

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, August 6, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Fred Rowley, Jr., Johnnie Sleezer, Tim Sipe and Larry Crotts present. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer and County Attorney Doug Witteman. The Coffey County Republican Editor Mark Petterson was present for part of the meeting.

2. Crotts moved to approve the minutes of Monday, July 30, 2001, as written, seconded by Sleezer. Motion carried.

3. **CONSENT AGENDA:**

A. Upon the request of Rock Creek Realty Insurance, Inc. and approval of the Coffey County Attorney as to form, move to authorize and direct the Chairman to sign the EMC Insurance Company application for the Linebacker Policy.

B. Upon the request of Rock Creek Realty Insurance, Inc. and approval of the County Attorney as to form, move to authorize and direct the Chairman to sign the EMC Insurance Company Statement of Values.

C. Upon the request of Rock Creek Realty Insurance, Inc., and approval of the County Attorney as to form, move to authorize and direct the Chairman to sign the EMC Insurance Company Rejection of Uninsured/Underinsured Motorist Protection Coverage form.

D. Move to authorize and direct the Chairman to sign two Orders for Refund of Taxes in the amount of \$214.75.

No. 4487 payable to L.J. Bahr in the amount of \$108.29, for the tax year 1999.
Reason: Exempt grain bins value removed 1/1/1999.

No. 4488 payable to L.J. Bahr in the amount of \$106.46, for the tax year 2000.
Reason: Exempt grain bins value removed 1/1/2000.

3 a. Sleezer moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.

4. Sipe moved to authorize and direct the Chairman to sign the letter to Rick Porter, Lake Region RC&D, regarding development of a Kansas Master Fire Plan for Coffey County, seconded by Rowley. Motion carried.

5. Crotts moved, upon the request of the Conservation District, to approve the in-kind contribution by Coffey County to the Conservation District as part of their Buffer Partnership for Clean Water grant application, and further authorize and direct the Chairman to sign the same, seconded by Sleezer. Motion carried.

6. The County Attorney discussed various legal matters.
7. Becky Jewett, Emergency Preparedness Coordinator, presented her monthly report for the month of July. Jewett also requested instituting new office hours of 7:00 a.m. to 5:30 p.m., Monday thru Friday, for the Emergency Preparedness Department.
 - 7 a. Sleezer moved to approve the revised work schedule as proposed by the Emergency Preparedness Coordinator, as proposed August 6th, 2001, effective September 10th, 2001, seconded by Rowley. Motion carried.
8. Randy Rogers, Coffey County Sheriff, met with the Board to discuss out-of-County applications for employment for Jailer positions. Rogers said he is not getting qualified applications in-County but has a few good applications from out-of-County and is asking for feedback from the Board. Following discussion, the Board agreed it would be willing to waive the residency requirement policy under the unusual situation and directed Rogers to proceed with the hiring process. A formal waiver will be implemented at actual hire time, as appropriate.
9. Jon Hotaling, Economic Development Director, presented his weekly report for the week of July 30th to August 3rd, 2001.
10. Item No. 95-1; Hotaling attended the Coffey County Airport Board meeting. Hotaling reviewed the estimates for the airport/tourism sign. The Board approved the estimate from Custom Neon in Topeka. Hotaling will meet with a representative of the company on Tuesday to review the sign layout and design and to flag the sign location on the airport property. Custom Neon estimates the completion of the project by October 1, 2001. Hotaling also discussed the AST building with the Board.
11. Item No. 95-3; Hotaling researched titles and liens on two 1979 Ford trucks located on the County Critters property. Coffey County is listed on both titles as lien holder. Hotaling also spoke with a prospect who is interested in renting the building for 6 to 9 months while they clean out the equipment and inventory. The prospect would also pay the utilities.
12. Item No. 95-10; Hotaling tracked down information on the stairs and rails project at Coffey County Lake. WCNOC paid the bill from Carlson Construction for \$5,556.00. Coffey County will reimburse WCNOC for this bill and the Kansas Department of Wildlife and Parks will then pay back approximately 50% of the cost to Coffey County through the Community Lake Assistance Grant Program.
13. Item No. 97-7; Hotaling picked up the remaining brochures and promotional materials left over from the Coffey County fair. Hotaling met with Sid Meeker to discuss the brochure distribution and reviewed the transient guest tax revenues.

- 14.** Item No. 98-6; Hotaling reviewed the loan application submitted to SEKRPC for the Executive Committee meeting held on Thursday, August 2nd. The Executive Committee also discussed the network/computer problems and approved several intergovernmental reviews.
- 15.** Hotaling sent letters out to companies that submitted estimates for the airport/tourism sign thanking them for participating in the process.
- 16.** Hotaling continued communications with a prospect from Alabama who is considering acreage in the Burlington Industrial Park #4 for an expansion location. The prospect hopes to visit Coffey County in the next 3 to 4 weeks.
- 17.** Sleezer moved to recess into Executive Session at 10:41 a.m. for 5 minutes to include each of the Commissioners, the County Attorney and the Economic Development Director to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Sipe. Motion carried.
- 18.** The Board resumed regular session at 10:46 a.m.
- 19.** Coffey County Sheriff Randy Rogers was back in to report that Scott Huddleston had accepted the offer of employment as Jailer.
- 19 a.** Sipe moved, upon the recommendation of the Sheriff and upon the approval of the County Attorney, to waive the Coffey County Policy and Procedures Manual, Section 3.8, for Scott L. Huddleston upon successful completion of pre-employment drug screen and physical, for good cause, said cause being multiple vacancies in the jailer position and the shortage of qualified applicants within Coffey County, seconded by Sleezer. Motion carried.
- 20.** Robert Reed, Road Supervisor, presented the weekly report dated August 6, 2001. The County Engineer and Administrative Assistant were absent due to illness.
- 21.** Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.
- 22.** Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
- 23.** The Board discussed several other Road & Bridge matters.
- 24.** The County Clerk will look into repairs for the roof (jail area), get quotes for waterproofing the courthouse and also get quotes for reseeding islands in the west parking lot.
- 25.** Rowley moved to adjourn the meeting at 11:23 a.m., seconded by Crofts. Motion carried.

CORRESPONDENCE:

Response Required

1. Don Small – Letter regarding addition to Coffey County web page

Response Not Required

2. Family of Virginia Meyer – Thank you.
3. Coffey County Historical Society – Newsletter, Time Lines
4. NACo – Legislative Bulletin

Response Optional

5. City of Burlington Planning Commission – Notice of public hearing.

Minutes, August 6,2001

Signed:

Attest:

Chairman

County Clerk