

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, July 28, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Fred Rowley, Jr., Tim Sipe, R. Kraig Kirchner and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting were Sam Robinson, The Gleam, and Jeannene Ryan, WCNOC Representative.

2. Rowley moved to approve the minutes of Monday, July 21, 2003, as corrected, seconded by Sipe. Motion carried. Corrections were: Monday, July 21, 2003, paragraph 2, after 'sentence.' add "Paragraph 16, begin sentence with 'Hotaling'." Paragraph 3a. replace 'Crotts' with "Kirchner." Paragraph 4, last sentence, replace 'stating the new policy' with "#2 regarding their decision." Paragraph 8, replace 'Rowley' with "Crotts." Paragraph 12, add "er" to 'smooth' in the 2nd sentence. Beginning of 3rd sentence replace 'Hotaling' with "They." Beginning of 5th sentence replace 'Hotaling' with "They" and after 'and,' replace 'has' with "have." Paragraph 35 replace 'landfill' with "Road and Bridge department" add an "s" to 'budget.'

3. Consent Agenda:

A. Move to authorize and direct the Chairman to sign the letter to Rural Water District No. 2.

B. Move to authorize and direct the Chairman to sign the revised Fee Schedule for the Sheriff Department. The changes are regarding a DL or Registration check with a change from \$5 to \$6, as directed by the State.

3 a. Sipe moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

4. The Board discussed several line items on the proposed 2004 Budget and the revisions were provided to the auditors.

5. Keith Clark, Executive Director, Fourth Judicial District Community Corrections, presented an overview of the Fourth Judicial District Community Corrections budget. Mr. Clark also said state monies amounting to approximately \$52,000 have been cut from the 2004 Community Corrections budget.

6. Sipe moved to authorize and direct the Chairman to sign the Fourth Judicial District Community Corrections 2004 budget summary, seconded by Rowley. Motion carried.

7. Jon Hotaling, Economic Development Director, presented and discussed the report for the week of July 21, 2003.

8. Item No. 95-25; Hotaling attended the 4H superintendents meeting last Monday evening at the 4H building. Hotaling served as 4H Exhibit Superintendent Thursday for the 4H Entomology, Geology, and Forestry exhibits. Hotaling talked with the parents of the 4H ambassadors that he interviewed with Nancy Jesse last week.

- 9.** Item No. 97-7; Hotaling attended the ribbon cutting ceremonies for the Coffey Health System Clinic in Gridley and the Sunflower Apartments located at the former Twilight Motel.
- 10.** Item No. 98-10; Hotaling attended a meeting at the Kansas Department of Commerce office in Topeka with other Representatives of the SEK Inc. Economic Development Committee. Hotaling discussed ways to market SEK area to increase the number of industrial prospects. Hotaling discussed the fact that so many prospects only look at the Kansas City, Wichita, or Topeka areas. The committee will also pursue a tour of the SEK area for the out-of-state industrial development representatives for the KDOC. Ronda Truelove, Executive Secretary, completed inputting data for the Burlington Industrial Park #3 on the KDOC web site.
- 11.** Item No. 01-5; Hotaling participated in the Kansas Leadership Forum (KLF) officer's conference call. Hotaling discussed the Annual Conference to be held in Colby, Kansas on September 16th and 17th. Hotaling completed the President's message for the KLF newsletter and E-mailed an application form for the KLF Distinguished Leadership Awards Nominations to Cynthia Black, KLF Publicity Chairperson.
- 12.** Hotaling sent information on Small Business Administration loans, Small Business Development Centers, Starting a Business in Kansas Guidebook, Business Plans, etc. to a local business starting up.
- 13.** Hotaling finalized the appointment to meet with a representative of Oldcastle later this week.
- 14.** Hotaling finalized information for the Tourism Tabloid insertions in Paola, Kansas, Lamar, MO. and Vinita, Oklahoma. Tabloids are to be delivered to newspapers this week to be inserted on August 6th if Hotaling can get the payment to them before August 6th.
- 15.** The Board reviewed and approved a County Community Calendar advertisement to be published monthly.
- 16.** Robert Reed, Road Supervisor, presented the weekly report dated July 28, 2003. John Zuern, Administrative Assistant, and Gene Rohr were also present. Hub Caspar, County Engineer, was absent.
- 17.** Merry moved to open the public hearing to hear objections or comments to vacate Hilltop Lane in Country Estates II Plat, seconded by Kirchner. Motion carried.
- 17a.** No public persons were present to comment or object.
- 17b.** Sipe moved to close the public hearing, seconded by Rowley. Motion carried.

17c. Kirchner moved to adopt Resolution No. 618-af, A RESOLUTION TO VACATE HILLTOP LANE AS SHOWN ON THE RECORDED COUNTRY ESTATE II PLAT, seconded by Crotts. Motion carried.

18. Item No. 93-01; Road Permits Report: Nine Road Permit were issued during the past week.

19. Item No. 99-99; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.

20. The addendum to the Alternate Cover Design Report was submitted to KDHE July 21.

21. The Board discussed the Dust Control policy and agreed to stay with the current Dust Control program, which was deemed to be adequate.

22. Gene Rohr asked the Board when the right-of-way ditch project would be finished in front of his property. There was a question on where the dirt would go. Rohr said when this project was first talked about the dirt was to be left on his property. Reed reported the plan was to use the dirt that is removed from the right of way as cover material in the landfill. The issues of where the excess dirt would go, is undecided at this time. The Board suggested it would be appropriate to search prior Board minutes regarding this project.

23. Rowley moved to recess into Executive Session at 11:21 a.m. for 5 minutes to include each of the Commissioners, the County Attorney, and the Road Supervisor, to discuss matters which would be deemed privileged in the attorney client relationship, seconded by Kirchner. Motion carried.

24. The Board resumed regular session at 11:26 a.m.

25. Sipe moved to re-enter Executive Session at 11:30 a.m. for 5 minutes to include each of the Commissioners and the County Attorney, to discuss matters which would be deemed privileged in the attorney client relationship seconded by Crotts. Motion carried.

26. The Board resumed regular session at 11:35 a.m.

27. Kirchner moved to adjourn until Tuesday, July 29, 2003, at 8:30 a.m. to sign warrants and vouchers and to attend to other County matters that may arise, seconded by Sipe. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capitol Report – 7-18-03; 7-21-03; 7-22-03
2. Corps of Engineers – Public Notice

3. Coffey County Library – Calendar of Events – August 2003

Minutes, July 28, 2003

Signed:

Attest:

Chairman

County Clerk