

1. Commission Chambers opened at 8:00 a.m., Monday, August 6, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, Bob Saueressig, and Fred Rowley present. County Payroll Clerk Denise Humlicek, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.
2. Rowley moved to approve the minutes of Monday, July 30, 2012, as written, seconded by Combes. Motion carried.
3. **Consent Agenda**
 - A. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Verlin E. Hess. The East two feet of Lot Eleven (11), all of Lot 12, and the West Half (W 1/2) of Lot Thirteen, in Block Forty-four (44), in the City of Burlington, Coffey County, Kansas. Book Volume 248, Page 406 of the records of the Register of Deeds for Coffey County, Kansas.
 - B. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Jeremy Jordan and Alison Jordan. A tract beginning 120 ft NW from a point commencing at the intersection of the extended N line of Main St and the W line of 3rd Ave; thence running NE parallel with the W line of 3rd Avenue 150 ft; thence running NW parallel with the extended N line of Main St 80 ft; thence running SW parallel with the W line of 3rd Avenue 150 ft; thence running SE along said extended N line of Main St 80 ft to the place of beginning in the City of Gridley, Kansas, less that portion deeded to the City of Gridley for roadway. (Located in the SW quarter of Section 28 Township 22, S range 14, E of the sixth principal meridian, Coffey County, Kansas.)

A tract commencing at a point on the extended N line of Main St of Gridley, Kansas and 200 ft in a NW direction from the intersection of the W line of 3rd St and the N line of the extended N line of Main St thence running in a NE direction parallel with the W line of 3rd St 150 ft thence running in a NW direction parallel with the extended N line of Main St to the intersection with the W line of the SW quarter of section 28, township 22 S range 14 E of the sixth principal meridian Coffey County Kansas; thence running S along said Qt section line to the intersection with the extended N line of Main St; thence SE along said extended N line of Main St to the place of beginning, less that portion deeded to the City of Gridley for roadway. Book Volume M254, Page 526 of the records of the Register of Deeds for Coffey County, Kansas.
- 3a. Robrahn moved to approve the Consent Agenda as submitted, seconded by Saueressig. Motion carried

4. Combes moved, upon the recommendation of the IT Director and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause, said cause being State of Kansas Contract Number's 3156046, 3476741, 3201946, and 3201945 and to approve the purchase of Annual CISCO Smartnet Maintenance and Support for Voice over IP Phone System from Alexander Open Systems, Inc., in the total amount of \$17,462.61 and to authorize and direct the IT Director to sign all documents related thereto. Funding for the purchase will come from the 2012 County General Fund - Technology Training and Equipment Line Item, seconded by Rowley. Motion carried.

5. Engineer Wayne Blackburn presented the Weekly Report for August 6, 2012.

6. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

7. Item No. 99-13; Zoning Permits/Applications Report: One Zoning Permit was issued during the past week.

8. Item No. 99-99; Landfill: July total tonnage report:

Solid Waste	492.90 tons
Construction Debris	263.41 tons
Special Waste	0.00 tons
Tree Limbs	24.97 tons
Metal	3.62 tons
Appliances	6
Car Tires	231
Truck Tires	22
Equip. Tires	0
Total Tires	253

9. Item No. 2012-44; Equipment Repair - (T-33): Request authorization to purchase repairs for T-33 Dump Truck.

9a. Robrahn moved, based upon the recommendation of the County Engineer and approval of the County Attorney, to approve the repairs to County Dump Truck T-33 by Westfall GMC Truck, Inc. as per agreement with EMC Insurance Company for an estimated repair cost of \$17,000. \$2,000 County deductible paid from the Road and Bridge Fund and a settlement of \$15,000 to be paid from EMC Insurance Company, seconded by Combes. Motion carried.

10. Item No. 2012-45; Filter Disposal: Request authorization to dispose of various equipment filters from the County Shop.

10a. Rowley moved, based upon the recommendation of the County Engineer, to authorize the disposal of various equipment filters that are no longer required or cannot prudently be

used for public purposes of Coffey County and such should be disposed of by trade in credit, seconded by Crofts. Motion carried.

- 11.** Item No. 2012-46; Part-time Employee Hours: Request authorization to extend hours for two part-time summer help employees.
- 11a.** Crofts moved, based upon the recommendation of the County Engineer, to approve the request to extend hours for two part-time summer employees: Derek Moyer and Aaron Skillman for 200 more hours, seconded by Saueressig. Motion carried.
- 12.** Blackburn also presented the Construction Zone Report for the week of August 6, 2012.
- 13.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for July 16, 2012 through August 3, 2012.
- 14.** Item 97-7; On Wednesday, August 1, Hotaling attended the Chamber ribbon cutting and open house for the Coffey Health System Rehabilitation and Wellness Center. The Center provides services for physical therapy, occupational therapy, speech therapy, home health services and diabetes education. Hotaling also attended the Coffey County Chamber of Commerce After 5 meeting at the Wild Blue BBQ Business Expo on Friday, July 20.
- 15.** Item 98-6; Hotaling met with the SEK Regional Planning Commission (SEKRPC) Director, Daniel Crook, to discuss city members to SEKRPC in Coffey County. Crook has sent several letters to each community in Coffey County outlining services provided by SEKRPC. Lebo is a new member and all Coffey County communities except Gridley have paid the \$50 membership fee for 2012. The commission discussed the possibility of having a general commission member from each northern city, Lebo, Waverly & New Strawn to attend July SEKRPC general commission meeting and have one member from each southern city, Burlington, LeRoy and Gridley, to attend the December meeting. If Gridley did not want to participate, a County Commissioner or Coffey County Chamber Director could be appointed to the general commission for the southern cities. Hotaling will present this information to each city council and determine if each city has a representative interested in serving on the SEKRPC General Commission and attending one meeting per year.
- 16.** Item 98-6; Hotaling attended the SEKRPC Executive Committee meeting in Chanute on Thursday, August 2nd. The committee approved a loan for Acorn Valley Custom Cabinetry, LLC in Thayer. The Committee also reviewed employee raises and tabled the decision until the September meeting. The committee reviewed the loan portfolio and only two accounts were past due.
- 17.** Item 98-7; Hotaling attended the Southeast Kansas Tourism Region (SEKTR) bi-monthly meeting held in Chanute on Thursday, July 19th, with Coffey County Chamber Executive Director Kelli Higgins. The membership discussed the Sport, Boat and Travel show schedule for 2013 and decided to attend the Kansas City and Topeka shows. The

membership also discussed marketing plans including the SEK Daytrip Guide Book for 2013.

18. Item 03-3; Hotaling received correspondence from Huffs Gardens relating to final payment on their county loan.
19. Item 05-2; Hotaling attended the Alliance for Technology Commercialization (ATC) meeting at the Business and Technical Institute at PSU. Members reviewed year-end financial reports and discussed the accountants' financial compilation. Members reviewed the 2013 budget and discussed other funding sources for the organization. ATC continues to work with a Gridley inventor on a product for the automobile repair industry.
20. Item 05-3; Hotaling attended the SEK Prosperity Foundation Board of Directors meeting in Parsons on July 24th. The board reviewed the loan portfolio and approved loans for a small manufacturing firm in Parsons and a cabinet manufacturer in Thayer. The board also reviewed the professional business consulting services provided to five SEK businesses including a business in LeRoy. The board discussed the website and Facebook marketing of the organization's services. The board also discussed the Regional Leadership Academy schedule for 2012-13.
21. Hotaling attended a Department Head meeting held on Monday, July 16. The Coffey County employee picnic and possible early retirement program were discussed.
22. Hotaling attended the Coffey County Fair Superintendents meeting on Monday, July 23. Hotaling served as the 4-H exhibit superintendent on Wednesday, July 25.
23. Combes moved to recess into Executive Session for 5 minutes at 10:04 a.m., to include each of the Commissioners and the Economic Development Director to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Rowley. Motion carried.
- 23a. The Board resumed regular session at 10:09 a.m.
24. Fire Administrator Randall Brown met with the Board regarding the extension of the burn ban. Emergency Management Director Russel Stukey was also present.
25. Combes moved to approve the EXTENSION OF A PROCLAMATION OF A STATE OF LOCAL DISASTER EMERGENCY FOR THE COUNTY OF COFFEY, KANSAS, seconded by Crofts. Motion carried.
26. Saueressig moved to authorize and direct Commissioner Fred Rowley, to be the contact person for the Cottonwood River for the Streambank Stabilization project, to sign the Cost-Share Agreement between the Kansas Water Office and Coffey County in the amount of \$3,640.00 for required permitting to allow work to be performed on the Cottonwood River consistent with the motion previously approved on June 27, 2012.

Funds to come from the General Fund, Community Improvement Line Item, seconded by Robrahn. Motion carried.

27. The Website Committee presented the Board with a proposal for the new County website design. Information Technology Director Bill Bauer, Economic Development Director Jon Hotaling and Appraiser Connie Lawrence were present for the presentation.
28. The Board will question and sign warrants and vouchers for the month of August on Wednesday, August 29, 2012, at 9:00 a.m.
29. The Board will Canvas the results of the 2012 Primary Election at 10:00 a.m.
30. There will be a Public Hearing regarding the 2013 County Budget on Monday, August 13, 2012, at 11:00 a.m.
31. Robrahn adjourned the meeting at 10:30 a.m.

Correspondence

1. Coffey County Historical Society – Board Meeting Minutes of July 12 and 17, 2012
2. Hawver’s Capitol Report – July 30, August 1, 2, 3, 4, 2012
3. Kansas Organization of Recyclers – Annual Conference & Exhibition on October 9 & 10, 2012
4. City of Burlington – Council Meeting Minutes of July 18, 2012
5. COF Training Services – Board Meeting Minutes of June 20, 2012
6. City of Lebo – Council Meeting Minutes of June 4 and 18, 2012
7. The Kiplinger Letter – July 27, 2012

Minutes, August 6, 2012

Signed:

Attest:

Chairman

County Clerk