

1. The Commission Chambers opened at 8:00 a.m., Monday, July 20, 2009. Chairman Fred Rowley called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Robrahn and Bob Saueressig present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were present. WCNOC Representatives Tim East and Cindy Tarr were also present.
2. Sipe moved to approve the minutes of Monday, July 13, 2009, as written, seconded by Saueressig. Motion carried.
3. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Karen Maley, New Hire, Treasurer's Office, Deputy Treasurer, C-IV-c, \$16.98, effective 8/17/09.
- 3a. Robrahn moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.
4. Crotts moved to adopt Resolution No. 650-J; A RESOLUTION EXPRESSING THE PROPERTY TAXATION POLICY OF THE BOARD OF COFFEY COUNTY COMMISSIONERS WITH RESPECT TO FINANCING THE 2010 ANNUAL BUDGET FOR COFFEY COUNTY, KANSAS, seconded by Rowley. Motion carried.
5. Sipe moved to adopt Resolution No. 764-C; A RESOLUTION EXPRESSING THE PROPERTY TAXATION POLICY OF THE BOARD OF COFFEY COUNTY COMMISSIONERS WITH RESPECT TO FINANCING THE 2010 ANNUAL BUDGET FOR COFFEY COUNTY FIRE DISTRICT NO. 1, COFFEY COUNTY, KANSAS, seconded by Robrahn. Motion carried.
6. Saueressig moved to approve the 2010 Coffey County Budget for publication and to set the Budget Hearing for August 13th, 2009 at 7:00 p.m., in the County Commission Chambers, Room 201, seconded by Rowley. Motion carried.
7. Crotts moved to approve the contract with the Mental Health Center of East Central Kansas, Inc., as proposed for the term of January 1, 2010 through December 31, 2010, seconded by Sipe. Motion carried.
8. Crotts moved to enter into Executive Session for 10 minutes at 9:08 a.m. with the Commissioners and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.
9. The Board resumed regular session at 9:18 a.m.
10. 911 Communications Director Tasha Rogers met with the Board to request authorization for payment on an invoice for aerial photography in the amount of \$23,000. Rogers stated that the County will be reimbursed by a state grant. The Board approved the payment.

- 11.** Sheriff Randy Rogers met with the Board to request an Executive Session to discuss personnel matters of non-elected personnel.
- 11a.** Rowley moved to enter into Executive Session for 5 minutes at 9:27 a.m., with the Commissioners, the Sheriff and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.
- 12.** The Board resumed regular session at 9:32 a.m.
- 13.** County Engineer Wayne Blackbourn presented the weekly report for the week of July 20, 2009.
- 14.** Item No.93-01; Road Permits Report: No Road Permits were issued during the past week.
- 15.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 16.** Item No. 2009-28; Request Paint Striping: Request authorization to solicit sealed bids for approximately 55 miles of Highway Paint Striping at several locations in the County. Bid Date: June 24, 2009 @ 2:00 p.m. Make Award. Request Chairman to sign Contract.
- 17a.** Crotts moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the contract with Straight Line Striping, Inc. for Project S2901-C, to be paid from the Road and Bridge Fund, seconded by Sipe. Motion carried.
- 17.** Blackbourn also presented the Construction Zone Report for the week of July 20, 2009.
- 18.** Saueressig moved to enter into Executive Session for 5 minutes at 9:54 a.m., with the Commissioners, the Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
- 19.** The Board resumed regular session at 9:32 a.m.
- 20.** Economic Development Director Jon Hotaling met with the Board to present the bi-weekly report for July 6<sup>th</sup> to July 17<sup>th</sup>, 2009.
- 21.** Item No. 95-25; Hotaling attended Ohio Days parade. Hotaling took photos of Waverly Veterans Memorial, Welcome to Waverly sign and Ohio Days parade. Hotaling will use one of the photos for a new panel on the tourism booth.
- 22.** Item No. 97-7; Hotaling attended the Chamber of Commerce After Hours event held in conjunction with the start of the Wild Blue BBQ on Friday, July 17<sup>th</sup>.
- 23.** Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region (SEKTR) bi-monthly meeting in Columbus on Thursday, July 16<sup>th</sup>. The organization is finalizing the purchase of a new booth display that will utilize silk panels. Each community or county will be allowed to purchase or provide two panels to promote their attractions. The SEKTR annual

meeting will be held on September 15<sup>th</sup> in Yates Center. The organization will hold a special meeting on August 12<sup>th</sup> in Chanute to review the strategic plan for 2010-2015, approve revised bylaws, review membership dues structure and develop a membership benefits brochure.

**24.** Item No. 05-3; Hotaling provided information on the Southeast Kansas Prosperity Foundation small business loan program to two businesses. Both new businesses are also working with the Kansas Small Business Development Center (KSBDC) representative Tom Byler in developing a business plan and searching for financing.

**25.** Item No. 08-1; Hotaling referred another Coffey County citizen who is considering starting a small business to Tom Byler, KSBDC representative for assistance in developing a business plan.

**26.** Hotaling attended the Lebo City Council meeting on July 6<sup>th</sup>. Hotaling discussed information on a site owned by the city for information to forward to a business prospect.

**27.** Hotaling completed interviews for 4-H Ambassador candidates with Donna Berland on July 9<sup>th</sup> & 10<sup>th</sup>. Very good candidates were interviewed and final recommendations were made in a letter to Janae McNally with the County Extension office.

**28.** Hotaling researched sales tax exemptions under the Kansas Enterprise Zone statutes for a retail business. The Kansas Department of Revenue stated that the company would not qualify for sales tax exemption under the Enterprise Zone statutes but would be exempt from sales tax on construction labor.

**29.** Hotaling met in Chanute with Terri Bennett, Director of the Heartland Procurement and Technical Assistance Center (HPTAC), located at Missouri Southern University in Joplin and Linn & Anderson County Economic Development Director Dennis Arnold to plan a seminar on HPTAC services, government contracting, and Hub Zone advantages for government contracting. The seminar will be held in Garnett on October 20<sup>th</sup>. Businesses from Coffey, Anderson, Linn, Allen, Franklin and Miami Counties will be invited to attend.

**30.** Hotaling completed loan report for the period June 1<sup>st</sup> – June 30<sup>th</sup>.

**31.** Rowley moved to enter into Executive Session for 10 minutes at 10:25 a.m., with the Commissioners and the Economic Development Director, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.

**32.** The Board resumed regular session at 10:35 a.m.

**33.** Rowley moved to enter into Executive Session for 10 minutes at 10:37 a.m., with the Commissioners and the Economic Development Director, to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.

**34.** The Board resumed regular session at 10:47 a.m.

35. Emergency Management Coordinator Russel Stukey met with the Board to give an update on the FEMA Report from the 2009 WCNOG graded exercise. Stukey stated that all areas of the drill were met by the County and the utility companies that participated and there were no deficiencies or areas requiring corrective action.
36. Rowley moved to enter into Executive Session for 15 minutes at 11:10 a.m., with the Commissioners, to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.
37. The Board resumed regular session at 11:25 a.m.
38. Sipe moved to enter into Executive Session for 5 minutes at 11:32 a.m., with the Commissioners, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
39. The Board resumed regular session at 11:37 a.m.
40. The Board will question and sign warrants and vouchers for the month of July 2009 on Wednesday, July 29<sup>th</sup>, 2009, at 8:30 a.m.
41. Rowley adjourned the meeting at 11:42 a.m.

### **Correspondence**

1. Hawver's Capitol Flash – July 13, 14, 15, 17, 2009
2. KAC – Legislative Updates – July 13, 2009
3. League of Kansas Municipalities – League News – July 14, 2009
4. Coffey County Airport Board – Minutes of June 8, 2009
5. Burlington City Council - Minutes of July 1, 2009
6. Mental Health Center of East Central Kansas – July 13, 2009
7. Coffey County Fire District #1 – Minutes of June 15, 2009
8. COF Training Services, Inc. – Minutes of June 24, 2009
9. The Kiplinger Letter – July 10, 2009
10. The Kiplinger Tax Letter – July 10, 2009

Minutes, July 20, 2009

Signed:

Attest:

Chairman

County Clerk

