

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, August 4, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Fred Rowley, Jr., R. Kraig Kirchner and Larry Crotts present. Commissioner Tim Sipe was absent. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting were Mark Petterson, The Coffey County Republican, and Gene Rohr.

2. Rowley moved to approve the minutes of Monday, July 28, 2003, as corrected, seconded by Crotts. Motion carried. Corrections were: Monday, July 28, 2003, add new paragraph 4, "The Board discussed several line items on the proposed 2004 budget and the revisions were provided to the auditors." Paragraph 20, replace 'the most feasible' with "adequate". Add at end of paragraph 21, "The Board suggested it would be appropriate to search prior Board minutes regarding this subject."

3. Crotts moved to approve the minutes of July 29, 2003 as corrected, seconded by Merry. Motion carried. Corrections were: paragraph 1, last 2 sentences will now read, "Also present was Vernon Birk, Coffey County Clerk. Mary Bloomer, Administrative Coordinator, and Coffey County Attorney Doug Witteman were present for part of the meeting."

4. Consent Agenda:

- A. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Troy Rogers, at a classification of LE III-b and an hourly wage of \$12.66, effective August 11, 2003.
- B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA Compensation for Robert Reed as Acting Department Head for the month of August 2003.
- C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA Compensation for John Zuern as Zoning Administrator for the month of August 2003.
- D. Move to authorize and direct the Chairman to sign 6 abatements to the Treasurer's tax roll in the amount of \$1,901.84.

4 a. Kirchner moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

5. Crotts moved to adopt Resolution No. 625-e, A RESOLUTION PROVIDING THAT THE BOARD OF COUNTY COMMISSIONERS OF COFFEY COUNTY, KANSAS, SHALL CAUSE ITS FINANCIAL STATEMENTS AND FINANCIAL REPORTS OF THE SAID MUNICIPALITY TO BE PREPARED ON THE BASIS OF CASH RECEIPTS AND DISBURSEMENTS AS ADJUSTED TO SHOW

COMPLIANCE WITH THE CASH BASIS AND BUDGET LAWS OF THIS STATE, seconded by Rowley. Motion carried.

6. Gene Meier, Meier's Ready Mix, Inc., visited with the Board about a concern Coffey County has with strength test of their concrete. Meier said they have several plants around the area and have never had a problem with strength requirements. He said they can make concrete to any strength we require. Meier said he would be willing to cooperate to solve any problems, but Meier's has always delivered a quality product. The Board invited Meier to come back at 11:00 a.m. during the County Engineer's appointment.

7. Glenn Smith, Fee Appraiser, met with the Board regarding wanting to get information on the web site from the Coffey County Appraiser's office, Register of Deed's office and the Treasurer's office. Smith also discussed costs of information from the Appraiser's office. Elysa Lovelady, Coffey County Appraiser, and Bill Bauer, Information Systems Administrator, joined the conversation. Lovelady said cost for the program software would be approximately \$2,100.00. The Board suggested Lovelady talk to Lyon and Osage Counties (who are using the program) and report back to the Board next week.

8. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of July 28, 2003.

9. Item No. 95-21; Hotaling attended the emergency plan drill in Topeka. Hotaling worked 2nd shift and simulated shift change with Gloria Lane who served as Coffey County PIO for the first half of the drill. Everything went smoothly and no major equipment problems or communications problems occurred during the drill.

10. Item No. 95-25; Hotaling met with Deborah Kennamore, Director of the Coffey County Museum, to discuss advantages of sponsoring the Kansas Museum's Association annual conference along with the Museum and Coffey Health System.

11. Item No. 95-25; Hotaling delivered the 2003 tourism guide for Coffey County to the Miami County Republican newspaper in Paola for insertion for in the August 6th edition. Hotaling delivered the guide to the Pittsburg Morning Sun for insertion in the August 6th edition of the Lamar, MO newspaper. The guides will also be inserted in the Vinita, OK newspaper on August 6th. Total number of guides inserted will be 13,000+.

12. Item No. 98-10; Hotaling attended the SEK, Inc. entrepreneurship sub-committee meeting in Mound City. The committee discussed the three major programs to be pursued to provide assistance to entrepreneurs. These programs are:

- Set up local / regional mentoring program
- Set up regional resource center to include data on business startup costs, labor costs, utilities, etc., for top five most started businesses in manufacturing, service, and retail sectors in Southeast Kansas
- Set up entrepreneur competition at junior colleges throughout Southeast Kansas

- 13.** Item No. 02-3; Hotaling met with representatives from Oldcastle to discuss future plans for the main building and spec building warehouse.
- 14.** Crotts moved to recess into Executive Session at 10:41 a.m. for 5 minutes to include each of the Commissioners present, the County Attorney and the Economic Development Director, to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Rowley. Motion carried.
- 15.** The Board resumed regular session at 10:46 a.m.
- 16.** Bill Linde, Woodson County Commissioner, visited with the Board about future plans and mill levy increases in the surrounding areas.
- 17.** Hub Caspar, Coffey County Engineer, presented his report dated August 4, 2003. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 18.** Gene Meier, Meier's Ready Mix, met again with the Board to reiterate to the County Engineer what he had said earlier today to the Board. Meier said he heard Coffey County was thinking about buying from another company and he doesn't know what the problem is.
- 19.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 20.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 21.** Item No. 99-13; Landfill: The Public Entity Disclosure Statement has been signed by all six (6) counties of the Lake Region Authority.
- 22.** Caspar also attached a letter to his report regarding the Gene Rohr right-of-way ditch project and a grant request report from Lake Region Authority.
- 23.** Caspar also presented the Construction Zone Report for the week of August 4, 2003.
- 24.** Rowley moved to recess into Executive Session at 11:08 a.m. for 5 minutes to include each of the Commissioners present, the County Attorney, the County Engineer and the Road Supervisor to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Kirchner. Motion carried.
- 25.** The Board resumed regular session at 11:13 a.m.
- 26.** Merry moved to re-enter Executive Session at 11:17 a.m. for 5 minutes with the same people for the same reasons, seconded by Crotts. Motion carried.

27. The Board resumed regular session at 11:22 a.m.
28. The Administrative Coordinator advised the Board that BCBS is on the Agenda for next week and Coffey County will be receiving a refund check.
29. Crotts moved to adjourn the meeting at 11:28 a.m., seconded by Kirchner. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capitol Report – 7-29-03; 7-31-03; 8-1-03
2. Anderson County – Letter regarding Joint Engineer District meeting
3. Wallace Engineering – Notice of addition to staff
4. Corps of Engineers – Public Notices

Response Optional

5. Donald W. Short & Associates – Letter regarding group health plans
6. KDHE – Public Notice

Minutes, August 4, 2003

Signed:

Attest:

Chairman

County Clerk