

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, July 25, 2005, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Larry Crotts and Gene Merry present. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Donna Berland, Administrative Assistant. Jeannene Ryan, WCNOC Representative, was present for a portion of the meeting.
- 2.** Sipe moved to approve the minutes of Tuesday, July 18, 2005, as corrected, seconded by Kirchner, 4-yes, 0-no, 1-abstained, Merry. Motion carried. Paragraph 1., delete 'absent', add "attending the NACo Conference in Hawaii". Add new "Paragraph 4b. The Board recommended connecting to Coffey County Rural Water District #2 if feasible." Paragraph 15., delete 'The state', replace with "Mid-America Machine"; after 'request', add "from the State". Paragraph 21., after 'request', delete 'a new project, Coffey County Country Demolition', replace with "funding for demolishing dilapidated structures."
- 3.** Coffey County Clerk Angie Kirchner updated the Board on federal requirements for Election Equipment in order to be HAVA (Help America Vote Act) compliant through information from the Secretary of State's office. The responsibility to purchase new voting machines and vote counting equipment is being placed on counties throughout the state by federal regulation. Kirchner explained the decisions are very difficult to make in preparation for the fund year 2006 election budget because actual costs for the new equipment are unknown at this point, not only at the state level, but the county level as well.
- 4.** Hub Caspar, Coffey County Engineer, presented and discussed the weekly report dated July 18, 2005. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 5.** Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
- 6.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 7.** Item No. 99-13; Landfill: New NACo affiliate – National Association of County Solid Waste Professionals.
- 8.** Caspar also presented the Construction Zone Report for the week ending July 18, 2005.
- 9.** Donna Pashman, Group Consultant, BCBS, presented a report identifying the actual cost of services used by Coffey County. Pashman also presented a refund check in the amount of \$26,217.22.
- 9a.** Merry moved, upon the approval of the Auditor and upon recommendation of the Coffey County Clerk, to apply the refund from Blue Cross Blue Shield in the amount of \$26,217.22 to the Employee Benefits-Reimbursed Expense Fund (5-185-500-900), seconded by Kirchner. Motion carried.

- 10.** Sipe moved to recess into Executive Session at 10:14 a.m. for 5 minutes to include each of the Commissioners and the County Attorney to discuss matters of non-elected personnel, seconded by Crotts. Motion carried.
- 11.** The Board resumed regular session at 10:19 a.m.
- 12.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of July 18, 2005.
- 13.** Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region annual meeting and dinner in Iola. President Shelia Lampe from Yates Center reviewed the organization's activities for the past year including representing Southeast Kansas at the Wichita Sport, Boat, and Travel Show and the Kansas Sampler Festival. Marci Penner, Director of the Kansas Sampler Foundation was the Dinner speaker. She spoke about the Kansas Guidebook she has written and the importance of tourism to the economy of rural communities. She also provided information on the Kansas Explorers Club and how the club supports small town businesses by purchasing products while exploring Kansas.
- 14.** Item No. 98-8; Hotaling conducted the meeting of the Coffey County Tourism and Visitor's Board. The Board considered requests for expenditures of the Transient Guest Tax funds and finalized the 2006 Tourism and Convention Fund budget. Hotaling also provided a review of the responsibilities of the Board, required positions for Board members, and reviewed requests for expenditures. The Board approved the request for support from the Coffey County Chamber of Commerce and submitted the 2006 budget request to the Coffey County Clerk on 7-25-05.
- 15.** Item No. 05-1; Hotaling completed requested information on Coffey County for the Southeast Kansas Prosperity Foundation Board of Directors. The Board will be meeting on Tuesday, July 26<sup>th</sup>, in Parsons to develop a marketing plan and materials.
- 16.** Hotaling sent additional information including retail sales figures and traffic counts from the Kansas Department of Transportation to a retail business considering locating in Coffey County.
- 17.** Hotaling sent information on wireless internet service available through WildBlue, and the possibility of wireless service from Terra World in the New Strawn area, who is now under consideration by the New Strawn City Council as a business relocating to Coffey County.
- 18.** Coffey County Treasurer JoAnn Raaf met with the Board to discuss setting up a special fund for Mid-American Machine LLC, CDBG Fund.
- 19.** Todd Bemis, Noxious Weed Director, updated the Board on the City of Burlington's request, that the Noxious Weed Department spray the city's alleys and street sides. In the event that Noxious Weed was to spray the city's alleys and street sides, the Board would require the City to be responsible for all liability and to become bonded. The Board recommended that the City obtain licensure from the state for the control of noxious weeds. Bemis agreed to assist the City with the licensing procedure. Bemis also gave an update on curbside recycling in the cities.

- 20. The Board met at the National Guard Armory in Burlington, Kansas for the 150<sup>th</sup> Anniversary of the Kansas National Guard. Chairman Rowley presented a proclamation dedicating the year 2005 as the 150<sup>th</sup> Anniversary of the Kansas National Guard.
- 21. The Board held a budget work session at 1:00 p.m. in preparation for the 2006 County budget.
- 22. Rowley adjourned the meeting at 2:55 p.m., until Wednesday, July 27, 2005, at 8:30 a.m. to sign checks and vouchers and discuss any other County business that may arise.

**CORRESPONDENCE:**

Response Not Required

- 1. State of KS Board of Tax Appeals - Freund, Ronald D.
- 2. State of KS Board of Tax Appeals - Huffs Gardens, Inc.
- 3. City of Gridley - Minutes of the July 5, 2005 Council Meeting
- 4. Whitney B. Damron, P.A. - 2005 Interim Committees and Study Topics
- 5. The Kiplinger Letter - July 15
- 6. The Kiplinger Tax Letter - July 15
- 7. Kansas Scenic Byways Newsletter
- 8. Southeast Kansas Regional Planning Commission

Minutes, July 25, 2005

Signed:

Attest:

Chairman

County Clerk