

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, July 30, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Fred Rowley, Jr., Johnnie Sleezer, Tim Sipe and Larry Crotts present. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer and County Attorney Doug Witteman. WCNOC Representative Jeannene Ryan, Susan Maycock and The Coffey County Republican Editor Mark Petterson were present for part of the meeting.
2. Rowley moved to approve the minutes of Monday, July 23, 2001, as written, seconded by Crotts. Motion carried.
3. **CONSENT AGENDA:**
 - A. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Adam Hoch, as Tradesman, at a classification of M-III-b(-) and an hourly wage of \$10.56, effective August 1, 2001.
 - B. Move to appoint Bill Knapp as the Non-Lawyer Member – Fourth Judicial District Nominating Commission, effective immediately, with the term expiring the first Monday of March 2004.
 - C. In accordance with Section 22.7 of the Policy & Procedures Manual, move to authorize the County Health Administrator to obtain a bank credit card for use by authorized Health Department personnel, with a limit not to exceed \$2,500.00.
 - D. Upon the recommendation of the Sheriff, move to authorize and direct the Chairman to sign Matthew Barrett’s Emergency Vehicle Designation Application/Permit.
- 3 a. Sleezer moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.
4. Crotts moved to approve the distribution of \$11,125.00 to the Coffey County Council on Aging, with funds to come from Courthouse General Fund, Contractual Services Line, seconded by Sleezer. Motion carried.
5. Merry moved to approve Resolution No. 618-t, A RESOLUTION COMMENCING PROCEEDINGS TO VACATE A CERTAIN PORTION OF THE ROAD RIGHT-OF-WAY AT THE INTERSECTION OF 26TH ROAD AND OXEN ROAD AND GIVING NOTICE OF A PUBLIC HEARING THEREON, seconded by Sipe. Motion carried.
6. The Board received a written request from Kenneth Vitt, Lebo, Kansas, for a

fence viewing. Commissioners Crotts and Sleezer volunteered and were appointed as the fence viewing committee.

7. Phyllis Perry updated the Board on the Court Appointed Special Advocate (CASA) of the Fourth Judicial District. CASA is a program that places juveniles with families in the area in a timely manner. At this point, the Fourth Judicial District has no CASA program. Perry requested support from Coffey County for the CASA program. The Board indicated the budget is in the final stage of completion at this time, however they would consider the request. Perry talked about the CASA budget but did not mention any amount of her request of Coffey County.

8. Bill Bauer, Information Systems Administrator, updated the Board on the proposals for providing internet service to all Coffey County residents and businesses. Bauer said four proposals for service were received. The Fiber Optic Control Board has reviewed the proposals and recommended Terra World, Inc. as being the best proposal.

8 a. Merry moved, upon the recommendation of the Fiber Optic Board, to find the proposal submitted by Terra World, Inc., Independence, Kansas, for providing Internet Service to Coffey County residents and businesses utilizing the Coffey County Fiber Optic Network as the best proposal and to direct the County Attorney to prepare appropriate contractual agreements and upon approval of the County Attorney as to form, otherwise authorize and direct the Chairman to sign the same, seconded by Rowley. Motion carried.

9. The County Attorney reported on certain zoning regulations for Coffey County regarding adult entertainment businesses.

10. Commissioner Sleezer commented on how important the U.S. flag is to him and how gratifying it is to see a bright non-tattered U.S. flag flying over the Coffey County Courthouse.

11. Jon Hotaling, Economic Development Director, presented the weekly report for the week of July 23rd to July 27, 2001.

12. Item No. 95-25; Hotaling attended the Governor's Classic committee meeting to critique and wrap up the 2001 event. Governor Graves was pleased with the event and wants to continue to raise the level of the event. The date for the 2002 event will have to be shifted slightly due to a conflict with the Operation Bass weigh in team for the June 4th and 5th dates. The Classic will be held the last week of May or the second week of June. Many suggestions were made on how to speed up boat check in. Invitations to guides and past participants will be sent out late this fall, which is about 3 months earlier than last year.

13. Item No. 96-3; Hotaling received the FTE employment report from Mid-

American Machine & Equipment, L.L.C., in LeRoy, for the period July 1, 2000 through June 30, 2001. Employment was 60 FTE employees during this period, which greatly exceeds the required 17 FTE for loan payment reduction.

14. Item No. 97-7; Hotaling set up chamber materials in the brochure rack under the grandstands at the fairgrounds for the Coffey County Fair. Hotaling sent information on Coffey County tourism to Brad Lyman, of KANS Radio, for the remote broadcast from the fair. Hotaling served as the woodworking, rocketry, small engines and electrical superintendent for the 4-H exhibits judging at the fair. The 4-H youth had many excellent exhibits in each class.

15. Item No. 98-10; Hotaling worked with SEK, Inc. Executive Director Mike Mabrey to write an article on the Coffey County Flight Training Program. This article will appear in the “What Works” section of the SEK, Inc. newsletter and website.

16. Hotaling sent information on the countywide enterprise zone designation to Sheila Shockey, Comprehensive Plan Consultant for the City of Waverly. She is gathering information for the Comprehensive Plan Community meeting in Waverly on August 7th, beginning at 7 p.m.

17. Hotaling sent information on state and regional wages for retail sales clerks to the corporate offices of one of our retail businesses.

18. Hotaling sent information on Coffey County and the Burlington Industrial Park #4 to an out-of-state company. The company is interested in purchasing 15 to 20 acres. The prospect has priced property in Johnson County and feels it is too high.

19. Hotaling reported the current approved proposal for the Coffey County Airport sign did not work out and further proposals were received. Proposals received for two 10’x30’ Coffey County Tourism billboards:

<u>Vendor</u>	<u>Price</u>
Custom Neon & Vinyl Graphics, Inc., Topeka	\$9,255.00
Topeka Creative Signs, Topeka	\$15,253.00
Coffelt, Emporia	\$13,235.35

19 a. Sipe moved to approve the bid of Custom Neon and Vinyl Graphic, Inc. at a cost of \$9,255.00, subject to participation and approval of the Coffey County Airport Board, with the County’s share to come from the Economic Development Special Expenditures Line, seconded by Sleezer. Motion carried.

20. Hotaling checked on 2 trucks parked behind the former Country Critters building and determined that Coffey County does have a lien holder’s interest in them.

- 21.** Hotaling discussed a bill from Carlson Construction for steps and handrails at Coffey County Lake and will follow up on payment of the bill with Wolf Creek personnel.
- 22.** Hub Caspar, Coffey County Engineer, presented the weekly report dated July 30, 2001. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 23.** Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
- 24.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 25.** Item No. 99-13; Landfill: Bid opening: August 17, 2001 at 2:00 p.m. Tire Baling – Monofill Permit will have to be modified before baling tires. Review and approve Proposal No. 5001248 from Terracon.
- 25 a.** Sipe moved, upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct the Chairman to sign Terracon Proposal No. 5001248 for revisions to the Landfill Permit Application, with funds to come from Capital Improvement Reserve Fund, in an amount not to exceed \$9,000.00, seconded by Sleezer. Motion carried.
- 25 b.** This action is due to re-review of the 2001 permit application under direction of the new unit chief, Mr. Paul Graves, P.E. of K.D.H.E.
- 26.** Item No. 2001-10; Concrete Forming Materials: Review bids and approve purchase. Bids presented:

<u>Vendor</u>	<u>Price</u>
White Star Machinery	No Bid
Goedecke	\$8,161.19

- 26 a.** Crotts moved, based upon the recommendation of the County Engineer, that the bid submitted by Goedecke for Concrete Forms be approved as being the best bid, that award be made to Goedecke, and that the Concrete Forms be purchased according to the terms of the Bid at a cost of \$8,161.19, with the funds to come from Special Bridge, seconded by Sipe. Motion carried.
- 27.** The Board recessed for lunch at 12:05 p.m.
- 28.** Chairman Merry called the meeting back to order at 1:00 p.m.

- 29. Harley Schlotterbeck, of Hutinett, Schlotterbeck and Burns, met with the Board for a 2002 budget workshop.
- 30. Rowley moved to approve the proposed 2002 Coffey County budget for publication, seconded by Merry. Motion carried.
- 31. The Board examined, questioned and signed warrants and vouchers for the month of July.
- 32. Sipe moved to adjourn the meeting at 4:50 p.m., seconded by Crotts. Motion carried.

CORRESPONDENCE:

Response Not Required

- 1. Fourth Judicial District – Minutes Community Corrections Advisory Board Meeting, July 24, 2001.
- 2. Whitney Damron – Performance Audit Report, “Methamphetamine Labs: Reviewing Kansas’ Enforcement Efforts”.
- 3. Housing Authority – Quarterly Report (Speculative Interest and Demolition Program).
- 4. Kerr Center for Sustainable Agriculture – Field Notes Newsletter.
- 5. Kansas State University – Notice of Seminar
- 6. City of Burlington – Minutes, June 20, 2001.

Response Optional

- 7. KDOT – Letter regarding Statewide Five Year Construction Program (FY 2002-2006) & action check list.
- 8. Treavor Architects – Letter regarding architectural survey.

Minutes, July 30, 2001

Signed:

Attest:

Chairman

County Clerk