

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, July 31, 2006, to allow commissioners to individually review correspondence. Chairman Rowley called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Gene Merry and Larry Crotts present. Also present were Denise Humlicek, Payroll Clerk, and Donna Berland, Administrative Assistant. Present for a portion of the meeting were Coffey County Attorney Doug Witteman.
2. Crotts moved to approve the minutes of Monday, July 24, 2006, as written, seconded by Sipe.
3. Merry moved to approve the minutes of Thursday, July 27, 2006, as written, seconded by Kirchner.
4. Rowley moved to authorize and direct the Technology Director to sign the Cisco Smartnet Maintenance and support annual contract on the phone system for 2006 – 2007 with funds to come from the General Fund Technology Training and Equipment Line Item, seconded by Merry. Motion carried.
5. Robert Reed, Road Supervisor, presented and discussed the weekly report dated July 31, 2006. John Zuern, Administrative Assistant, was also present.
6. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
7. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
8. Crotts moved to authorize and direct the Engineer to advertise for a Blade Operator, seconded by Merry. Motion carried.
9. BRIDGE 93 (KDOT 16C-4328-01): Sign KDOT forms 1303A and 1306 relating to Right-of-Way acquisition. Sign Agreement for Utility Relocation with EMBARQ.
- 9a. Kirchner moved, based upon the recommendation of the County Engineer, to approve and sign KDOT forms 1303A and 1306 relating to Right-of-Way acquisition and the “Agreement for Utility Relocation” with EMBARQ for B93 (KDOT 16C-4328-01), seconded by Sipe. Motion carried.
10. Caspar also presented the Construction Zone report for the week of July 31, 2006.
11. Jon Hotaling, Economic Development Director, submitted the weekly report for the week of July 31, 2006.
12. Item No. 95-21; Hotaling attended the WCNOG and State of Kansas Emergency Response Organization Drill on Wednesday from 9 a.m. to 12 noon. Hotaling served as the Coffey County Public Information Officer and participated in one news conference.

13. Item No. 04-3; Hotaling discussed financing options for infrastructure improvements at Charloma with Wayne Symmonds, Frontier Financial Partners; Terry Marlin, Kansas Department of Commerce CDBG coordinator; Steve Robb, Director of the Business and Technical Institute at PSU; and Charles Heath, Mid-American Certified Development Company. The federal government requires cities or counties populations to be 51% low to moderate income (LMI) to be eligible for CDBG, Community Improvement grants. The City of Burlington has 40.6% LMI and does not qualify. Hotaling discussed a water supply issue with the City Clerk and verified the facility is served from a 12 inch main line along US 75, distributed to the building through an 8” line. The city has a loan to repay to the Kansas Department of Health and Environment for the new water plant and does not have funding for additional water supply improvements.

14. Item No. 05-2; Hotaling attended the Pittsburg State University Alliance for Technology Commercialization Board of Director’s meeting. The Board reviewed the 2006 expenditures and budget for 2007. The Alliance met with 38 entrepreneurs and several large corporations during fiscal year 2006. Several new products and processes were brought to market and several patents were approved.

15. Item No. 05-4; Hotaling spoke to the call center prospect regarding building options. Since they will soon be finalizing their proposal for the State of Kansas, they will need to know rent amounts, taxes, insurance, maintenance, etc. so they can submit a bid that is based accurately on costs to operate the facility. The company was recently awarded a contract to operate a similar center in a neighboring state.

16. Hotaling met with a business prospect to discuss financing options to start a small business. Hotaling provided information on SBA small business guaranteed loans, Kansas Department of Commerce Community Development Block Grant (CDBG) loans, and guidelines and checklists for the Coffey County Revolving Loan Fund. Hotaling referred the prospect to the Emporia State University Small Business Development Center for assistance in developing a marketing plan and business plan.

17. Hotaling attended the Fair Superintendent’s meeting Monday evening prior to 4-H judging on Wednesday. Hotaling assisted with forestry, entomology and geology exhibits.

18. Rowley moved to recess into Executive Session for 20 minutes at 10:06 a.m. to include each of the Commissioners, Jon Hotaling and the County Attorney, to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Merry. Motion carried.

19. The Board resumed the regular session at 10:26 a.m.

20. Merry moved to sponsor the ‘OK Kids’ event with \$1,000 to be paid from the General Fund Courthouse Contractual Line Item, seconded by Kirchner. Motion carried.

21. Mike Lawrence of Noxious Weed met with the Board to discuss CRP Noxious Weed Inspections for the Farm Service Agency (FSA).

22. Merry moved to appoint Mike Lawrence as Farm Service Agency (FSA) Inspector, in the absence of Noxious Weed Director Todd Bemis, seconded by Crotts. Motion carried.

23. Coffey County Registered Sanitation Marilyn Eccles met with the Board to discuss the formation of the Local Environmental Committee and that the committee is in the process of updating the Sanitation Code book.

24. Sipe moved to approve the 2007 Coffey County Budget for publication and to set the Budget Hearing for August 14th, 2006 at 10:00 a.m., seconded by Rowley.

25. Rowley adjourned the meeting at 11:40 a.m.

Meetings attended

1. Rowley attended the Sanitation Committee meeting
2. Rowley and Sipe attended the Wolf Creek Drill
3. Sipe attended the RC & D meeting
4. Merry attended the KAC Listening Tour and the KAC Board meeting.

Correspondence

No Response Required

1. Karen Domer - Kansas Animal Health Department - County Foreign Animal Disease Plan Status
2. Hawver's Capitol Flash - July 24, 25, 26, 28, 2006
3. Hawver's Capitol Report - July 24, 26, 28, 2006
4. NACo Legislative Bulletin - July 28, 2006
5. The Kiplinger Letter - July 21, 2006
6. Denise Humlicek - resignation from Planning Board - July 28, 2006
7. Kansas Department of Transportation - Consultation Workshop
8. Kansas Department of Commerce - CDBG Certification of Completion - July 24, 2006
9. Coffey County Housing Authority - June 8, 2006 Board Meeting

10. Regional Leadership Academy - July 24, 2006
11. Burlington City Council Regular Session - July 6, 2006
12. American Council of Engineering Companies of Kansas - 2006 County Public
13. Improvement Awards Competition - July 2006
14. Kansas Association of Counties Financial Statements - Years ended December 31, 2005 and 2004

Minutes, July 31, 2006

Signed:

Attest:

Chairman

County Clerk