

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, July 29, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Johnnie Sleezer, Fred Rowley Jr., and Larry Crotts present. Also present were Coffey County Clerk Vernon Birk and Administrative Coordinator Mary Bloomer.

2. Sleezer moved to approve the minutes of July 22, 2002 as written, seconded by Crotts. Motion carried.

3. **CONSENT AGENDA:**

A. Move to approve payment of Kansas Cavalry re-enlistment fee for Gene L. Merry at a cost of \$200.00, with the funds to come from the General Fund, Commission Contract Services Line Item.

B. Move to authorize and direct the Chairman to sign the letter in support of the Mental Health Center of East Central Kansas grant application.

C. Move to authorize and direct the Chairman to sign 2 Orders for Refund of Taxes in the amount of \$977.30.

No. 4634 payable to Leland Kraft in the amount of \$145.12 for the year 2001.
Reason: Hearing on condition of building.

No. 4635 payable to CIT Group Equipment Financing Inc. in the amount of \$832.18 for the year 2001.
Reason: Exemption on equipment – 1999 Nitro sprayer.

4. Crotts moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

5. Upon the recommendation of the Coffey County Housing Authority Director, Sleezer moved to authorize and direct the Chairman to sign a Notice of Intent to Request a Release of Funds and related documents for the HOME Investment Partnership Program, seconded by Rowley. Motion carried.

6. Elysa Lovelady, Coffey County Appraiser, met with the Board concerning fees collected for maps etc. that are requested. Lovelady said they are spending \$20.00 to \$30.00 in some cases to collect for a \$2.00 document (mostly out of county). Lovelady explained the current policy and the Board directed Lovelady to keep the current policy but not to continue to send information to those people who have not paid. JoAnn Raaf, Coffey County Treasurer, was present for this discussion.

7. Randy Rogers, Coffey County Sheriff, and Jim Hess of Burlington met with the Board to hear a complaint from Mr. Hess concerning two Coffey County Sheriff vehicles passing him on Highway 75 at a high rate of speed with no flashing lights or sirens at

12:43 a.m. Saturday morning. Hess said they then stopped at the Coffey County shop for fuel and were in no hurry to leave, so apparently they were not on call. Rogers said he will investigate the incident thoroughly, get the facts, and will contact Hess to let him know the outcome.

8. Commissioner Rowley discussed the possibility of funding for a 4-H fair building.

9. The Board then recessed at approximately 9:40 a.m. to the Coffey County Jail to see the progress of the remodeling project.

10. The Board resumed regular session at 9:55 a.m.

11. Jon Hotaling, Economic Development Director, presented the weekly report for the week of July 22nd to July 26th, 2002.

12. Item No. 97-7; Hotaling met with Sid Meeker, Chamber of Commerce Director and Deborah Kennamore, Museum Director, to discuss the request from the Heritage Research Center and Kansas State Historical Society for an inventory of historical markers in Coffey County. Sid Meeker faxed information on the historical marker survey to city clerks in the county and asked them to complete the survey in the next few weeks. After discussing the historical marker survey, Jeannene Ryan joined the meeting to discuss alternatives for plant tours at WCNOG. Since 9-11, plant tours have not been allowed. The group discussed possible options to on-site tours.

13. Item No. 00-2; Hotaling attended 21st Century Community Learning Center meeting in the courthouse basement. The advisory council discussed funding for 2003. The present grant funding for the program will expire in 2003. Possible grants from foundations, corporations, government agencies, and other organizations were discussed. Sponsorship of specific programs by businesses and organizations would also help keep the program going. Advisory council members will research possible funding sources before the next meeting.

14. Item No. 02-1; Hotaling met with Sid Meeker to begin finalizing enterprise facilitation seminars to be held in September and October. Tentative dates for the seminars will be 9-12, 9-26, 10-10 and 10-24 (Thursdays) at 7 p.m. The first seminar will be "Web Page Development & The Nuts & Bolts of E-Commerce". The second seminar will be "Advanced E-Bay & Digital Cameras". The third seminar will be "Developing a Business Plan & Marketing Plan." The fourth and final seminar will be "Small Business Financing & Accounting."

15. Hotaling served at a 4-H Superintendent during the judging at the Coffey County Fair on Thursday.

16. Hotaling sent information on small business loans and the Alliance for Technology Commercialization to a local inventor.

17. Hotaling also presented a proposed draft of an Enterprise Facilitation Seminar with the help of local presenters.

18. The Board discussed sharing costs with the Chamber of Commerce on re-printing the Coffey County Chamber of Commerce brochures. Hotaling agreed to split the total cost, approximately \$1,900.00, with funds to come from the Economic Development Special Expenditures line.

19. Hub Caspar, Coffey County Engineer, presented his weekly report dated July 29, 2002. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

20. Item No. 93-01; Road Permit Report: One road permit was issued during the past week.

21. Item No. 99-99; Zoning Permit/Applications Report: No zoning permits were issued during the past week.

22. Item No. 99-13; Landfill: Request authorization to solicit bids for a Track Loader with trade-in. Waste tires discussion.

23. Caspar and the board discussed funding options for a track loader. Caspar will come back to the Board with more information.

24. Casper and the Board had a general discussion concerning waste tires. Presently the Coffey County Landfill accepts in-County waste tires at no fee to the resident. The question of how to distinguish between in-county and out-of-county tires was left open for further discussion.

25. Item No. 2002-20; Bridge Steel: Review bids and make Award. Request authorization to solicit sealed bids for the structural steel for Bridge # 89 (12-S.2).

26. The following bids were submitted for B129:

<u>Vendor</u>	<u>Bid</u>
Krueger Shop	\$ 32,541.30
Precision Metal Fabrication	\$ 35,320.00
Metzger's Custom Welding	\$ 35,326.40

27. The following bids were submitted for B353:

<u>Vendor</u>	<u>Bid</u>
Krueger Shop	\$ 31,500.21
Precision Metal Fabrication	\$ 34,214.00
Metzger's Custom Welding	\$ 33,124.28

28. Crotts moved, based upon the recommendation of the County Engineer, that the bids submitted by Krueger Shop for the Structural Steel for Bridge # 353 at \$31,500.21 and Bridge # 129 at \$32,541.30 be approved as the best bids and that award be made to Krueger Shop, to be paid from the Special Bridge Fund, seconded by Sleezer. Motion carried.

29. Commissioner Rowley mentioned a complaint from Leonard Jirak about mowing. After discussion with County Engineer Hub Caspar, the Board supported the current mowing policy.

30. Rowley moved to approve the County Engineer's request to solicit sealed bids for the structural steel for Bridge #89, seconded by Crotts. Motion carried.

31. Norman, Ryan, and Tracy Yoho met with the Board to discuss moving a house from 8th & Quail Rd. to LeRoy and were inquiring about tree removal on the road right-of-way. Reed said to have the house mover come and talk to him and they will work out the details.

32. Bradley Elder, CIC, Elliott Insurance Group, who has purchased the insurance portion of Rock Creek Realty & Insurance, Inc. from Karen Allen, met with the Board to introduce himself and explain this years insurance package. Karen Allen, previous owner, and Shelly Finley, Heartland Employees Benefit Services, LLC were also present.

33. The Board recessed for lunch at 12:13 p.m.

34. Chairman Merry called the meeting back to order at 1:00 p.m.

35. The Board examined, questioned, and signed warrants and vouchers for the month of July.

36. Merry moved to adjourn the meeting at 3:12 p.m., seconded by Sleezer. Motion carried.

CORRESPONDENCE:

Response Required

1. Mental Health Center of East Central Kansas – Letter regarding grant application.
2. Loren E. Johnson – Letter regarding quality of life issues in Coffey County.
3. EMC Insurance Companies – Letter regarding Williams vs. Coffey County et.al.
4. Mulvane State Bank – Letter regarding sale of equipment.

Response Not Required

1. Agler & Gaeddert, Chartered – Financial Statement for Lake Region Solid Waste Authority.
2. Senator Pat Roberts - Letter regarding storage site at Yucca Mountain.
3. City of Burlington – Minutes of July 10, 2002.
4. Hawver’s Capital Report, 7-19, 7-23, 7-25, 7-29.
5. Kansas Electric Power Cooperative, Inc. – Letter regarding dedication ceremony.
6. Army Corps of Engineers – Public Notice.
7. KDHE – Letter regarding Lake Region Solid Waste Authority Five Year Plan Update.
8. S.O.S. Inc. – Letter regarding budget request.
9. Kansas Juvenile Justice Authority – Newsletter.
10. KDHE – Letter regarding 5-year plan.
11. KDHE – Public Notice.

Minutes, July 29, 2002

Signed:

Attest:

Chairman

County Clerk