

1. Commission Chambers opened at 8:00 a.m., Monday, July 23, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, and Bob Saueressig present. County Payroll Clerk Denise Humlicek and County Attorney Doug Witteman were also present. Fred Rowley was absent from the meeting.
2. Combes moved to approve the minutes of Monday, July 16, 2012, as written, seconded by Saueressig. Motion carried.
3. Danny Dewald presented the Board with a flag that was flown over Afghanistan.
4. **Consent Agenda**
 - A. Move to approve insertion of the quarterly flyer from The Consortium in the July 31, 2012 payroll envelopes.
- 4a. Saueressig moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried
5. Robrahn moved to appoint Kelli Higgins as a member of the Coffey County Tourism & Visitor's Board to fulfill the unexpired term of Jennifer Anderson, effective immediately and ending December 31, 2013, seconded by Combes. Motion carried.
6. Appraiser Connie Lawrence met with the Board for a Performance Evaluation.
- 6a. Saueressig moved to enter into Executive Session for 15 minutes at 9:15 a.m., to include each of the Commissioners and the Appraiser, to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
7. The Board resumed regular session at 9:30 a.m.
8. Engineer Wayne Blackburn presented the Weekly Report for July 23, 2012.
9. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
10. Item No. 99-13; Zoning Permits/Applications Report: One Zoning Permit was issued during the past week.
11. Item No. 99-99; Landfill: Working toward new cell. Permit from KDHE was received last week.
12. Item No. 2012-42; Request authorization for contract services – Janitorial Services: Request authorization to solicit informal bids for janitorial services for the County Shop. The Board felt that employees at the shop could clean up the break room and bathrooms.

13. Item 2012-43; Employment – Parts Person II: Request to advertise and hire a Parts Person II. (This request is to fill a vacant position due to resignation of current position.)
- 13a. Crotts moved, based upon the recommendation of the County Engineer, to request to advertise and hire one (1) Parts Person II, seconded by Combes. Motion carried.
14. Blackburn stated that there are several locations in the County requiring right-of-way staking. With the engineering staff working on the current construction projects, Blackburn stated a need for assistance in surveying for staking right-of-way on an as needed basis. This would be a contract for Land Surveying services paid on an hourly basis within Blackburn's budget authority.
15. Blackburn also presented the Construction Zone Report for the week of July 23, 2012.
16. County Auditor Harley Schlotterbeck met with the Board for a Budget Work Session.
17. Crotts left the meeting at 11:50 a.m.
18. Robrahn recessed the meeting for lunch at 12:16 p.m. until 12:45 p.m.
19. The Board resumed regular session at 12:45p.m.
20. Combes moved to enter into Executive Session for 5 minutes at 1:16 p.m., to include each of the Commissioners, to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.
21. The Board resumed regular session at 1:21 p.m.
22. Combes moved to enter into Executive Session for 15 minutes at 1:38 p.m., to include each of the Commissioners, the County Attorney and Health Department Administrator Lindsay Payer, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried. Payer participated by telephone.
23. The Board resumed regular session at 1:53 p.m.
24. Saueressig moved to enter into Executive Session for 5 minutes at 2:10 p.m., to include each of the Commissioners, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
25. The Board resumed regular session at 2:15 p.m.
26. Combes moved to enter into Executive Session at 2:15 p.m. for 10 minutes to include each of the Commissioners and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.

27. The Board resumed regular session at 2:25 p.m.
28. Crotts returned to the meeting at 3:00 p.m.
29. Combes moved to enter into Executive Session at 3:11 p.m. for 10 minutes to include each of the Commissioners, to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.
30. The Board resumed regular session at 3:21 p.m.
31. Robrahn recessed the meeting at 5:20 p.m., until Friday July, 27th at 9:00 a.m., to sign checks and vouchers and address any other County business that may arise.

Correspondence

1. City of Burlington – Council Meeting Minutes of July 5, 2012
2. Coffey County Transportation – Board Meeting Minutes of April 2012
3. Hawver’s Capitol Report – July 13, 16, 17, 18, 20, 2012
4. Coffey County Extension – Board Meeting Minutes of April 25 and June 4, 2012
5. The Kiplinger Letter – July 13, 2012
6. City of Gridley – Council Meeting Minutes of July 2, 2012
7. Coffey County Library – Board Meeting Minutes of June 18, 2012
8. Whitney Damron – Governor Brownback, State Officials Begin Statewide Drought Tour – July 17, 2012
9. Coffey County Airport – Board Meeting Minutes of June 11, 2012
10. KDHE – Permit Renewal – July 12, 2012
11. NACo County News – July 16, 2012

Minutes, July 23,2012

Signed:

Attest:

Chairman

County Clerk