 3<sup>rd</sup> at 2 p.m. The committee approved two intergovernmental reviews including a grant application by the Kansas Department of Health & Environment for a State Indoor Radon Grant and the Independence Day Care for a grant from USDA Rural Development. SEKRPC purchased a used lead paint testing gun from Pittsburg State and will be licensed to perform lead based paint assessments in the next 4 to 6 weeks.

13. Item No. 04-3; Hotaling provided a voucher for transient guest tax collected by the State for the April, May & June quarter. The total collected in Coffey County was \$4,029.30. This funding will go to the Coffey County Chamber of Commerce.
14. Item No. 05-2; Hotaling provided a schedule of tax abatements for the Charloma abatement to the Coffey County Treasurer and Coffey County Appraiser. The State Board of Tax Appeals granted the abatement on July 28<sup>th</sup>. The personal property and building will be abated on a sliding scale beginning in 2005 with 100% abatement, 2006 – 90%, 2007 – 80%, etc. through 2014 as specified in the City of Burlington ordinance and abatement policy. Land at Charloma’s plant will not be abated. Hotaling visited with Scott Morris of Charloma and Dan Allen, City Clerk of Burlington about water and sprinkler system situation. The Insurance Company is requiring 2,500 gallons per minute but no one has determined how many gallons a minute are available with the present supply and pump.
15. Item No. 05-4; Hotaling met with Dennis George to discuss the call center project. Hotaling drafted a letter to Dennis and the Hospital Board. Hotaling met with a contractor to discuss the costs of new building versus renovation of an existing building. Hotaling discussed parking lot requirements with City Clerk, Dan Allen.
16. Wheeler Lumber is still in the process of completing survey work etc. at a possible new site. They will have zoning information to the county in the next month or two. They are not in a hurry because construction will not begin until late next spring.
17. Hotaling replied to KanBuild and requested that they complete the loan application process before we can negotiate on any loan or financing options. They responded that they would have the completed application to us by August 31<sup>st</sup>.
18. Hotaling sent information on SEKRPC loan fund, SBA loans, Small Business Development Center services, Kansas Department of Commerce “Guide to Starting a Business in Kansas”, etc. to a person exploring starting a small business in Burlington.
19. Crotts moved to recess into Executive Session for 5 minutes at 10:18 a.m. to include each of the Commissioners, Jon Hotaling and the County Attorney, to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Kirchner. Motion carried.
20. The Board resumed regular session at 10:24 a.m.
21. Coffey County Appraiser Connie Lawrence met with the Board to discuss the purchase of a new vehicle. The Board directed Lawrence to revisit with the Vehicle Committee and decide on another option for a choice of vehicle for the Appraiser’s office.
22. WCNOC Representative Tim East met with the Board to briefly discuss upgrading the Wolf Creek sirens and a tentative testing time table.
23. **Consent Agenda**

- A. Move to authorize and direct the Vice-Chairman to sign the Coffey County Payroll Notice for CSA compensation for the month of August 200, for John Zuern as Zoning Administrator.
- B. Move to authorize the Vice-Chairman to sign one (1) tax abatement to the Treasurer's tax roll in the amount of \$9,504.64.
- C. Move to authorize and direct the Vice-Chairman to sign the letter of support and Agreement for the Coffey County Conservation District to renew their Buffer Partnership for Clean Water grant application.

24. Sipe moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

25. Bobbiann Daugherty, Coffey County Employment, met with the Board to discuss computer needs for providing services for citizens looking for employment through the Coffey County Employment Program.

26. The Board of canvassers reconvened to canvass the 2006 Primary election.

27. Witteman moved to certify the results for the Canvass Board for the 2006 August Primary election, seconded by Berland. Motion carried.

28. The Board, Witteman and Berland adjourned as a Board of Canvassers.

29. Sipe moved to authorize and direct the County Clerk to advertise for the position of Budgetary Accounting Specialist I, seconded by Crofts. Motion carried.

30. Sipe adjourned the meeting at 11:49 a.m.

### **Meetings attended**

1. Sipe attended the RC&D Forestry

### **Correspondence**

#### No Response Required

1. Hawver's Capitol Flash - July 31, August 1, 2, 4, 2006
2. The Kiplinger Letter - July 28, 2006
3. The Kiplinger Tax Letter - July 28, 2006
4. League of Kansas Municipalities - Workshop announcement - August 1, 2006

5. Kansas Department of Transportation - Deb Miller - Kansas Airport Improvement
6. Program Project Solicitation - July 27, 2006
7. City of Burlington - Administrative Officers List
8. Blue Ribbon 4-H Club - Invitation to Appreciation Dinner - August 7, 2006

Minutes, August 7, 2006

Signed:

Attest:

Chairman

County Clerk