

- 1.** The Commission Chambers opened at 8:00 a.m., Monday, July 19, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Kimberly Skillman-Robrahn and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present. Tim Sipe was absent from the meeting.
- 2.** Robrahn moved to approve the minutes of Monday, July 12, 2010, as written, seconded by Rowley. Motion carried. 3-yes, 0-no, 1-abstention; Crotts.
- 3.** Rowley moved to approve the proclamation reaffirming our commitment to work toward full accessibility and inclusion of people with disabilities, seconded by Crotts. Motion carried.
- 4.** Crotts moved to appoint Bob Saueressig as Voting Delegate, Kimberly Robrahn as First Alternate, and Tim Sipe as Second Alternate at the KAC Annual Conference in November 2010, seconded by Rowley. Motion carried.
- 5.** Crotts moved to adopt Resolution No. 650-K; A RESOLUTION EXPRESSING THE PROPERTY TAXATION POLICY OF THE BOARD OF COFFEY COUNTY COMMISSIONERS WITH RESPECT TO FINANCING THE 2011 ANNUAL BUDGET FOR COFFEY COUNTY, KANSAS, seconded by Robrahn. Motion carried.
- 6.** Robrahn moved to approve Resolution No 764-D, A RESOLUTION EXPRESSING THE PROPERTY TAXATION POLICY OF THE BOARD OF COFFEY COUNTY COMMISSIONERS WITH RESPECT TO FINANCING THE 2011 ANNUAL BUDGET FOR COFFEY COUNTY FIRE DISTRICT NO. 1, COFFEY COUNTY, KANSAS, seconded by Crotts. Motion carried.
- 7.** Administrative Assistant Tim Austin presented the weekly report for the week of July 19, 2010.
- 8.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 9.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 10.** Item No. 2010-30; Pavement Striping: Request authorization to solicit sealed bids for approximately 55 miles of Highway Paint Striping at several locations in the County. Bid date June 9, 2010. Request Chairman to sign Contract.
- 10a.** Rowley moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Contract with Straight Line Striping, Inc. for Project S2010-C, to be paid from the Road and Bridge Fund, seconded by Robrahn. Motion carried.

11. Item No. 2010-40: Tool Purchase – John Deere Specialty Tools: Request authorization to waive the purchasing policy to purchase various tools from Caldwell Implement Inc.

11a. Crotts moved, based upon the recommendation of the County Engineer and approval of the County Attorney, to waive the purchasing policy as to soliciting informal bids for good cause, said cause being the liquidation of John Deere specialty tools from Caldwell Implement Inc., that has been utilized by the Highway Department for repairs on our 6400 series John Deere tractors and otherwise various tool purchases for the total amount of \$6,260.95 to be paid from the Road and Bridge Fund, seconded by Saueressig. Motion carried.

12. Item No. 2010-41: Box Culvert Purchase – Sharpe Road - Project G2301: Request authorization to solicit formal bids for one pre-cast concrete 7’x4’ single cell Box Culvert for project G2301.

12a. Rowley moved to approve the County Engineer’s request to solicit formal bids for one (1) precast Concrete 7’ x 4’ single cell box culvert for Sharpe Road – Project G2301, to be paid from the Special Bridge Fund, seconded by Crotts. Motion carried.

13. Austin also presented the Construction Zone report for the week of July 19, 2010.

14. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for July 6, 2010 to July 16, 2010.

15. Item No. 95-21; Hotaling will participate in Wolf Creek Emergency Response Organization drill on July 20th. Hotaling will participate at the Joint Information Clearinghouse (JIC) in Topeka and serve as County Public Information Officer (PIO). Hotaling will assist new PIO recruit Carl Lee in training for JIC operations.

16. Item No. 95-24; Hotaling participated in the Heartland Center for Leadership Development webinar on Tuesday, July 13th. This was the 2nd of a series of five webinars and was titled “Working with Groups”. The main topics were ‘Elements of Group Effectiveness’; ‘Stages of Group Development’; ‘Group Functions’; and ‘Characteristics of Effective Groups’. The next webinar, “Engaging the Community” will be on Tuesday, August 24th.

17. Item No. 95-24; Hotaling set up for LOIS (Location One Information System) training webinar for Ronda Truelove on Wednesday, July 7th. There will be one more training webinar for Truelove to complete the LOIS training program. A final webinar is scheduled for September 8th.

18. Item No. 98-7; Hotaling representatives from Lebo and New Strawn attended the July 15th “Rural Kansas: Come and Get It” training session sponsored by Southeast Kansas Tourism Region (SEKTR) and the Kansas Sampler Foundation. Coffey County Economic Development provided up to three scholarships for each community (\$60.00) maximum.

19. Item No. 00-3; Hotaling attended the Olive Ann Mellor Beech historical marker dedication in Waverly on Sunday, July 11th. Before the dedication, Hotaling presented

information on the Coffey County Flight Training Scholarship Program to Ron Gunderson, Vice-President of Marketing, Hawker-Beechcraft Corporation. Hotaling followed up with a letter and additional materials about the program. Hotaling also provided information on Flight Training Scholarship Sponsorship opportunities for the company.

20. Item No. 03-3; Hotaling met with Harry Huff to review business operations for 2010 at Huff Gardens. The company is planning to add a few more varieties to next year's product line to increase sales.

21. Item No. 05-2; Hotaling spoke with Alliance for Technology Commercialization (ATC) Executive Director Eric Ferrell about the ATC Board of Directors meeting agenda for July 22nd meeting. Hotaling reviewed possible additions to the agenda and other items to bring up at the meeting.

22. Item No. 08-1; Hotaling met with the Kansas Small Business Development Center Representative to discuss a loan application for a LeRoy business. The loan application sent to the SEK Prosperity Foundation will be presented to the Foundation Board in August.

23. Item No. 10-1; Hotaling provided digital copy of the Coffey County Fair schedule to the Chamber of Commerce. The schedule was put on the Chamber's website and linked to the Burlington Home Again Facebook page.

24. Hotaling and Donna Berland interviewed four excellent candidates for 4-H Ambassador in 2010-2011. Two candidates were selected after review of interview notes. The selections were provided to Janae McNally with the County Extension office.

25. Hotaling sent information on small business financing possibilities and business planning assistance available from the Kansas Small Business Development Center Outreach Office Representative to a Coffey County business manager.

26. Hotaling received information on costs for a Governor's Hometown sign for LeRoy, home of the 14th Governor of Kansas, John W. Leedy. Hotaling completed a draft resolution for the City if they decide to move forward on obtaining the signs from KDOT.

27. Crotts moved to enter into Executive Session for 10 minutes at 10:27 a.m., to include each of the Commissioners, Jon Hotaling and the County Attorney, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Robrahn. Motion carried.

28. The Board resumed regular session at 10:37 a.m.

29. Housing Authority Director Steve Lightle met with the Board to request the waiver of landfill fees for the demolition of 16 structures in Coffey County.

30. Crotts moved to waive landfill fees for the demolition of 16 structures in Coffey County, seconded by Robrahn. Motion carried.

31. Noxious Weed Director Todd Bemis met with the Board to request to purchase a new sprayer rate controller.

31a. Robrahn moved, based upon the recommendation of the Noxious Weed Director to waive the purchasing policy as to competitive bidding for good cause, said cause being a single source vendor, and to approve the purchase of a Legacy 6000 from Schaben Industries, in an amount not to exceed \$3,200 with trade-in of a MC-3000. Purchase includes parts, labor, and training with funds to come from the Noxious Weed Capital Outlay Fund. Robrahn withdrew the motion. The Board requested Bemis find out more information and return later regarding purchase and disposal.

32. Bemis also discussed adding a 6” deep, 20’ x 60’ apron of concrete in front of the Recycling building.

32a. Crotts moved, upon the recommendation of the Recycling Coordinator, to accept the low bid of Burlington Construction in the amount of \$5,400 for a 6” deep, 20’ x 60’ concrete apron in front of the Recycling Building with funds to come from the General Fund, Courthouse General Capital Outlay Line Item, seconded by Robrahn. Motion carried.

33. Bemis also discussed adding a 6” deep, 20’ x 76’ apron of concrete in front of the Noxious Weed Department.

33a. Rowley moved, upon the recommendation of the Noxious Weed Director, to accept the low bid of Burlington Construction in the amount of \$7,600 for a 6” deep, 20’ x 76’ concrete apron in front of the Noxious Weed Department with funds to come from the Noxious Weed Fund, Capital Outlay Fund, seconded by Robrahn. Motion carried.

34. The Board will hold another budget work session on Monday, July 26, 2010 and question and sign warrants and voucher for the month of July on Wednesday, July 28, 2010 at 8:30 a.m.

35. The Board will canvass the results of the 2010 Primary Election on Monday, August 9th, at 10:00 a.m.

36. Saueressig adjourned the meeting at 12:00 p.m.

Correspondence

1. Freeman Plumbing, Heating & AC, Inc. – July 15, 2010

2. Whitney Damron - Renewable Energy Future – July 12, 2010

3. COF Training Services, Inc. – Minutes of May 19, 2010

4. Whitney Damron – Kansas Department of Commerce to Hold Classes on Agro tourism – July 14, 2010

5. Whitney Damron – 2010 Interim Committees and Study Topics – July 15, 2010
 6. Hawver’s Capitol Flash – July 12, 14, 15, 2010
 7. Whitney Damron – Statehouse Live; Sunflower Electric Joins Group Seeking Development of Nuclear Energy – July 16, 2010
 8. The Kiplinger Letter – July 9, 2010
 9. KAC – County Comment Newsletter – July 2010
 10. Coffey County Housing Authority – Minutes of June 8, 2010
 11. Senator Derek Schmidt – A Note from Derek... - July 2010
 12. NACo e-News – July 13, 2010
 13. Kansas Preservation Magazine – Kansas Historical Society – Spring 2010
- Minutes, July 19, 2010

Signed:

Attest:

Chairman

County Clerk